

**TOWN OF NORTHBRIDGE  
BOARD OF SELECTMEN'S MEETING  
NORTHBRIDGE TOWN HALL  
7 MAIN STREET - WHITINSVILLE, MA 01588  
November 19, 2018 at 7:00 PM**

**Representative David Muradian – Update & Office Hours**

**PLEDGE OF ALLEGIANCE**

**I. APPROVAL OF MINUTES**

**II. PUBLIC HEARING:**

**A. 7:05 PM - FY'19 Tax Rate Classification Hearing/Present:** Robert Fitzgerald, Principal Assessor

**II. RESIGNATION:** Neil Newton, Council on Aging

**IV. CITIZENS' COMMENTS/INPUT**

**V. DECISIONS:**

**B.** St. Patrick's Youth Ministry/**1)** **a.** Request for a One-Day Wines and Malts License and **b.** Request for a One-day Entertainment License for a Billy Joel Concert, Saturday, January 12, 2019 from 5 PM to 9 PM [Snow date: Saturday, January 19, 2019]; 2) **a.** Request for a One-day Wines and Malts License and **b.** Request for a One-day Entertainment License for Irish Night, Friday, March 15, 2019 from 5 PM to 9 PM; 3) Request for a One-Day Wines and Malts License for Fish and Chips Dinners (Lent) from 5 PM to 9 PM on the following dates, Wednesday, March 6, 2019; Fridays: March 8, 2019, March 22, 2019, March 29, 2019, April 5, 2019 and April 12, 2019/**Present:** Gene Trottier

**C.** Open Sky Community Services (Formerly Alternatives Unlimited, Inc.)/Request to hold their 34<sup>th</sup> Annual Valley Friendship Tour on Saturday, June 1, 2019

**D.** Village Variety, 84 Border Street, Whitinsville/Notice of intent to install a Keno to Go Monitor

**E.** Bring Your Own Bottle Policy/Vote to adopt revised BYOB Policy

**F. 1)** Riverdale Cemetery Deed/Christina Covina [Lot No. 24A, Maple Ave. North] **2)** Pine Grove Cemetery Deed/**a.** Michael Jacobs [Lot No. 41, Fir Ave North] **b.** Nancy Brouwer [Lot No 27, Elm Ave., North]

**VI. DISCUSSIONS**

**VII. TOWN MANAGER'S REPORT**

**VIII. SELECTMEN'S CONCERNS**

**IX. ITEMS FOR FUTURE AGENDA**

**X. CORRESPONDENCE**

**XI. EXECUTIVE SESSION**

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

THIS AGENDA IS SUBJECT TO CHANGE

A.

**TOWN OF NORTHBRIDGE**  
**PUBLIC NOTICE**

The Northbridge Board of Selectmen will hold a public hearing to determine the allocation of local tax as required by Chapter 40, S. 56 of the MGL on **Monday, November 19, 2018 at 7:05 PM** in the Selectmen's Meeting Room, Northbridge Town Hall, 7 Main Street, Whitinsville, MA 01588. Taxpayers and others are invited to present oral or written information on their views at that time. After the public hearing, the Board of Selectmen will determine the percentage of tax levy to be paid by each class of real property and personal property for FY 2019. All persons interested in this most important subject are urged to attend the meeting.

NORTHBRIDGE BOARD OF SELECTMEN  
Thomas J. Melia, Chairman  
October 24, 2018

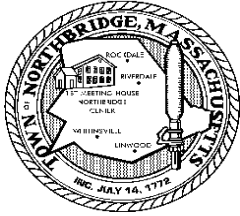
***NORTHBRIDGE***

***TAX CLASSIFICATION***

***HEARING***

***FY 2019***

Monday, November 19, 2018



# Town of Northbridge Board of Assessors

Town Hall, 7 Main Street  
Whitinsville, Massachusetts 01588-2210

(508) 234-2740

## MEMO

To: Northbridge Board of Selectmen; Thomas J. Melia, Chairman;  
Adam Gaudette, Town Manager  
From: Northbridge Board of Assessors  
Date: November 19, 2018  
Re: Classification Hearing

Chapter 40, Sec.56 of the Massachusetts General Laws requires that the Selectmen hold an annual public meeting to determine the percentages of the local tax levy to be borne by each class of property. This is referred to as the Tax Classification Hearing.

The information contained in these handouts are intended to provide the Board of Selectmen with the information necessary to determine the selection of a Residential Factor, as well as options pertaining to residential and small business exemptions available under Massachusetts General Laws. The decision of the Board must be submitted to the State's Department of Revenue on Form LA 5.

There are three options available for the distribution of taxes.

### (1) Selection of a Residential Factor (Split Tax Rate):

The Board of Selectmen has an option to select a residential factor of "1" or less. If a factor of "1" is adopted, there would be a single tax rate for all residential, commercial, industrial and personal property. If a factor of less than "1" is adopted, there will be a shift from the residential property class to the commercial, industrial and personal property classes.

### (2) Selection of a Residential Exemption:

The Board of Selectmen may adopt a residential exemption of up to 20% of the average assessed value of all properties other than commercial, industrial and personal property. The properties must be owner occupied. All properties falling below the town average would have a reduction in taxes. Properties assessed above the town average would have a higher tax rate as well as residential non-owner occupied properties and unimproved land.

### (3) Selection of a Small Commercial Exemption:

A small commercial exemption also may be adopted by the Board of Selectmen. Any business operating as of January 1, 2018, with less than ten employees and having a total assessed value of less than one million dollars would be eligible. The savings of the eligible taxpayers will be borne by the commercial and industrial properties that are ineligible as well as vacant commercial and industrial parcels.

The proposed tax rate, pending approval by the Department of Revenue, should be:

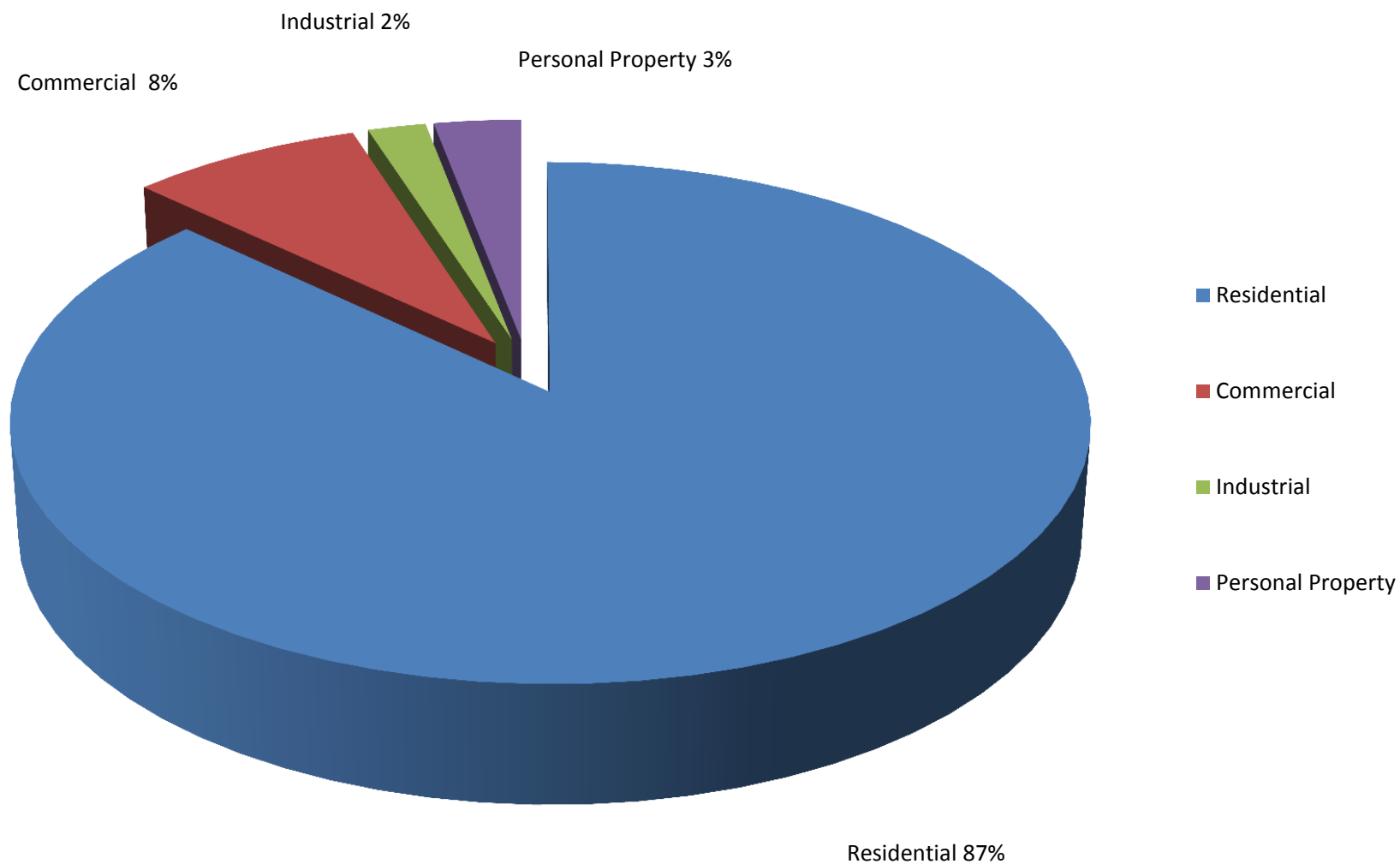
Tax Rate = Levy \$22,186,950 / Taxable Value \$1,710,843,540 = .01297 x 1,000 = \$12.97

The levy amount may change once all the forms are completed and approved, thereby changing the tax rate by a small amount. This is an increase of \$ .03 per thousand from FY 2018.

Respectfully,

Robert Fitzgerald  
Principal Assessor

## FISCAL YEAR 2019 - VALUATION BY CLASS



## FISCAL YEAR 2019 TAX RATE BREAKDOWN

=====			
<b>FISCAL YEAR 2019</b>		TOTAL TAXABLE	
		VALUE FY 2019	
2018 Levy Limit	(Last Years Levy)	\$20,770,441 /	\$1,710,843,540 = \$ 12.14
+ Prop 2 1/2		519,261 /	\$1,710,843,540 = \$ 0.30
+ New Growth		274,715 /	\$1,710,843,540 = \$ 0.16
+ Debt Exclusion	(New High School)	0 /	\$1,710,843,540 =
	(School Land)	87,550 /	\$1,710,843,540 = \$ 0.05
	(BVRHS Expansion)	75,247 /	\$1,710,843,540 = \$ 0.05
	(School Roof)	153,115 /	\$1,710,843,540 = \$ 0.09
	(Police Roof)	12,871 /	\$1,710,843,540 = \$ 0.01
	(DPW Building)	293,750 /	\$1,710,843,540 = \$ 0.17
<hr/>		<hr/>	
= Tax Rate		\$22,186,950 /	\$1,710,843,540 = <u>\$ 12.97</u>

=====

All figures are approximated for an estimated tax rate.  
The Actual Tax Rate may change after DOR certification.

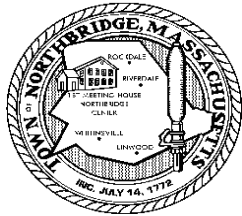
**FY 2019**

	<b><u>Average Single Family</u></b>	<b><u>Average Commercial</u></b>	<b><u>Average Industrial</u></b>
Value	\$316,000	\$731,000	\$831,000
<b>Single Rate</b>	12.97	12.97	12.97
Tax	\$4,099	\$9,481	\$10,778
Group Size	3519	175	37

<b>110% Shift Tax Rate</b>	12.78	14.27	14.27
110% Shift Tax	\$4,038	\$10,431	\$11,858
Difference	<b>(\$60)</b>	<b>\$950</b>	<b>\$1,080</b>

<b>125% Shift Tax Rate</b>	12.49	16.21	16.21
125% Shift Tax	\$3,947	\$11,850	\$13,471
Difference	<b>(\$92)</b>	<b>\$2,368</b>	<b>\$1,612</b>

<b>150% Shift Tax Rate</b>	12.02	19.45	19.45
150% Shift Tax	\$3,798	\$14,218	\$16,163
Difference	<b>(\$149)</b>	<b>\$2,368</b>	<b>\$2,692</b>



# Town of Northbridge Board of Assessors

Town Hall, 7 Main Street  
Whitinsville, Massachusetts 01588-2210

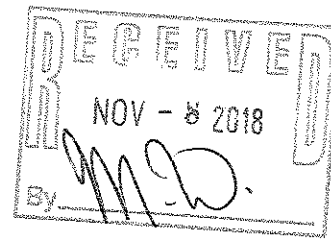
(508) 234-2740

JUNE 1, 2018

## **TAX RATE IN DESCENDING ORDER**

	FY 2018 TAX RATES	AVERAGE SINGLE FAMILY FY 2018 TAX
1. BLACKSTONE	\$ 19.49	\$ 5,100
2. HOPEDALE	\$ 17.58	\$ 5,800
3. UPTON	\$ 17.23	\$ 7,200
4. UXBRIDGE	\$ 17.17	\$ 5,200
5. MENDON	\$ 16.96	\$ 6,500
6. GRAFTON	\$ 16.59	\$ 6,300
7. MILLVILLE	\$ 16.56	\$ 4,000
8. SUTTON	\$ 16.55	\$ 5,700
9. MILLBURY	\$ 16.34	\$ 4,400
10. DOUGLAS	\$ 16.07	\$ 4,800
11. NORTHBRIDGE	\$ 12.94	\$ 3,900

November 8, 2018



Ted,

My pleasure to have served under your leadership on the Council of Aging. However, as of today, November 8, 2018, please accept my resignation from the COA.

Neil Newton

Cc: Adam Gaudette, Town Manager  
Kelly Bol, COA Director

B1a \$20.00 fee

THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE  
APPLICATION FOR SPECIAL LICENSE  
One-Day Malt & Wine

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.  
Chapter 138, Section 14

FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION:

St Patrick's Youth Ministry

Name of Responsible Person: Fr Tomasz Berkowski

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:

FOR: Wine  
One-day Malt only License

Event name: Billy Joel concert

Indoor/Outdoor: Both

Date and Hours of Event: Jan 12, 2019 5pm-9pm

Snowdate Jan 19, 2019

GIVE LOCATION BY STREET AND NUMBER: 7 East St Whitinsville

DESCRIPTION OF PREMISES:

Where will alcohol be stored? locked boiler room refrigerator

Where will Alcohol be served? Parish Center

Do you plan on having Entertainment? ☒ Yes ☐ No

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

\*The town highly recommends that you notify your insurance company of this event.

Fr Tomasz Berkowski  
(Signature of Applicant)

Print Name: Fr Tomasz Berkowski

Address: 7 East St

City: Whitinsville

State, Zip: Ma 01588

Phone: 508-234-5656

Name of Distributor(s): Atlas and Horizon

SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]: MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Received: 10/16/18 9AM  
(Date) (Time)

Agenda: \_\_\_\_\_

\_\_\_\_\_  
Date License Granted

CC: ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS

B1b

No fee

THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE

APPLICATION FOR A ONE-DAY WEEKDAY ENTERTAINMENT  
LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto  
(FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

St. Patrick's Youth Ministry

TO: Obtain a One-day Entertainment License for:

Type: (Check all that apply):	<input checked="" type="checkbox"/> Concert	<input type="checkbox"/> Dance	<input type="checkbox"/> Exhibition	<input type="checkbox"/> Cabaret Public Show
	<input checked="" type="checkbox"/> Live band		<input type="checkbox"/> Other: _____	
Includes:	<input type="checkbox"/> Dancing by patrons	<input type="checkbox"/> Dancing by entertainers or performers	<input type="checkbox"/> Recorded music	
	<input checked="" type="checkbox"/> Live music	<input type="checkbox"/> Amplification System	<input type="checkbox"/> Floor show	
	<input type="checkbox"/> Light show	<input type="checkbox"/> Theatrical exhibition, play or moving picture show	<input type="checkbox"/> Other dynamic audio or visual show (whether live or recorded)	
	<input checked="" type="checkbox"/> INDOOR	<input type="checkbox"/> OUTDOOR	<input type="checkbox"/> BOTH	

GIVE LOCATION BY STREET AND NUMBER:

AT: St Patrick's 7 East St Whitinsville, Ma

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

ON: (date and time)\* Jan 12, 2019 5pm to 9pm  
Snowdate Jan 19, 2019

Fr. Thomas Berkowski  
(Signature of Applicant)

Print Name: Fr. Thomas Berkowski

Address: 7 East St

City: Whitinsville, Ma 01588

State, Zip: Ma 01588

Phone: 508-234-5656

Email: Aileen@mystpatricks.com

Received: 10/16/18	9 AM
(Date)	(Time)
Agenda: _____	

Date License Granted

\*\*Please note a separate application is needed for a one-day Sunday Entertainment

# NTM License Slips

Row 2

**Current Status** On Agenda for November 5

**Done** ☐

**License ID:** NTM#16069

**License Type:** One-day Wine and Malt License/One-day Entertainment License - Billy Joel Concert

**Description:** One-day Wine and Malt License and One-day Entertainment license for a Billy Joel Concert to be held on Saturday, January 12, 2019 from 5 PM to 9 PM, at St. Patrick's Parish, 7 East Street, Whitinsville. Snow date is scheduled for Saturday January 19, 2019.

**Business:** St. Patrick's Youth Ministry

**Applicant:** Fr. Tomasz Berkowski

**Address:** 7 East Street, Whitinsville

**Approval Target** 11/01/18

**Slip Started on:** 10/16/18 10:22 AM

**PLANNING Approve:** ☒

**PLANNING Comments:** N/A -not applicable

**POLICE Approve:** ☒

**POLICE Comments:**

**FIRE Approve:** ☒

**FIRE Comments:** Subject to fire inspection prior to event

**BUILDING ZONING Approve:** ☒

**BUILDING ZONING Comments:**

**CONSERVATION Approve:** ☒

**CONSERVATION** N/A

**Comments:**

**HEALTH  
Approve:**



**HEALTH  
Comments:**

**ASSESSORS  
Approve:**



**ASSESSORS  
Comments:**

**TREASURER  
COLLECTOR  
Approve:**



**TREASURER  
COLLECTOR  
Comments:**

# B2a

\$20.00 fee

THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE  
APPLICATION FOR SPECIAL LICENSE  
One-Day Malt & Wine

**TO THE LICENSING AUTHORITIES:**

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.  
Chapter 138, Section 14

**FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION:**

St Patrick's Youth Ministry  
Name of Responsible Person: Fr Tomasz Berkowski

**STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:**

**FOR:** Wine  
One-day Malt only License  
Event name: St. Pat's Irish Night Date and Hours of Event: March 15, 2019  
Indoor/Outdoor: Both 5-9pm

**GIVE LOCATION BY STREET AND NUMBER:** 7 East St Whitinsville, Ma

**DESCRIPTION OF PREMISES:**

Where will alcohol be stored? locked boiler room refrigerator  
Where will Alcohol be served? Parish Center  
Do you plan on having Entertainment? ☒ Yes ☐ No

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.  
\*The town highly recommends that you notify your insurance company of this event.

Fr. Tomasz Berkowski  
(Signature of Applicant)

Print Name: Fr Tomasz Berkowski  
Address: 7 East St  
City: Whitinsville  
State, Zip: Ma 01588  
Phone: 508-234-5656

Name of Distributor(s): Atlas and Horizon

SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]: MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Received: 10/16/18 9AM  
(Date) (Time)  
Agenda: \_\_\_\_\_

Date License Granted

CC: ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS

B2b

No fee

THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE

APPLICATION FOR A ONE-DAY WEEKDAY ENTERTAINMENT  
LICENSE

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto  
(FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION):

St Patrick's Youth Ministry

TO: Obtain a One-day Entertainment License for:

Type: (Check all that apply):	<input checked="" type="checkbox"/> Concert	<input type="checkbox"/> Dance	<input type="checkbox"/> Exhibition	<input type="checkbox"/> Cabaret Public Show
	<input type="checkbox"/> Live band		<input type="checkbox"/> Other: _____	
Includes:	<input type="checkbox"/> Dancing by patrons	<input type="checkbox"/> Dancing by entertainers or performers	<input type="checkbox"/> Recorded music	
	<input checked="" type="checkbox"/> Live music	<input type="checkbox"/> Amplification System	<input type="checkbox"/> Floor show	
	<input type="checkbox"/> Light show	<input type="checkbox"/> Theatrical exhibition, play or moving picture show	<input type="checkbox"/> Other dynamic audio or visual show (whether live or recorded)	
	<input type="checkbox"/> INDOOR	<input type="checkbox"/> OUTDOOR	<input type="checkbox"/> BOTH	

GIVE LOCATION BY STREET AND NUMBER:

AT: St. Patrick's 7 East St Whitinsville

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

ON: (date and time) \* Friday March 15, 2018 5pm - 9pm

Fr. Lomay Bahousko  
(Signature of Applicant)

Print Name: Fr. Tomasz Berkowski

Address: 7 East St

City: Whitinsville

State, Zip: Ma 01588

Phone: 508-234-5656

Email: Aileen@myStPatricks.com

Received:	10/16/18	9AM
(Date)		(Time)
Agenda:	_____	

Date License Granted

\*\*Please note a separate application is needed for a one-day Sunday Entertainment

# NTM License Slips

Row 1

**Current Status** One Agenda for November 5

**Done** ☐

**License ID:** NTM#16070

**License Type:** One-day Wine and Malt License/One-day Entertainment License

**Description:** One-day Wine and Malt License and a One-day Entertainment License for St. Patrick's Youth Ministry for their event St. Patrick's Irish Night, on Friday, March 15, 2018 from 5 PM to 9 PM to be held at 7 East Stree, Whitinsville.

**Business:** St. Patrick's Youth Ministry

**Applicant:** Fr. Tomasz Berkowski

**Address:** 7 East Street, Whitinsville

**Approval Target** 11/01/18

**Slip Started on:** 10/16/18 10:28 AM

**PLANNING  
Approve:** ☒

**PLANNING  
Comments:** N/A -not applicable

**POLICE  
Approve:** ☒

**POLICE  
Comments:**

**FIRE Approve:** ☐

**FIRE  
Comments:**

**BUILDING  
ZONING  
Approve:** ☒

**BUILDING  
ZONING  
Comments:**

**CONSERVATION  
Approve:** ☒

**CONSERVATION  
Comments:** N/A

**HEALTH**  
**Approve:** ☒

**HEALTH**  
**Comments:**

**ASSESSORS**  
**Approve:** ☒

**ASSESSORS**  
**Comments:**

**TREASURER**  
**COLLECTOR**  
**Approve:** ☒

**TREASURER**  
**COLLECTOR**  
**Comments:**

# B3

\$20.00 fee

THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE  
APPLICATION FOR SPECIAL LICENSE

*One-Day Malt \$Malt*

**TO THE LICENSING AUTHORITIES:**

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.  
*Chapter 138, Section 14*

**FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION:**

St Patricks Youth Ministry  
Name of Responsible Person: Fr Tomasz Berkowski

**STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:**

**FOR:** Wine *One-day Malts only License*  
Event name: Lent Fish & Chips Date and Hours of Event: March 6, 2019 5pm-9pm  
Indoor/Outdoor: Both

**GIVE LOCATION BY STREET AND NUMBER:** 7 East St Whitinsville

**DESCRIPTION OF PREMISES:**

Where will alcohol be stored? locked boiler room refrigerator  
Where will Alcohol be served? Parish Center  
Do you plan on having Entertainment? ☐ Yes ☒ No

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

\*The town highly recommends that you notify your insurance company of this event.

Fr Tomasz Berkowski  
(Signature of Applicant)

Print Name: Fr Tomasz Berkowski  
Address: 7 East St  
City: Whitinsville  
State, Zip: Ma 01588  
Phone: 508-234-5656

Name of Distributor(s): Atlas and Horizon

SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]: MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Received: <u>10/16/18</u> <u>9AM</u> <u>5</u>
(Date) (Time)
Agenda: _____

\_\_\_\_\_  
Date License Granted

CC: ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS

\$20.00 fee

THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE  
APPLICATION FOR SPECIAL LICENSE

One-Day Malt  
Wine

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.  
Chapter 138, Section 14

FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION:

St Patrick's Youth Ministry

Name of Responsible Person: Fr Tomasz Berkowski

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:

FOR: Wine  
One-day Malt only License

Event name: Lent Fish & Chips

Indoor/Outdoor: Both

Date and Hours of Event: March 8, 2019  
5pm - 9pm

GIVE LOCATION BY STREET AND NUMBER:

7 East St Whitinsville

DESCRIPTION OF PREMISES:

Where will alcohol be stored? locked boiler room, refrigerator

Where will Alcohol be served? Parish Center

Do you plan on having Entertainment? ☐ Yes ☒ No

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

\*The town highly recommends that you notify your insurance company of this event.

Fr. Tomasz Berkowski  
(Signature of Applicant)

Print Name: Fr Tomasz Berkowski

Address: 7 East St

City: Whitinsville

State, Zip: Ma 01588

Phone: 508-234-5656

Name of Distributor(s): Atlas and Horizon

SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]: MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Received: 10/16/18

(Date)

9AM

(Time)

Agenda: \_\_\_\_\_

\_\_\_\_\_  
Date License Granted

CC: ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS

\$20.00 fee

THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE  
APPLICATION FOR SPECIAL LICENSE

One-Day Malt

Wine

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.  
Chapter 138, Section 14

FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION:

St Patrick's Youth Ministry

Name of Responsible Person:

Fr Tomasz Berkowski

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:

FOR: Wine  
One-day Malt only License

Event name:

Fish and Chips

Date and Hours of Event:

March 22, 2019

Indoor/Outdoor: Both

5-9 pm

GIVE LOCATION BY STREET AND NUMBER:

7 East St Whitinsville

DESCRIPTION OF PREMISES:

Where will alcohol be stored?

locked boiler room, refrigerator

Where will Alcohol be served?

Parish Center

Do you plan on having Entertainment?

☐ Yes

☒ No

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

\*The town highly recommends that you notify your insurance company of this event.

Fr Tomasz Berkowski

(Signature of Applicant)

Print Name:

Fr Tomasz Berkowski

Address:

7 East St

City:

Whitinsville

State, Zip:

Ma 01588

Phone:

508-234-5656

Name of Distributor(s):

Atlas and Horizon

SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]: MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Received:

10/10/18  
(Date)

9 AM  
(Time)

Agenda:

Date License Granted

CC: ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS

\$20.00 fee

THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE  
APPLICATION FOR SPECIAL LICENSE

One-Day Malt  
Wine

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.  
Chapter 138, Section 14

FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION:

St Patrick's Youth Ministry  
Name of Responsible Person: Fr Tomasz Berkowski

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:

FOR: Wine & One-day Malt only License  
Event name: Fish and Chips  
Indoor/Outdoor: Both

Date and Hours of Event: March 29, 2019  
5pm - 9pm

GIVE LOCATION BY STREET AND NUMBER: 7 East St Whitinsville, Ma

DESCRIPTION OF PREMISES:

Where will alcohol be stored? locked boiler room, refrigerator  
Where will Alcohol be served? Parish Center  
Do you plan on having Entertainment? ☐ Yes ☒ No

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

\*The town highly recommends that you notify your insurance company of this event.

Fr Tomasz Berkowski  
(Signature of Applicant)

Print Name: Fr Tomasz Berkowski

Address: 7 East St

City: Whitinsville

State, Zip: Ma 01588

Phone: 508-234-5656

Name of Distributor(s): Atlas and Horizon

SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]; MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Received: 10/16/18 9AM  
(Date) (Time)  
Agenda: \_\_\_\_\_

\_\_\_\_\_  
Date License Granted

CC: ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS

\$20.00 fee

THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE  
APPLICATION FOR SPECIAL LICENSE

One-Day Malt

Wine

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.  
Chapter 138, Section 14

FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION:

St Patrick's Youth Ministry

Name of Responsible Person: Fr Tomasz Berkowski

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:

FOR: One-day Malt only License

Event name: Richard Chips

Indoor/Outdoor: Both

Date and Hours of Event: Apr 5, 2019

5pm to 9pm

GIVE LOCATION BY STREET AND NUMBER:

7 East St Whitinsville

DESCRIPTION OF PREMISES:

Where will alcohol be stored? locked boiler room, refrigerator

Where will Alcohol be served? Parish Center

Do you plan on having Entertainment? ☐ Yes ☒ No

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.

\*The town highly recommends that you notify your insurance company of this event.

Fr Tomasz Berkowski  
(Signature of Applicant)

Print Name: Fr Tomasz Berkowski

Address: 7 East St

City: Whitinsville

State, Zip: MA 01588

Phone: 508-234-5656

Name of Distributor(s): Atlas and Horizon

SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]: MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Received: 10/16/18

(Date)

9AM

(Time)

Agenda: \_\_\_\_\_

\_\_\_\_\_  
Date License Granted

CC: ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS

\$20.00 fee

THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTHBRIDGE  
APPLICATION FOR SPECIAL LICENSE

One-Day Malt

Wine &

TO THE LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions of the Statutes relating thereto.  
Chapter 138, Section 14

FULL NAME OF PERSON/ORGANIZATION MAKING APPLICATION:

St Patrick's Youth Ministry  
Name of Responsible Person: Fr. Tomasz Berkowski

STATE CLEARLY PURPOSE FOR WHICH LICENSE IS REQUESTED:

FOR: <sup>Wine &</sup> One-day Malts only License  
Event name: Fish & Chips  
Indoor/Outdoor: Both

Date and Hours of Event: Apr 12, 2019  
5pm - 9pm

GIVE LOCATION BY STREET AND NUMBER: 7 East St Whitinsville

DESCRIPTION OF PREMISES:

Where will alcohol be stored? locked boiler room, refrigerator  
Where will Alcohol be served? Parish Center  
Do you plan on having Entertainment? ☐ Yes ☒ No

in said Town of Northbridge in accordance with the rules and regulations made under authority of said Statutes.  
\*The town highly recommends that you notify your insurance company of this event.

Fr. Tomasz Berkowski  
(Signature of Applicant)

Print Name: Fr. Tomasz Berkowski  
Address: 7 East St  
City: Whitinsville  
State, Zip: Ma 01588  
Phone: 508-234-5656

Name of Distributor(s): Atlas and Horizon

SPECIAL LICENSES ISSUED UNDER SECTION 14 [ONE-DAY LICENSES]; MUST PURCHASE THE EVENT ALCOHOL/BEER/WINE FROM A DISTRIBUTOR OTHERWISE YOU ARE IN VIOLATION OF STATE LAW.

Received: 10/16/18 9AM  
(Date) (Time)  
Agenda:

Date License Granted

CC: ABCC; POLICE CHIEF; FIRE CHIEF FOR INSPECTION IF INDOORS

## SPECIAL PERMIT/LICENSE

### RELEASE OF CLAIMS, INDEMNITY AND HOLD HARMLESS AGREEMENT

**\*\*\*Please read this document thoroughly before completing and signing\*\*\***

I, St. Patrick's, in consideration of a special permit/license granted by the Town of Northbridge for a non-town sponsored private function, and for other good and valuable consideration hereby acknowledged, do hereby agree to forever RELEASE the Town of Northbridge, its employees, agents, officers, volunteers, or contractors (the "Town"), from any and all claims, actions, rights of action and causes of action, damages, costs, loss of services, expenses, compensation and attorneys' fees that may have arisen in the past, or may arise in the future, directly or indirectly, from known and unknown personal injuries which I or my guests, employees, agents, successors or assigns may have as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I further promise, to INDEMNIFY, REIMBURSE, DEFEND, and HOLD HARMLESS the Town against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, including damages, costs and attorneys' fees, arising from personal injuries to myself or others or property damage resulting from my use, or the use of my guests, employees or agents as the result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

I hereby further covenant for myself, my successors and assigns not to sue the said Town on account of any such claim, demand or liability.

I am fully aware that by signing this document I am releasing the Town from liability that may arise as a result of the acts or omissions of the Town. Additionally, it is my intent to release the above mentioned parties from liability and defend and indemnify said parties for liability relating to any accident and resulting injuries and/or death that may occur as a result of the issuance and/or use of a special permit/license granted by the Town of Northbridge and all activities related thereto.

To the extent I am signing this document on behalf of an organization, corporation, association or similar entity, I represent that I am fully authorized by said entity to execute this document.

Witness my hand and seal this 15 day of October 2018

Name (Printed): Fr Tomasz Berkowski

Fr. Tomasz Berkowski  
Signature

Aileen Whelan  
Witness

THIS FORM MAY NOT BE ALTERED

**MASSACHUSETTS DEPARTMENT OF REVENUE  
REVENUE ENFORCEMENT AND PROTECTION (REAP) ATTESTATION**

I hereby declare under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Fr. Thomas Burboushe

\*Signature of individual or Corporate Names (Mandatory)

By: Corporate Officer (Mandatory, if applicable)

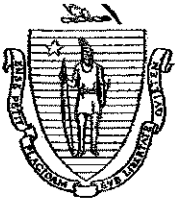
EIN 042106743

\*\* Social Security Number or Federal Identification Number

\* This license will not be issued unless this certification clause is signed by the applicant.

\*\*Your Social Security Number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation.

**This request is made under the authority of M.G.L. Chapter 62C, Section 49A.**



Department of Industrial Accidents  
Office of Investigations  
600 Washington Street  
Boston, MA 02111  
www.mass.gov/dia

FORM MUST BE FILLED  
OUT COMPLETELY

If you carry Workers Comp. Insurance, you must provide proof to the Town in the form of a Certificate of Insurance.

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: St Patrick's Parish  
Address: 7 East St  
City/State/Zip: Whitinsville, Ma 01588 Phone #: 508-234-5656

Are you an employer? Check the appropriate box:

1. ☐ I am a employer with \_\_\_\_\_ employees (full and/or part-time).\*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity.  
[No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]\*\*
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☒ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other \_\_\_\_\_

\*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

\*\*If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: Catholic Mutual c/o Diocese of Worcester

Insurer's Address: 49 Elm St

City/State/Zip: Worcester, Ma 01609

Policy # or Self-ins. Lic. # 1514 00 082784 Expiration Date: 12/31/18

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Fr. Mary Borhoushi Date: 10/15/18

Phone #: 508-234-5656

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Northbridge Permit/License # \_\_\_\_\_

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office  
6. Other \_\_\_\_\_

Contact Person: Melissa Wetherbee Phone #: 508-234-2095

# NTM License Slips

Row 3

**Current Status** On November 5th Agenda

**Done** ☒

**License ID:** NTM#16068

**License Type:** One-day Wine and Malt licenses (6) - Lent Fish and Chips

**Description:** St. Patrick's Youth Ministry is seeking to obtain and one-day Wine and Malt license with their fish and chips during lent. The events are to be held at their location of 7 East Street, Whitinsville on the following dates in 2019: Wednesday, March 6th, Friday's: March 8th, March 22, March 29th, April 5th and April 12th. FYI they are allowed 30 days per calendar year; this will take them to 11.

**Business:** St. Patrick's Youth Ministry

**Applicant:** Fr. Thomasz Berkowski

**Address:** 7 East Street, Whitinsville

**Approval Target** 11/01/18

**Slip Started on:** 10/16/18 10:13 AM

**PLANNING Approve:** ☒

**PLANNING Comments:** N/A -not applicable

**POLICE Approve:** ☒

**POLICE Comments:**

**FIRE Approve:** ☒

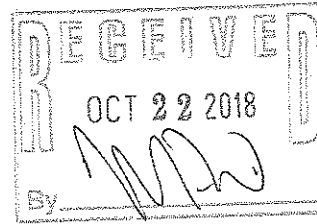
**FIRE Comments:**

**BUILDING ZONING Approve:** ☒

**BUILDING ZONING Comments:**

**CONSERVATION Approve:** ☒

**CONSERVATION Comments:** N/A



*See beyond. Live beyond.*

Adam Gaudette, Town Manager  
Northbridge Town Hall  
7 Main Street  
Whitinsville, MA 01588

October 18, 2018

Dear Mr. Gaudette,

This letter is to request your permission for Open Sky Community Services (formally Alternatives) to hold its 34th Annual Valley Friendship Tour on Saturday, June 1, 2019.

Open Sky Community Services came about through the July 1, 2018 affiliation of two premier human service organizations – Alternatives and The Bridge of Central Massachusetts. Open Sky provides the foundation for those we serve to see beyond and live beyond their circumstance. By blending best practices with the power of community, we enable individuals and families to achieve their goals and live their best lives.

We plan to begin and end all routes at Open Sky's location at the Whitin Mill. The tour includes: a 30 mile bike ride beginning at 9:00; a 5K walk/jog beginning at 10:00 AM; and the Golden Mile walk beginning at 11:00 AM. Walkers and cyclists should be finished with the Tour by noon.

I will forward a route map as soon as it is finalized. The colored directional signs to mark the routes would be put up throughout Northbridge on Friday, May 31, and taken down on Monday, June 3.

Thank you in advance for your cooperation and support. We hope you will join us! If you have any questions or concerns, please do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen Goldenberg".

Karen Goldenberg  
Director of Marketing and Development

cc: Chief Walter J. Warchol; James Shuris, DPW

4 Mann Street, Worcester, MA 01602 (508) 755-0333  
[www.openskycs.org](http://www.openskycs.org)

*Formerly Alternatives Unlimited and The Bridge of Central Massachusetts*

## Melissa Wetherbee

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**From:** Walter Warchol  
**Sent:** Monday, October 22, 2018 2:52 PM  
**To:** Melissa Wetherbee  
**Subject:** RE: Annual Valley Friendship Tour

Melissa:

They have been operating this event for several years, I have no problems as long as they comply with the traffic detail requirements of the police department.

Chief Warchol

Walter J. Warchol  
Chief of Police  
Northbridge Police Department  
508-234-6211  
Fax 508-234-9021

**From:** Melissa Wetherbee  
**Sent:** Monday, October 22, 2018 1:15 PM  
**To:** Walter Warchol <wwarchol@northbridgemass.org>; James Shuris <jshuris@northbridgemass.org>; Jamie Luchini <jluchini@northbridgemass.org>  
**Subject:** Annual Valley Friendship Tour

Good afternoon gentlemen,

Attached please find Open Sky Community Services (formerly Alternatives Unlimited, Inc.) request for the 34<sup>th</sup> Valley Friendship Tour. Please let me know your comments/approval of this road race.

Thank you

*Melissa Wetherbee, Sr. Adm. Asst./HR. Asst.  
Town Manager's Office  
Town of Northbridge  
7 Main Street Whitinsville, MA 01588  
Phone: 508-234-2095*

**Melissa Wetherbee**

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**To:** James Shuris  
**Subject:** RE: Annual Valley Friendship Tour

**From:** James Shuris  
**Sent:** Wednesday, November 14, 2018 3:38 PM  
**To:** Melissa Wetherbee <mwetherbee@northbridgemass.org>; Jamie Luchini <jluchini@northbridgemass.org>  
**Subject:** Re: Annual Valley Friendship Tour

Melissa:

DPW has no concerns with this.

Jim Shuris

**James Shuris, P.E., MBA**  
**Director of Public Works & Town Engineer**  
Town of Northbridge  
P.O. Box 88  
11 Fletcher Street  
Northbridge, MA 01588  
Tel. No. (508) 234-0816  
Fax. No. (508) 234-0807

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**From:** Melissa Wetherbee  
**Sent:** Monday, October 22, 2018 1:15 PM  
**To:** Walter Warchol <[wwarchol@northbridgemass.org](mailto:wwarchol@northbridgemass.org)>; James Shuris <[jshuris@northbridgemass.org](mailto:jshuris@northbridgemass.org)>; Jamie Luchini <[jluchini@northbridgemass.org](mailto:jluchini@northbridgemass.org)>  
**Subject:** Annual Valley Friendship Tour

Good afternoon gentlemen,

Attached please find Open Sky Community Services (formerly Alternatives Unlimited, Inc.) request for the 34<sup>th</sup> Valley Friendship Tour. Please let me know your comments/approval of this road race.

Thank you

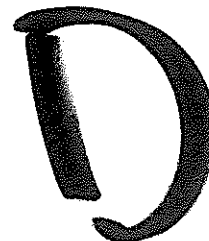
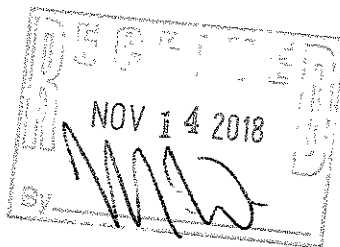
*Melissa Wetherbee, Sr. Adm. Asst./HR. Asst.*  
*Town Manager's Office*  
*Town of Northbridge*  
*7 Main Street Whitinsville, MA 01588*  
*Phone: 508-234-2095*



# Massachusetts State Lottery Commission

DEBORAH B. GOLDBERG  
*Treasurer and Receiver General*

MICHAEL R. SWEENEY  
*Executive Director*



November 9, 2018

Nortbridge Board of Selectmen  
7 Main Street  
Whitinsville, MA 01588

Dear Sir/Madam:

The Massachusetts State Lottery is offering a KENO monitor to existing KENO To Go agent/s in your city/town, to display the game at their location. In accordance with M.G.L. c 10, section 27A, as amended, you are hereby notified of the Lottery's intent to install a monitor at the following location/s in your community:

Village Variety  
84 Border Street  
Whitinsville

If you object to these agent(s) receiving a monitor, you must do so, in writing, within twenty-one (21) days of receipt of this letter. Please address your written objection to Carol-Ann Fraser, General Counsel, Legal Department, Massachusetts State Lottery Commission, 60 Columbian Street, Braintree, MA 02184. Should you have any questions regarding this program or any other issues relative to the Lottery, please call me at 781-849-5555. I look forward to working with you as the Lottery continues its efforts to support the 351 cities and towns of the Commonwealth.

Sincerely,

Michael R. Sweeney  
Executive Director

7001 2510 0004 5229 0220



*Supporting the 351 Cities and Towns of Massachusetts*

**TOWN OF NORTHBRIDGE**  
**Policy for Service of Alcoholic Beverages by Restaurants on a**  
**"Bring Your Own Bottle" Basis**



The Board of Selectmen, as the local licensing authority, hereby adopts this policy for approval of "Bring Your Own Bottle" alcohol service by restaurant establishments not holding an alcoholic beverages license under Chapter 138 of the General Laws. For purposes of this policy, an "establishment" shall mean a full-service commercial enterprise holding a common victualler's license for the sale of food to the public. "Full service" shall mean having a full wait staff and sit down and eat-in dining services for the vast majority of patrons.

General Requirements: An establishment requesting approval to serve alcohol under this Bring Your Own Bottle - "BYOB" - policy agrees to abide by all legal standards to ensure safe and proper service to patrons in accordance with all requirements and restrictions of the Massachusetts General Laws, the Alcoholic Beverages Control Commission (ABCC), and the rules and regulations of the Town of Northbridge. Any BYOB approval shall be evidenced by a permit and shall be subject to the following standard conditions. In addition, the Board of Selectmen may impose such additional conditions as it determines are necessary or appropriate. BYOB approval is at the sole discretion of the Board of Selectmen. There is no entitlement to approval.

The Town of Northbridge requires an annual BYOB permit. The permit is subject to annual renewal every December 31.

- 1: The establishment is responsible for training employees in the correct procedures pertaining to this policy.
- 2: Alcoholic beverages which may be brought into the establishment are limited to beer and wine. No BYOB alcohol may be consumed by a patron who has not purchased a food item from the restaurant menu.
- 3: Alcoholic beverages are to be consumed inside the establishment's premises only. The establishment shall provide glasses for consumption.
- 4: No alcoholic beverages are to be consumed by any person under the age of 21, as sale or delivery to such a person is a violation of MA General Laws, Chapter 138, Section 34. It is the responsibility of the establishment to ensure that patrons who consume alcoholic beverages on the premises are at least 21 years of age.
- 5: Alcoholic beverages are not to be consumed on the premises by an intoxicated person.
- 6: The establishment cannot charge the consumer, either directly or indirectly, for consuming alcoholic beverages on the premises, whether by a service fee, glass fee, table fee, corking fee, or otherwise.
- 7: No alcoholic beverages may be served or handled by the employees of the establishment. This includes storing, refrigerating, or pouring alcoholic beverages.

- 8: No alcoholic beverages may be purchased or provided from within the premises. BYOB approval applies only to beverages brought to the premises by patrons.
- 9: Patrons cannot leave the premises with an open container of alcohol except in compliance with the requirements of ABCC regulation 204 C.M.R. 2.18. A patron who wishes to remove their unfinished bottle of wine from the premises must have the establishment ensure that the bottle is securely resealed and placed in a one-time, tamper proof transparent bag as provided for in 204 C.M.R. 2.18. No partially consumed container of beer may be taken from the premises by a patron. Remaining unused wine and beer not removed by a patron must be disposed of by the establishment in an acceptable manner that meets all applicable laws and regulations. No unused wine or beer may be consumed by any other party, including establishment staff.
- 10: All alcoholic beverages and containers must be removed from the premises by the person who carried them in. Staff under the age of 18 may not clear from the tables any containers from which wine or beer was poured or consumed.
- 11: Any establishment which, in the conduct of its business either directly or through its agent causes or permits any violations of state or local statutes or regulations under this "Bring Your Own Bottle" Policy or permits any other illegalities on its premises shall be subject to a disciplinary hearing by the Board of Selectmen for modification, suspension or revocation of its Common Victualler license.
- 12: The establishment must provide proof of alcohol liability insurance for no less than the amount of \$500,000. Insurance coverage must remain current as a condition of licensure.
- 13: The establishment must post a BYOB sign at the entry area indicating that it is a "Bring Your Own Bottle" establishment and is subject to all applicable Town and State laws and regulations.
- 14: A BYOB permit may not be issued to any establishment that has had a Chapter 138 alcohol license suspended or revoked, or to any person or entity affiliated with such license, either directly or indirectly, through an agent, employee, stockholder, officer, or other person.
- 15: The establishment shall immediately report to the Northbridge Police Department any situation in which patrons consuming alcohol appear to present a danger to themselves or others, either on the premises or elsewhere, by virtue of such consumption.

*Adopted by the Northbridge Board of Selectmen  
November 19, 2018*

*Know all Men by These Presents,*

**F 1**

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Four Hundred Dollars, paid by **Christina Covina, of 9 Sherry Street, Northbridge, MA**, the receipt of which is hereby acknowledged, does sell and convey to said Christina Covina, that certain cemetery lot **Number 24A**, single grave, situated on the way called **Maple Ave. North** in the **Riverdale Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1<sup>st</sup>. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2<sup>nd</sup>. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3<sup>rd</sup>. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4<sup>th</sup>. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5<sup>th</sup>. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 19th day of November in the year of our Lord Two Thousand Eighteen.

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*Know all Men by These Presents,*

**F2a**

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Six Hundred Dollars, paid by **Michael Jacobs, of 248 Saint Nicholas Ave, Worcester, MA,** the receipt of which is hereby acknowledged, does sell and convey to said Michael Jacobs, that certain cemetery **Lot No. 41, single cremation plot, situated on the way called Fir Ave North, in the Pine Grove Cemetery,** and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1<sup>st</sup>. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2<sup>nd</sup>. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3<sup>rd</sup>. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4<sup>th</sup>. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5<sup>th</sup>. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 19th day of November, in the year of our Lord Two Thousand Eighteen.

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*Know all Men by These Presents,*

**F2b**

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Three Thousand Two Hundred Dollars, paid by **Nancy N. Brouwer, of 101 Oriole Drive, Northbridge, MA,** the receipt of which is hereby acknowledged, does sell and convey to said Nancy N. Brouwer, that certain cemetery **Lot No. 27, two full burial plots, situated on the way called Elm Ave North, in the Pine Grove Cemetery,** and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1<sup>st</sup>. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2<sup>nd</sup>. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3<sup>rd</sup>. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4<sup>th</sup>. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5<sup>th</sup>. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 19th day of November, in the year of our Lord Two Thousand Eighteen.

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## **Town Manager's Report for the Period of November 5, 2018 – November 16, 2018**

### **1. Meetings Attended:**

- Thursday, November 8, 2018 – Attended the Building, Planning, and Construction Committee Meeting to discuss Fire Station site search.
- Tuesday, November 13, 2018 – Met with MIIA rep Dave Labonte and S. Susienka to go over FY2019 General Insurance Policies.
- Tuesday, November 13, 2018 – Made a presentation at the request of Dr. Fitzpatrick at BVT as part of the MTA negotiations to discuss member communities budget challenges and also Health Insurance plan design.
- Wednesday, November 14, 2018 – Attended the Annual Meeting of the Central MA Regional Stormwater Coalition which included attendance by MA DEP Commissioner Marty Suuberg.
- Wednesday, November 14, 2018 – Met with Chairman Melia to go over the BOS agenda.
- Wednesday, November 14, 2018 – Met with J. Shuris and J. Luchini to go over storm preparation and personnel changes.
- Thursday, November 15, 2018 – Met with UniBank, Town Financial Team and School Building Project Team to initiate the borrowing process.
- Thursday, November 15, 2018 – Met with Chief Warchol to discuss Assessment Center Procurement.
- Thursday, November 15, 2018 – Conference Call regarding Green Communities projects.

2. **Balmer School Building Project:** Now that the project has been approved at the Town Meeting and the Election Ballot, Town staff has begun working with UniBank and the project team on the next steps for borrowing. A meeting was held this past Thursday at which it was discussed the initial step is working with Bond Counsel to obtain an authorization to borrow. Please note that the School Building Committee is meeting this coming Tuesday, November 20<sup>th</sup> at 6:30 at the High School Media Center. The Committee is beginning to work on the design and permitting aspects of the project.
3. **DPW Garage Project:** We continue to await OPM confirmation that all remaining OEM manuals have been received from the General Contractor to scheduled "user-training" and final project closure.
4. **Fire Station Project (Feasibility Study):** The Town Manager and the Fire Chief have been meeting with the OPM team from Cardinal on the Site Selection for inclusion in the RFQ for Designer (Architect) Services. A meeting was held recently held with the BPCC on Thursday, November 8, 2018 to discuss the potential site list. The Committee and Team agreed to the final list of 8 potential sites and the next task is to prepare the RFQ.
5. **2020 Budget Development:** Staff has been directed to update their sections of the 5-year capital plan for submission to the BPCC and all capital requests shall be submitted by the end of November. In December staff will be working on department budgets for FY2020 and for submission to the Town Manager in January.