

**TOWN OF NORTHBRIDGE
BOARD OF SELECTMEN'S MEETING
NORTHBRIDGE TOWN HALL
7 MAIN STREET - WHITINSVILLE, MA 01588
October 16, 2017 AT 6:30 PM**

EXECUTIVE SESSION: 6:30 PM

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES

A. 1) May 15, 2017 Special Meeting **2)** May 22, 2017 [Exec. Sess.] **3)** June 26 [Exec. Sess.]
4) August 21, 2017

II. PUBLIC HEARING

III. APPOINTMENTS: B. By the Board of Selectmen: Justine Carroll, Conservation Commission
/Present: Joy Anderson, Chairman, Conservation Commission and Barbara McNamee, Conservation Commission Member
C. By the Town Manager [Vote to affirm]: Christopher Bessette, Laborer 1, DPW Highway Division
Present: Jamie Luchini, Highway Superintendent

IV. CITIZENS' COMMENTS/INPUT

V. DECISIONS

D. School Building Committee/Request to hang a banner across Church Street from Sunday, November 5, 2017 to Sunday, November 12, 2017 to advertise the Balmer School Project Community Forum meeting to be held on Monday, November 27, 2017
E. Massachusetts Down Syndrome Congress/Request to hold a boot drive at Memorial Square and Oviatt Square on Saturday, May 19, 2018 from 9 AM to 3 PM. [Rain date: Sunday, May 20, 2018]
F. MRA Multisport [Alex Rogozenski] **/1)** Request to hold the 6th annual 1st Day 5k road race on Monday January 1, 2018 beginning at 11 AM **/2)** Request to close down Linwood Avenue between 10:45 AM and 12 PM
G. Pine Grove Cemetery Deed/ Laura Valanzola [Lot No. 14, Birch Path, South]
H. Riverdale Cemetery Deed **1)** Linda and Francis Mello, Jr. [Lot No. 25-A Maple Ave] **2)** Linda and Francis Mello, Jr. [Lot No. 25-B, Maple Ave]
I. Lease Renewals: **1)** Rockdale Village Foundation/Vote to renew **2)** Oliver Ashton Post #343, Inc./Vote to renew
J. Fall Annual Town Meeting [October 24, 2017]/Vote positions on Warrant Articles
K. Intermunicipal Agreement for Regional Systems Administrator Services/Vote to approve

VI. DISCUSSIONS

VII. TOWN MANAGER'S REPORT

L. 1) Meetings Attended
2) School Building Project Update
3) Fire Station Project (Feasibility Study)
4) DPW Garage Project
5) Other ongoing Tasks

VIII. SELECTMEN'S CONCERNS

IX. ITEMS FOR FUTURE AGENDA

X. CORRESPONDENCE

XI. EXECUTIVE SESSION: 6:30 PM

M. Under M.G.L. Chapter 30A, Sec. 21 #3 [Police Dispatchers]: To discuss strategy with respect to collective bargaining.

THIS AGENDA IS SUBJECT TO CHANGE

Town Clerk: 2 Hard copies	<input type="checkbox"/>
Web: Post time-stamped copy	<input type="checkbox"/>

BOARD OF SELECTMEN'S MEETING
May 15, 2017

AI

SPECIAL MEETING

A Special Meeting of the Board of Selectmen was called to order by Chairman James Marzec at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. Present: Messrs. Ampagoomian, Athanas, Melia, and Marzec. Selectman Nolan was absent and it is duly noted. **Also Present:** Theodore D. Kozak, Town Manager and Kenneth Lombardi, Director, NFP Corp.

The Pledge of Allegiance was recited by those present.

Selectman Melia recused himself and left the room.

Municipal Health Insurance/Vote pursuant to the provisions of G.L. c. 32B, §§21-23. Town Manager Kozak announced that the Town is looking to change benefit services. The thought is to change benefits but remain with the current carrier on June 1st. The Town would need to wait until January 1, 2018 to change carriers and would need a new 5203 notice.

The change in benefits is still in the discussion phase. The reason the Town is looking to move to the Group Insurance Commission (GIC) is to save money for employees and the Town as well.

On July 1, 2017, the Town seeks to add a deductible plan and then renew on January 1, 2018 with a new carrier, which would still include a deductible. Town Manager Kozak explained that the Town would need to implement negotiations to go into GIC on January 1.

The new State rates are released in November and operate on a fiscal year basis. The GIC would only last until the end of the fiscal year, which is June 30th.

A motion/Mr. Athanas, seconded/Mr. Ampagoomian to move that the Town elect to engage in the process to change health insurance benefits under M.G.L c. 32B, Sections 21-23. Vote yes/Messrs. Ampagoomian, Athanas, and Marzec.

Meeting Adjourned: 7:15 PM

Respectfully submitted,

James Athanas, Clerk

/mjw

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

May 15, 2017

Municipal Health Insurance/Vote pursuant to the provisions of G.L. c. 32B, §§21-23

-Copy of motion for adoption of the new health insurance process

**BOARD OF SELECTMEN'S MEETING
AUGUST 21, 2017**

A4

A meeting of the Board of Selectmen was called to order by Chairman Charlie Ampagoomian at 7:00 PM, Northbridge Town Hall, 7 Main Street, Whitinsville, MA. **Present:** Messrs. Ampagoomian, Melia, Marzec, and Nolan. **Also Present:** Theodore D. Kozak. Selectman Athanas was absent and it is duly noted.

The Pledge of Allegiance was recited by those present

APPROVAL OF MINUTES: 1) **May 22, 2017.** A motion/Mr. Marzec, seconded/Mr. Melia to approve the May 22, 2017 minutes as presented with the readings omitted. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan. 2) **June 5 2017 Exec. Session.** A motion/Mr. Nolan, seconded/Mr. Marzec to approve but not release the June 5, 2017 executive session minutes as presented. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan. 3) **June 5, 2017.** A motion/Mr. Nolan, seconded/Mr. Melia to approve the June 5, 2017 minutes as presented with the readings omitted. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan. 4) **June 19, 2017.** A motion/Mr. Marzec, seconded/Mr. Nolan to approve the June 19, 2017 minutes as presented with the readings omitted. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan. 5) **June 26, 2017.** A motion/Mr. Melia, seconded/Mr. Marzec to approve the June 26, 2017 minutes as presented with the readings omitted. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan. 6) **July 24, 2017.** A motion/Mr. Melia, seconded/Mr. Nolan to approve the July 24, 2017 minutes as presented with the readings omitted. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan.

PUBLIC HEARING: 7:05 PM - National Grid Company and Verizon New England, Inc./Present: Mike Fraser, Field Engineer, National Grid/Petition requesting the installation of new joint owned pole #296-50 and anchor to service new lot #2 and #3 of 2094 Quaker Street [Plan #23486534, dated 6/21/17]. Chairman Ampagoomian read aloud the public hearing notice. A motion/Mr. Nolan, seconded/Mr. Melia to open the public hearing. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan. Mike Fraser, Field Engineer from National Grid was present and explained the request in front of the Board of Selectmen is to bring service to two new lots, lot two and three of 2094 Quaker Street. No abutters were present for the hearing. A motion/Mr. Marzec, seconded/Mr. Nolan to close the public hearing. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan. A motion/Mr. Marzec, seconded/Mr. Melia to approve the request for the installation of a new joint owned pole #296-50 and anchor to service new lot two and three of 2094 Quaker Street. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan.

APPOINTMENTS/By the Selectmen [Vote to appoint]: 1) **Zoning Board of Appeals [Associate Member]:** Damian Planas-Merced/**Present:** Thomas Hansson, Chairman, Zoning Board of Appeals. Thomas Hansson jokingly stated Mr. Planas-Merced came to a meeting more prepared than the Zoning Board. Mr. Hansson stated he is sure Mr. Planas-Merced would be a great fit for the Board. Mr. Planas-Merced explained he is a retired lawyer from Puerto Rico, and has relocated to Northbridge and is looking to give back to his community. The Board commended all of his achievements. A motion/Mr. Melia, seconded/Mr. Marzec to appoint Mr. Planas-Merced as an Associate Member to the Zoning Board of Appeals. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan. 2) **Cultural Council [2 vacancies]:** a. **Douglas Walker/ Present: Christine Fung-a-fat.** Ms. Fung-a-fat stated that both Douglas Walker and Yurima Guilarte-Walker would be great additions for the Cultural Council and would make the Cultural Council a full board. Mr. Walker explained he and his wife moved into town this spring. Mr. Walker explained that he is currently the Associate Director of Finance at the Providence Housing Authority. Mr. Walker explained that he and his wife felt this would be something they could do together. Mr. Walker explained he deals with grants and is very familiar with grant compliance, accounting and the cycle along with the benefits that grants can bring to the table and feels as though he would be a tangible benefit. b. **Yurima Guilarte-Walker/Present: Christine Fung-a-fat.** Ms. Guilarte-Walker stated she is a computer engineer and works for Umass Medical School. Ms. Guilarte-Walker explained she is from Venezuela and

has always had a passion for arts, music and culture. Ms. Guilarte-Walker stated she has been part of other Cultural Councils and understands the process of grants. A motion/Mr. Melia, seconded/Mr. Nolan to appoint both Douglas Walker and Yurima Guilarte-Walker to the Cultural Council. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan.

3) Safety Committee [School Dept. Rep.]: Steven Von Bargen. Mr. Von Bargen is unable to attend the meeting and the item will be deferred to a future meeting.

4) Central Mass. Regional Planning Commission: a) Second Delegate. A motion/Mr. Marzec, seconded/Mr. Nolan to appoint Mr. Nolan as the seconded delegate for the Central Mass. Regional Planning Commission. Vote yes/ Messrs. Ampagoomian, Marzec, Melia, and Nolan. **b) Alternate.** A motion/Mr. Marzec, seconded/Mr. Nolan to appoint Mr. Melia as the alternate for the Central Mass. Regional Planning Commission. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan.

By the Town Manager [Vote to Affirm]: 1) David Pickart, Conservation Agent. Town Manager Kozak explained that currently Mr. Pickart is a shared conservation agent with the Town of Upton, and are seeking to have him a couple more hours during the week. Town Manger Kozak explained that in order to do that we would also need to appoint him as the Conservation Agent, which he recommends Mr. Pickart. A motion/Mr. Marzec, seconded/Mr. Melia to affirm the appointment of David Pickart to the Conservation Agent. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan.

2) Matthew Haas, Sr. Library Asst./Present: Jennifer Woodward, Library Director. Ms. Woodward explained that Mr. Haas has been working at the Whitinsville Social Library as a Library Assistant, which she explained is a well-deserved promotion. Mr. Haas stated he began working at the Whitinsville Social Library in March of 2016 and enjoys it greatly. A motion/Mr. Melia, seconded/Mr. Marzec to affirm the appointment of Matthew Haas as the Sr. Library Asst. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan.

Joint Appointment by the Board of Selectmen and Planning Board: [1 vacancy] Candidate 1: Abdul Kafal Candidate 2: Ronald Platukis. A meeting of the Planning Board was called to order by Chairman Massey at 7:19 PM. Mr. Massey explained that there are two candidates for the Planning Board, which he noted the appointment is effective until May of 2018. Mr. Massey explained that they were able to interview Mr. Kafal, however Mr. Platukis was unable to stay for that portion of the meeting due to a prior appointment. Mr. Abdul explained that he moved to Northbridge fourteen years ago, and his children attended the Northbridge Schools and he would now like to give back to the Town. Mr. Kafal explained he feels as though his experience with owning business would benefit the town. Mr. Platukis stated he moved to Northbridge a year ago and currently serves on the Milford Industrial Commission, is retired, and works for himself investing. Mr. Platukis stated he has 24 years' experience in planning, product management, and marketing which he believes would be valuable to the Planning Board. Mr. Platukis explained he is familiar with M.G.L. A motion/Mr. Marzec, seconded/Mr. Melia to appoint Mr. Abdul Kafal to the Planning Board. Roll call vote: Mr. Melia/Yes, Mr. Marzec/Yes, Mr. Nolan/Yes, and Mr. Ampagoomian/Yes. For the Planning Board: Mr. Harry Berkowitz/Yes, Mr. James Berkowitz/Yes, Mr. Key/Yes, and Mr. Massey/Yes.

By the Fire Chief: Introduction of Firefighter Tyler Goulding to the Board [No vote required]. Chief White introduced Mr. Goulding to the Board and stated that Mr. Goulding is a nationally certified paramedic, and a graduate of Massachusetts Fire Academy. Chief White stated he holds the following certifications: Firefighter I & II, advanced cardiac life support, pediatric advanced life support, certified CPR instructor, a Bachelor's degree in business and is currently working on his Associates Degree in Fire Science. Chief White explained that Mr. Goulding has been working a couple weeks already and has proven to be a great asset to the Fire Department. Mr. Goulding explained he has been in the industry for about 5

years, and comes from Westminster. Mr. Goulding stated that Northbridge is the perfect fit for him and his personal and career goals and he looks to make a long career here in Northbridge.

Town Manager Kozak asked Chief White to talk about the recently received grant. Chief White explained the Fire Department received a grant for four new employees, which he stated he would like to begin in January. The four candidates will complete the four groups of four, which will cover both ambulances around the clock. On October 8, 2017 there will be an open house to kick off fire prevention week.

RESIGNATIONS: Ann Dzindolet, Acquisitions Librarian. A motion/Mr. Melia, seconded/Mr. Marzec to accept the resignation of Ann Dzindolet and send a letter to thank her for her services. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan.

CITIZENS' COMMENTS/INPUT:

Local Business Spotlight: The Green Plate, LLC, 167 Church Street, Whitinsville, MA Present: Danielle Desrosiers, Manager. Ms. Desrosiers thanked the Board for having her tonight. Ms. Desrosiers explained that she has been in business for 3 years doing healthier options for home cooked meals and catering. Ms. Desrosiers stated that her goal is to help people understand that it is not about changing what you're eating but what ingredients are going into what you're eating. Ms. Desrosiers explained that she got busy enough where she felt that it was time to open a restaurant. Ms. Desrosiers explained she was fortunate enough to find a space on Church Street to open her restaurant. She stated that the building space did not have a kitchen so it is being built from scratch, which has been an exciting process. Ms. Desrosiers explained that working with the Building Department and the Board of Health have been pleasant and everyone has been extremely supportive. Ms. Desrosiers stated she does not have an opening date as of yet but is hoping for mid-September. The proposed hours will be Monday through Thursday 8 AM to 6 PM, Fridays 8 AM to 9 PM. Seating occupancy will be sixteen with four tables and sixteen chairs. For more information go to www.thegreenplatellc.com or by phone at 774-488-8024 or by email at danielle@thegreenplatellc.com.

Northbridge School Department/Request to hang a banner over Church Street from Sunday, August 20, 2017 to Sunday, September 3, 2017 to advertise the Balmer School community forums. Selectman Ampagoomian stated that the Board gave permission prior to the meeting due to the timing of the request and this is a formality to let the Board know. Therefore no vote is needed.

St. Camillus/Request to hang a banner over Church Street from Sunday, September 17, 2017 to Sunday, September 24, 2017 to advertise the Annual Evening at the Mansion on Friday, September 22, 2017 from 6 PM - 10 PM. A motion/Mr. Marzec, seconded/Mr. Nolan to approve the request to hang a banner over Church Street from Sunday, September 17, 2017 to Sunday, September 24, 2017 to advertise the Annual Evening at the Mansion on Friday, September 22, 2017 from 6 PM - 10 PM. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan.

Alternatives/Request for a one-day wine and malt license for Saturday, September 23, 2017 from 12 PM to 5 PM for their annual Valley Bag Toss event [Rain date: Sunday, September 24, 2017] Present: Michael Seibold, Director of Community Services. Mr. Seibold explained that this will be the 4th year of the Valley Bag Toss and stated it is a growing event each year and participants have a lot of fun. Mr. Seibold explained they use a Tips certified bartender to serve the beer and wine. Mr. Seibold stated that all who are interested are encouraged to attend. A motion/ Mr. Marzec, seconded/Mr. Melia to approve the request for a one-day wine and malt license for Saturday, September 23, 2017 from 12 PM to 5 PM for their annual Valley Bag Toss event. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan.

George Marston Whitin Memorial Community Association, Inc. / Fall Food Festival in Whitin Park, 60 Main Street, Whitinsville on Saturday, October 14, 2017 from 11 AM - 3 PM/1) Request for a one-

day malt license. Ms. Elster explained that they enjoyed doing the “Woody by the Food” Festival that they wanted to hold something similar in the Fall. Ms. Elster explained they will have food trucks, giant lawn games, pumpkin carving contests and more. A motion/Mr. Melia, seconded/Mr. Nolan to approve the request for a one-day malt license for the Fall Food Festival in Whitin Park, 60 Main Street, Whitinsville on Saturday, October 14, 2017 from 11 AM - 3 PM. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan. **2) Request for a one-day entertainment license/Present: Heather Elster, Executive Director.** A motion/Mr. Melia, seconded/Mr. Nolan to approve the request for a one-day entertainment license for the Fall Food Festival in Whitin Park, 60 Main Street, Whitinsville on Saturday, October 14, 2017 from 11 AM - 3 PM. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan.

Safety Committee Meeting Minutes [August 3, 2017]/Vote to accept recommendations. Chairman Ampagoomian asked about the streetlight on Benson Road, which he requested be discussed at the Safety Committee meeting for the Town to take over the payments of the streetlight. Chairman Ampagoomian asked if that needed a vote of the Safety Committee. Chief Warchol of the Safety Committee stated that they did vote to approve the transfer. Highway Superintendent Jamie Luchini indicated that National Grid has been contacted for the transfer. A motion/Mr. Marzec, seconded/Mr. Nolan to approve the August 3, 2017 Safety Committee minutes as presented with the reading omitted. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan.

Walmart Sewer Pump Station/Vote to approve/Present: Mark Kuras, Sewer Superintendent, and James Shuris, Department of Public Works Director. Town Manager Kozak introduced the two representatives from Wal-Mart, Mr. Phil Macchi from Macchi & Macchi, LLC of 1256 Washington Street, Norwood, MA 02602 and Justin Lattierre of Bergmann Associates. Town Manager Kozak stated that Wal-Mart had contacted the Town Manager’s Office regarding the possibility of seeking permission to hook up into the sewer pump station. Town Manager Kozak explained that part of the agreement was to have hookups along West Main Street as well as a manhole with the possibility of future connections on Lassel Street. Town Manager Kozak stated that he discussed the possibility of a performance bond if the Board so wishes to entertain that option to help hook up sooner. Mr. Shuris stated that he has been working with both Mr. Lattierre and Mr. Macchi and they are very cooperative. Mr. Shuris advised that there are outstanding items, which all parties are aware of. Mr. Shuris elaborated that there is a connection that was not installed at 1167 Main Street, 1164 Main Street that was not brought off the road and there is a manhole at the end of Lassel where it intersects with Main Street that needs to be extended onto Lassel off the right of way of Main Street. Mr. Shuris stated that they had an onsite visit meeting on road improvements, which is still good but the sewer lines need to be installed prior to paving. Mr. Macchi stated that Wal-Mart agrees and feels as though the pump station is ready to be connected. Mr. Macchi explained that they would like to post a bond with the DPW to cover the improvements if the Town is willing. Selectman Melia mentioned that he believes if the Board decides to go forward it should be contingent upon a performance bond in an amount to be worked out between the DPW Director and Wal-Mart’s attorney. Mr. Lattierre stated that a performance bond in the amount of \$150,000 was agreed upon by the involved parties. Mr. Shuris confirmed that he agreed with the performance bond in the amount of \$150,000. Selectman Nolan asked what the estimated time is for the remaining work to be completed. Mr. Lattierre stated that the paving will take place by the end of September contingent upon the services being installed. Chairman Ampagoomian asked if the dip entering into Wal-Mart would be repaired within the work that is being completed. Mr. Lattierre stated that part of the paving scope is to address the pavement that has failed around the manhole, which created that dip. Chairman Ampagoomian asked about the moldy, musty smell upon entering the Wal-Mart parking lot and if the project would address that as well. Mr. Lattierre stated he would look into it. Mr. Shuris added that he believes it is a condition of a leech field causing that issue. A motion/Mr. Marzec, seconded/Mr. Melia to allow Wal-Mart to proceed with the sewer hookup contingent on receiving the performance bond of \$150,000 as well as the approval of the Sewer Superintendent and DPW Director. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan.

Pine Grove Cemetery Deed/Daniel Bresnahan [Lot 30 Elm Ave., North]. A motion/Mr. Melia, seconded/Mr. Nolan to approve the purchase of lot 30 Elm Ave., North to Daniel Bresnahan. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan.

Northbridge Fire Department/Request to hold a boot drive at Memorial Square on Saturday, August 26, 2017 from 9 AM to 12 PM subject to the safety requirements of the Police Department. A motion/Mr. Melia, seconded/Mr. Marzec to approve the request to hold a boot drive at Memorial Square on Saturday, August 26, 2017 from 9 AM to 12 PM subject to the safety requirements of the Police Department. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan.

Fall Annual Town Meeting [October 24, 2017] / Vote to place articles on warrant. Town Manager Kozak presented the following articles to the Board for their review and recommended that they vote to place them on the Fall Annual Town Meeting Warrant. **Article 1:** Town Manager Kozak explained this was an annual article that is always on the Fall Town meeting warrant and reported there are currently no prior year bills. **Article 2:** Town Manager Kozak explained that this was for the Omnibus Budget to make any necessary adjustments. **Article 3:** Town Manager Kozak explained this is for the stabilization fund and explained if possible we will put money in. **Article 4:** Town Manager Kozak stated that this is similar to the pilot solar facilities. Town Manager Kozak explained a fund was set up with permission from the general court. This one in particular will be for Other Post-Employment Benefits to help fund retiree health insurance. Town Manager Kozak explained that the Meals Tax will go towards that fund. **Article 5:** Town Manager Kozak explained that this article is for the installation of LED's with the help of grant money to help save the town money on the power and maintenance. Town Manager Kozak explained that many surrounding communities have made this transition and are very happy with the savings and product. **Article 6:** Town Manager Kozak stated that the Whitinsville Water Company has indicated that the Town needs to install a safety ladder on the Upton Street Water Tank, and the funds are to come from the Water Enterprise fund. Selectman Nolan asked what the cost is for the safety ladder. Town Manager Kozak replied it is approximately \$50,000. Town Manager Kozak explained that the only issue is that the town may not have Retained Earnings certified before Town Meeting, this would allow us to borrow as well and pay off the note at the Spring Town Meeting. A motion/Mr. Melia, seconded/Mr. Nolan to vote to place the articles on the warrant for the Fall Annual Town Meeting on October 24, 2017. Vote. Vote yes/Messrs. Ampagoomian, Marzec, Melia, and Nolan.

Town Manager Kozak announced that the warrant will be closing Friday, August 25, 2017 at 12 PM.

Verizon FiOS & Cable Issues/Present: Harry Berkowitz, Chairman, Cable Advisory Committee & Bill Tartaglia, NCTV 11. Mr. Berkowitz began by explained that he wishes there was competition in town with Charter. Mr. Berkowitz explained that Verizon is not interested in coming in to the Town and are no longer running lines for phone service. Mr. Berkowitz explained that Fios is too expensive to run and towns that do have it are not serviced across the entire town. Town Manager Kozak stated that he spoke with Ellen Cummings of Public Relations, who stated they are not moving forward with Fios anywhere, but are instead experimenting with a new fiber in Boston to see how the market reacts. Town Manager Kozak explained that that could be years away. **Charter Communications [New Representative]/Present: Anna Lucey, Director of Governmental Affairs.** At this time Chairman Ampagoomian requested Ms. Lucey, Director of Governmental Affairs to come forward and introduce herself and to answer any questions or concerns on the cable issues. Mr. Tartaglia began by explained that NCTV11 covers live studio productions, local sporting events and more. Mr. Tartaglia expressed his concern that the NCTV11 channel has been moved from 11 to 191, and stated the cable guide search does not work. Mr. Tartaglia also stated that HD was not an option that they would like to have. Another issue is the TV Guide app and the accessibility of public access channels. When typing in the Northbridge zip codes it comes up as Uxbridge. Ms. Lucey stated that Charter would not be moving the channel from 191 back to 11 as the programing department has informed her they are saving that channel for another space still to be determined. Ms. Lucey explained that the cable

guide search is based on geographic location and everyone else shares a regional guide and will not be changing in the foreseeable future. Ms. Lucey explained she will follow up on the zip code and explained it may have to do with the regional program. Ms. Lucey stated the Charter has no current plans to offer HD to the current access channels across Massachusetts. Chairman Ampagoomian dismissed Mr. Tartaglia and Mr. Berkowitz and asked Ms. Lucey to tell the Selectmen About herself. Ms. Lucey stated she is the Town's contact for franchise agreement issues, access coordinators, operational questions, etc.

Retail Industry Fundamentals Training/Present: Cynthia Key. Ms. Key stated that she works for a nonprofit group called Partnerships for Skilled Workforce. Ms. Key explained that one of the programs they offer is retail training at no cost, which is sponsored by retail stores. For the application process go to www.pswinc.org. Ms. Key stated that the jobs start at \$11 to \$16 per hour, the course is ninety hours, and taught 3 days a week at Keefe Technical School in Framingham on Monday's, Tuesday's and Wednesday's for about six weeks.

Quinsigamond Community College Training Center/Present: Jeannie Hebert, President, Blackstone Valley Chamber of Commerce. Ms. Hebert stated that the chamber of Commerce is working on the start of an education hub. She explained about three years ago Senator Dick Moore had gotten funds to be used to create a community college in the Blackstone Valley. Ms. Hebert explained that most of the money was absorbed through Quinsigamond Community College and nothing ever came of it. Ms. Hebert explained the Quinsigamond Community College foundation will be giving the Chamber funding to be used towards the setup of the training center. Ms. Hebert explained that Quinsigamond Community College, Worcester State University, and Benjamin Franklin Institute of Technology are all part of the training center.

Marijuana Legislation/Present: Sergeant Brian Patrinelli, Chief Walter Warchol, and Brian Massey Chairman, Planning Board. Sergeant Patrinelli gave an overview of the marijuana timeline. Sergeant Patrinelli explained that the two newest legislative bodies that were recently formed were the CCC (Cannabis Control Commissioner), and the CAB (Cannabis Advisory Board). The CCC consist of one Commissioner, two Associate Commissioners, and one Treasurer, where the CAB is made up of fifteen members all having some type of expertise in different areas of the new law. Sergeant Patrinelli explained that possession of up to one ounce of marijuana in public by persons over twenty-one is legal; possession between one and two ounces is a civil fine of \$100; any amount over two ounces is a crime; persons twenty-one years or older can gift to another party, twenty one years or older up to one ounce; and persons twenty-one years or older may possess up to ten ounces at their primary residence; may grow up to six plants at the primary residence but not more than twelve plants if more than one grower in the same residence; and persons twenty-one years or older can possess and sell accessories to persons twenty-one years or older. Sergeant Patrinelli explained that they also made regulations for those aging eighteen to twenty-one years. Possession of marijuana is illegal, fines for possession is a civil fine of \$100 if under one ounce; possession of one to two ounces and any amount over is criminal; and possession of paraphernalia has no penalty. For those under 18, possession of one ounce or less is \$100 civil fine and need to participate in a Drug Education Program; possession of one to two ounces and anything over is criminal and possession of paraphernalia has no penalty. Sargent Patrinelli explained that it is not legal to drive high on marijuana, but it is difficult since the State has not come up with a test to be administered so the test is the same as the alcohol sobriety test. Chief Warchol explained that the alcohol sobriety test has a measurement to go by whereas there is no measurement to test the level of impairment of someone who is high, which makes the prosecution process difficult. Sergeant Patrinelli stated that landlords may prevent tenants from smoking marijuana on the property, and can also restrict tenants from growing marijuana on the property. He stated that consumption in public areas is not allowed and employers may prohibit possessing or consumption in the workplace; and government organizations can prohibit possession and consumption within any building they own, lease, or occupy. Sergeant Patrinelli stated that there is an excise tax on marijuana of 3.75% and a local tax option of 3%, which are deposited in a marijuana regulation fund. Chairman Ampagoomian asked Mr. Massey how the Planning Board is going about the change in regulations. Mr. Massey explained they have not yet

proceeded with anything further than the May Ballot. Mr. Massey explained that as the State comes out with regulations the Planning Board will schedule a public meeting and begin a discussion to figure out what is best and desired for the Town of Northbridge. Selectman Melia asked if the Town should adopt or offer the article as a ballot question of whether or not to allow retail recreation marijuana dispensaries at all. Selectman Melia expressed concern that because our Town passed it, it is harder to change it if doing so was desired. Selectman Melia asked if either Department had a recommendation to move forward at this time. Chief Warchol stated that he would like to go forward with not allowing an establishment in Town. Town Manager Kozak stated that he spoke with Town Council who is still analyzing if the Town would be safe if it waits until May for the vote. Town Manager Kozak stated that it could be recommended that the Town move forward before the deadline. Mr. Massey stated that from the Planning Board's perspective they will need to hold a public meeting to look into zoning, and where it is allowed. Mr. Massey explained if a change in the zoning needs to be made they will need to go forward with a ballot.

Forest cutting update/Present: David Pickart, Conservation Agent. Mr. Pickart stated there was an information agreement between Town Counsel and the land agents attorney to stay the matter until more research could be done to rectify the situations with the property owners. One of the owners agreed to provide the Commission with a map to show where all the wetlands are on the site. Mr. Pickart stated that this was requested three weeks after the determination of violations. Mr. Pickart stated that they also received permission to enter the property for a thorough survey and revisit the known violations. Mr. Pickart explained that the goal is to work with the property owner to address the issues. Mr. Pickart explained that the investigation will begin tomorrow and he suspects it will take more than one visit, and several commissioners have been asked to accompany Mr. Pickart in the investigation. Mr. Pickart stated that once the survey is complete and the land owners have been notified, he believes it will be sufficient to update the Board and Town Counsel to craft a solution. Mr. Pickart explained that the cease and desist order is still in place, and the fines have not been levied as directed by Town Counsel to move the process along.

Building Planning and Construction Committee update [DPW Facility/Fire Station] Present: Michael Beaudoin, Chairman, BPCC. Mr. Beaudoin indicated that the demolition is complete, and the site boundaries have been completed. Mr. Beaudoin explained that there were some encroachment issues which were addressed and taken care of. Meetings are held every week on the job site from 1 PM to 2:30 PM for any town officials are interested in attending. Mr. Beaudoin explained that the building design documents were approved, color selected, and all set to move forward. Mr. Beaudoin explained that National Grid is requesting an easement to do a full underground service, which is a change to the project at no one's fault. Mr. Beaudoin stated that the hope is to have the DPW facility wrapped up by December. Mr. Beaudoin switched topics to the Fire Station. Mr. Beaudoin stated Cardinal Construction put out a proposal for a consultant to begin the study of space needs and land acquisition planning. Mr. Beaudoin explained at the last meeting it was expressed to the BPCC for the concern for running both the Fire Station and the Balmer School project at the same time and before they begin the RFP for space they would like to hear the opinions of all parties prior to spending money on the study if it is something that is going to be shot down. Mr. Beaudoin stated that if they can go forward with a building that is already in possession of the Town it will drop the threshold of the cost a significant amount. Chief White expressed the need to move forward along with his concern that the building is falling apart. Selectman Melia asked Mr. Kozak if he was able to speak with Congressman McGovern about grant money for Federal Public Safety buildings. Town Manager Kozak stated he was able to speak with him and he will reach out to Mr. Gaudette with information when he begins.

School Building Committee/Educational Visioning Planning Update Present: Joseph Strazzulla, Chairman, School Building Committee. Mr. Strazzulla stated that Andrew Shagnon, Vice Chairman of the School Building Committee was present with him tonight. Mr. Strazzulla began stating they have been in contact with the Massachusetts School Building Authority (MSBA) and have been approved for two potential options. Mr. Strazullo stated that the first is a study into a configuration of grades with the options

of second grade through fourth grade, or the second option, a pre-kindergarten through fifth grade. Mr. Stazzulla stated that the MSBA came back with their statement of interest; both scenarios were approved. Mr. Strazzulla explained that they are currently engaged in the feasibility study, which the funds were appropriated in 2016. Mr. Strazzulla explained that they are working with Joseph Seeley, Owners Project Manager and the design team from Dore and Whittier to layout the potential site locations. Mr. Strazzullo explained the current primary location would be the Balmer school and Vail field. Mr. Stazzullo announced that the MSBA approved them for a 57% minimum reimbursement rate, which can go up as they move through the process. Mr. Shagnon expressed that since they were invited into the MSBA, which allows the minimum of 57%, it needs to follow with their guidelines. Mr. Strazzulla stated that all the information about the building project is on www.NPS.org, which includes all the meeting minutes, announcements for meetings, and updates.

TOWN MANAGER'S REPORT 1) Department of Public Utilities/ Water Rate hearing Thursday, September 21, 2017 @ 7 PM - Town Manager Kozak announced that The Department of Public Utilities will be holding a public hearing on Thursday, September 21, 2017 at 7 PM in the Board of Selectmen's meeting room. The hearing is regarding a general rate increase for Whitinsville Water Company and is open to the public. Anyone interested is encouraged to attend. **2) Verizon Fios Update** - Town Manager Kozak stated that he spoke to our Verizon representative who stated Verizon does not have plans to expand into Northbridge nor any other communities. He stated they are currently trying a new type of fiber in Boston to determine if it is marketable to customers elsewhere. **3) Congressman McGovern Meeting** - Town Manager Kozak stated that Congressman McGovern held office hours at the Town Hall in Sutton. Town Manager Kozak explained he gave an overview of the current economic and political climate in Washington, DC and asked the representatives from the various communities how his office might be able to help. He also encouraged Towns and/or residents to contact his office if they need assistance. **4) Code of Bylaws/Searchable version available on the Town's website [Town Clerk's page]** - Town Manager Kozak announced that the Code of Bylaws is now available on the Town's website, and has been upgraded with a search feature to make it easier to find certain key words within the bylaws.

SELECTMEN'S CONCERNS Selectman Marzec 1) congratulated the Highway Department on completing the number of roads they have paved over the seasons. **2)** asked the Highway Department if the stretch of road from Golthwaite to St. Camillus would be paved. Mr. Luchini replied that at this time there was nothing concrete, but if there are available funds at the end of the year it could be possible to complete, or it could be added to next year's list. **3)** announced that the water rate hearing that will be held on Thursday, September 21, 2017 and all who have a concern should attend the hearing. **4)** asked about the Pine Grove Cemetery budget update. Town Manager Kozak stated he does have that information and will distribute it to the Board. **5)** stated that Town Manager Kozak has evolved into an excellent Town Manager and people in the community have nothing but thanks for all that he has done. **Selectmen Nolan 1)** thanked Town Manager Kozak for his years of service and expressed his appreciation for Mr. Kozak as a strong Town Manager. Selectman Nolan noted his appearance in Town around the holidays and it does not go unnoticed and is much appreciated. **Selectman Melia 1)** reiterated Selectman Nolan's comments and wished Town Manager Kozak and his family and long, healthy, and happy retirement. **2)** thanked both John A. Davis and Stephen Pucci for restoring the sign at the Kmiotec Home on Benson Road and Highland Street at no cost to the Town. **3)** reminded Jamie Luchini to present the Pine Grove Cemetery signs and maps at a future meeting. Mr. Luchini explained that BVT went back to school today and he started discussion with them on the signs. **Chairman Ampagoomian 1)** stated that the Trustees of Soldiers and Monuments have entered an agreement to clean the World War II Korean War Memorial. **2)** stated that the World War I memorial is coming along and should be completed by the end of September. **3)** asked about the Electrical pole number one at Oak Street and Mendon Road that is tied together with a piece of rope. Mr. Luchini replied that he inquired with National Grid, and that is what they are doing in replacement of double poles, he explained they strip the electrical feeds off, attach them to the new pole, and leave the stub of the pole until all lines need to be moved. **4)** Thanked Town Manager Kozak for his time.

ITEMS FOR FUTURE AGENDA/None
CORRESPONDENCE/None
EXECUTIVE SESSION/None

Town Manager Kozak thanked the Board, Department Heads and volunteers for their hard work during his time here in Northbridge.

A motion/Mr. Nolan, seconded/Mr. Marzec to adjourn the public meeting. Vote yes/ Messrs. Ampagoomian, Marzec, Melia, and Nolan.

Meeting Adjourned: 10:06 PM

Respectfully submitted,

James Athanas, Clerk

/mjw

LIST OF DOCUMENTATION

BOARD OF SELECTMEN'S MEETING - OPEN SESSION

August 21, 2017

I. APPROVAL OF MINUTES:

A. 1) May 22, 2017

-Copy of the May 22, 2017 minutes

2) June 5 2017 Exec. Session

-Copy of the June 5, 2017 executive session minutes

3) June 5, 2017

-Copy of the June 5, 2017 minutes

4) June 19, 2017

-Copy of the June 19, 2017 minutes

5) June 26, 2017

-Copy of the June 26, 2017 minutes

6) July 24, 2017

-Copy of the July 24, 2017

II. PUBLIC HEARING:

B. 7:05 PM - National Grid Company and Verizon New England, Inc. /Present: Mike Fraser, Field Engineer, National Grid/Petition requesting the installation of new joint owned pole #296-50 and anchor to service new lot #2 and #3 of 2094 Quaker Street [Plan #23486534, dated 6/21/17]

-Copy of public hearing notice

-Copy of National Grid's request for a public hearing packet

-Copy of memorandum requesting abutter's list

-Copy of list of abutters

III. APPOINTMENTS/By the Selectmen [Vote to appoint]:

C. 1) Zoning Board of Appeals [Associate Member]: Damian Planas-Merced/Present: Thomas Hansson, Chairman, Zoning Board of Appeals

-Copy of talent bank form for Damian Planas-Merced

2) Cultural Council [2 vacancies]: a. Douglas Walker b. Yurima Guilarte-Walker/Present: Christine Fung-a-fat

-Copy of talent bank form for Douglas Walker

-Copy of talent bank form for Yurima Guilarte

3) Safety Committee [School Dept. Rep.]: Steven Von Bargaen

-Copy of email from School Dept. Rep. Steven Von Bargaen

4) Central Mass. Regional Planning Commission: a) Second Delegate b) Alternate

-Copy of letter regarding the appointment of Delegates and Alternates to the Central

Massachusetts Regional Planning Commission for FY 18

By the Town Manager [Vote to Affirm]:

D. 1) David Pickart, Conservation Agent / No documentation

2) Matthew Haas, Sr. Library Asst./Present: Jennifer Woodward, Library Director

-Copy of Matthew Haas's cover letter

-Copy of Matthew Haas's resume

E. Joint Appointment by the Board of Selectmen and Planning Board: [1 vacancy]

Candidate 1: Abdul Kafal Candidate 2: Ronald Platukis

-Copy of talent bank form for Abdul Kafal

-Copy of talent bank form for Ronald Platukis

By the Fire Chief: Introduction of Firefighter Tyler Goulding to the Board [No vote required]

-Copy of cover letter for Tyler Goulding

-Copy of resume for Tyler Goulding

-Copy of certificates of training

RESIGNATIONS: F. Ann Dzindolet, Acquisitions Librarian

-Copy of resignations letter for Ann Dzindolet

IV. CITIZENS' COMMENTS/INPUT:

G. Local Business Spotlight: The Green Plate, LLC, 167 Church Street, Whitinsville, MA

Present: Danielle Desrosiers, Manager

This item was removed and scheduled to a future meeting

IV. DECISIONS:

H. Northbridge School Department/Request to hang a banner over Church Street from Sunday, August 20, 2017 to Sunday, September 3, 2017 to advertise the Balmer School community forums

-Copy of email requesting permission to hang a banner over Church Street from Sunday, August 20, 2017 to Sunday, September 3, 2017 to advertise the Balmer School community forums

I. St. Camillus/Request to hang a banner over Church Street from Sunday, September 17, 2017 to Sunday, September 24, 2017 to advertise the Annual Evening at the Mansion on Friday, September 22, 2017 from 6 PM - 10 PM

-Copy of request to hang a banner over Church Street from Sunday, September 17, 2017 to Sunday, September 24, 2017

J. Alternatives/Request for a one-day wine and malt license for Saturday, September 23, 2017 from 12 PM to 5 PM for their annual Valley Bag Toss event [Rain date: Sunday, September 24, 2017] Present: Michael Seibold, Director of Community Services

-Copy of application for a one-day wine and malt license for Saturday, September 23, 2017 from 12 PM to 5 PM for their annual Valley Bag Toss event

-Copy of Hold Harmless Agreement

-Copy of Certificate of Liability

-Copy of tips certification

-Copy of departmental approval

K. George Marston Whitin Memorial Community Association, Inc. / Fall Food Festival in Whitin Park, 60 Main Street, Whitinsville on Saturday, October 14, 2017 from 11 AM - 3 PM/1) Request for a one-day malt license 2) Request for a one-day entertainment license/Present: Heather Elster, Executive Director

- Copy of application for a one-day malt license for the Fall Food Festival in Whitin Park, 60 Main Street, Whitinsville on Saturday, October 14, 2017 from 11 AM - 3 PM
- Copy of Revenue Enforcement and Protection Attestation
- Copy of Hold Harmless Agreement
- Copy of departmental approval
- Copy of entertainment application for a one day entertainment license for the same
- Copy of Revenue Enforcement and Protection Attestation
- Copy of Worker's Compensation Insurance Affidavit

L. Safety Committee Meeting Minutes [August 3, 2017]/Vote to accept recommendations

- Copy of August 3, 2017 Safety Committee Meeting Minutes

M. Walmart Sewer Pump Station/Vote to approve/Present: Mark Kuras, Sewer Superintendent, and James Shuris, Department of Public Works Director

- Copy of memorandum of recommendation regarding the Wal-Mart Pumping Station from James Shuris, Director of Public Works
- Copy of email from Bergmann Associates regarding the Wal-Mart Pumping Station
- Copy of memorandum of recommendation regarding the Wal-Mart Pumping Station from Mark Kuras, Sewer Superintendent

N. Pine Grove Cemetery Deed/Daniel Bresnahan [Lot 30 Elm Ave., North]

- Copy of Pine Grove Cemetery deed for Daniel Bresnahan

O. Northbridge Fire Department/Request to hold a boot drive at Memorial Square on Saturday, August 26, 2017 from 9 AM to 12 PM subject to the safety requirements of the Police Department

- Copy of request to hold a boot drive at Memorial Square on Saturday, August 26, 2017 from 9 AM to 12 PM

P. Fall Annual Town Meeting [October 24, 2017] / Vote to place articles on warrant

- Copy of Fall annual Town Meeting Warrant

VI. DISCUSSIONS:

Q. Verizon FiOS & Cable Issues/Present: Harry Berkowitz, Chairman, Cable Advisory Committee & Bill Tartaglia, NCTV 11

- Copy of House Bill Number 2682

R. Charter Communications [New Representative]/Present: Anna Lucey, Director of Governmental Affairs

- No documentation

S. Retail Industry Fundamentals Training/Present: Cynthia Key

- Copy of Retail Pathways flyer

T. Quinsigamond Community College Training Center/Present: Jeannie Hebert, President, Blackstone Valley Chamber of Commerce

- Copy of Telegram & Gazette article regarding the training center

U. Marijuana Legislation/Present: Sergeant Brian Patrinelli, Chief Walter Warchol, and Brian Massey Chairman, Planning Board
-No documentation

V. Forest cutting update/Present: David Pickart, Conservation Agent
-No documentation

W. Building Planning and Construction Committee update [DPW Facility/Fire Station]
Present: Michael Beaudoin, Chairman, BPCC
-No documentation

X. School Building Committee/Educational Visioning Planning Update Present: Joseph Strazzulla, Chairman, School Building Committee
-No Documentation

VII. TOWN MANAGER'S REPORT

Y. 1) Department of Public Utilities/Water Rate hearing Thursday, September 21, 2017 @ 7 PM
-Copy of public hearing notice
2) Verizon Fios Update/No documentation
3) Congress McGovern Meeting/No Documentation
4) Code of Bylaws/Searchable version available on the Town's website [Town Clerk's page]/No documentation

VIII. SELECTMEN'S CONCERNS/No documentation

IX. ITEMS FOR FUTURE AGENDA/None

X. CORRESPONDENCE / None

XI. EXECUTIVE SESSION / None

TALENT BANK APPLICATION

please return to:

BOARD OF SELECTMEN
Northbridge Town Hall
7 Main Street
Whitinsville, MA 01588

B

Pursuant to Town bylaw §4-209 (Eligibility for service),
you must be a registered voter in order to serve.

✓

Date: 6-20-17

Name Justine Carroll

P. O. Box _____

Home Address 1025 Mendon Rd Northbridge 01534

Email Address JEVANS711@gmail.com

Telephone 508-603-1133

Cell 401-374-7293

Business Tata + Howard Inc.

Address 67 Forest Street Marlborough Tel. 508-219-4018

Current Occupation/Title Professional Engineer - Civil at consulting firm.

current title: Project Manager

Education BS Environmental Engineering - Tufts University

MS Environmental ~~Engineering~~ and Water Resource Engineering.

Governmental, Civic & Community Activities none at this time.

Charitable & Educational Activities coach swim team for special olympics in Belmont, MA

Town Committees or Offices _____

I am interested in the following Committees: Conservation Commission

Please indicate whether the applicant and/or any family members are employed by the Town of Northbridge. NO

NAME: Justine Carroll

PRECINCT#

TOWN OF NORTHBRIDGE

COMMITTEE INTEREST (Indicate Committee preference)

1. Conservation Commission

4.

2.

5.

3.

6.

Present Interest or business affiliation (dates, places)

Currently work as a Project Manager at Tetra Howard Inc a civil engineering firm.

Experience: Volunteer, social service, business (dates, places)

I currently volunteer as a swimming coach for Special Olympics in Belmont, MA

Special skills and education (be specific)

I have a PE (professional engineer) licence in Civil Engineering, a BS in Environmental Engineering and an MS in Environmental and water Resource Engineering.

How experience relates to particular committee interest

I currently work for a civil engineering firm that specializes in water and wastewater projects. We have completed WQIs for numerous municipalities and I have presented in front of various conservation commissions in Massachusetts.

ADDITIONAL COMMENTS:

Mail completed form to:

Northbridge Town Hall
Office of the Town Manager
7 Main Street
Whitinsville, MA 01588

Christopher J. Bessette
19 Morse Road
Manchaug, MA 01526

C

OBJECTIVE

I'm seeking to work for the Northbridge Public Works Department Full Time. I have worked as summer help and then moved to seasonal for over a year.

STRENGTHS

I know how to drive the lawn mower tractors and maintain all of the equipment.

I have experience plowing the roads and also sanding them.

I have worked on big trucks for many years.

I also know how to run the sidewalk plow.

I know how to build and repair catch basins and also how to do Hot Top.

I have a great work record, and do not call in for any reason.

WORK EXPERIENCE

2016 – Currently

I currently work as seasonal help for the Northbridge Department of Public Works.

2012 – 2016

New Hampshire Pipeline

I was a welder's apprentice and worked on and maintained all of the big trucks.

If they needed to rent a machine I would go and pick it up and return it.

In the winter we would get laid off for 5 months until the weather cleared. I wanted work year round which is why I started working for Northbridge DPW when I had the opportunity.

RECD SEP 06 2017

APPLICATION FOR EMPLOYMENT

COMMONWEALTH OF MASSACHUSETTS

Town of Northbridge

ALL APPLICATIONS TO BE RETURNED TO THE TOWN MANAGER'S OFFICE

Applicants are considered for all positions without regard to race, color, religion, gender orientation, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap.

(PLEASE PRINT)

Date of Application 4-20-2016

Position(s) Applied For: Any

Referral Sources: ☐ Advertisement ☐ Friend ☒ Relative ☐ Walk-In
☐ Employment Agency ☐ Other:

Name: Bessette christopher Joseph
Last First Middle

Address: 19 Morse Road Manchaug MA 01526
Number Street City State Zip Code

Telephone: (508) 826-5316
Area Code

If employed and you are under 18, can you furnish a work permit? ☒ Yes ☐ No

Have you filed an application here before? ☐ Yes ☒ No If yes give date: _____

Have you ever been employed here before? ☐ Yes ☒ No If yes give date: _____

Are you employed now? ☒ Yes ☐ No May we contact your present employer? ☒ Yes ☐ No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Proof of citizenship or immigration status will be required upon employment). ☐ Yes ☒ No

On what date would you be available for work? ASAP

Are you available to work ☐ Full Time ☒ Part Time ☐ Shift Work ☐ Temporary

Are you on a lay-off and subject to recall? ☒ Yes ☐ No

Can you travel if job requires it? ☒ Yes ☐ No

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. You may exclude organization names which indicate race, color, religion, gender orientation, national origin, age, marital, or veteran status.

1. Employer: PL-Enerserv Address: 152 Apremont Way
City: Westfield State: MA Zip: 01085 Phone: 1-413-579-5591
Supervisor: Ken Stockwell Reason for Leaving: _____
Dates Employed: from: _____ to: Present Work Performed: laborer
Hourly/Salary Rate: starting: \$15 final: _____

2. Employer: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor: _____ Reason for Leaving: _____
Dates Employed: from: _____ to: _____ Work Performed: _____

Hourly/Salary Rate: starting: _____ final: _____

3. Employer: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor: _____ Reason for Leaving: _____
Dates Employed: from: _____ to: _____ Work Performed: _____

Hourly/Salary Rate: starting: _____ final: _____

4. Employer: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor: _____ Reason for Leaving: _____
Dates Employed: from: _____ to: _____ Work Performed: _____

Hourly/Salary Rate: starting: _____ final: _____

5. Employer: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Supervisor: _____ Reason for Leaving: _____
Dates Employed: from: _____ to: _____ Work Performed: _____

Hourly/Salary Rate: starting: _____ final: _____

6. Employer: _____ Address: _____
 City: _____ State: _____ Zip: _____ Phone: _____
 Supervisor: _____ Reason for Leaving: _____
 Dates Employed: from: _____ to: _____ Work Performed: _____

 Hourly/Salary Rate: starting: _____ final: _____

7. Employer: _____ Address: _____
 City: _____ State: _____ Zip: _____ Phone: _____
 Supervisor: _____ Reason for Leaving: _____
 Dates Employed: from: _____ to: _____ Work Performed: _____

 Hourly/Salary Rate: starting: _____ final: _____

Special Skills and Qualifications: Summarize special skills and qualifications acquired from employment or other experience:

EDUCATION:

	Elementary					High	College/University	Graduate/Profession
School Name	Sutton Elementary					BVT		
Years Completed: (circle)	④	5	6	7	8	4 yrs		
Diploma/Degree								
Describe Course of Study:						Diploma		
Describe Specialized Training, Apprenticeship, Skills, and/or Extracurricular Activities								
Honors Received:								

State any additional information you feel may be helpful to us in considering your application: _____

"Discrimination against any person in any practice or procedure in advertising, recruitment, referrals, testing, hiring, transfer, promotion or any other term, condition or privilege of employment which limits or adversely affects employment opportunities, because of political or religious opinions, or affiliations, or because of race, color, sex, genderl orientation, national origin, marital status, pregnancy, parenthood, age or handicap which is unrelated to the person's occupational qualifications or any other non-merit factor which is not a bona fide occupational qualification is prohibited".

It is unlawful in Massachusetts to require a lie detector test as a condition of employment or continued employment. An employer who violates that law shall be subject to criminal penalties and civil liabilities.

APPLICANT DATA RECORD

Applicants are considered for all positions, and employees are treated during employment without regard to race, color, religion, gender orientation, national origin, age, marital or veteran status, medical condition or handicap.

As employers/government contractors, we comply with government regulations and affirmative action responsibilities.

Solely to help us comply with government record keeping, reporting and other legal requirements, please fill out the Applicant Data Record. We appreciate your cooperation.

This data is for periodic government reporting and will be kept in a Confidential File separate from the Application for Employment.

(Please Print)

Date: 4-20-2016 Position Applied For: Any

Referral Source: ☐ Advertisement ☐ Friend ☒ Relative ☐ Walk-In
☐ Employment Agency ☐ Other: _____

Name: Bessette Paul
Address: 66 Duval Road Manchaug MA 01526
Telephone: (508) 847-6321

FOR HUMAN RESOURCES DEPARTMENT USE ONLY

Position(s) applied for is open: ☐ Yes ☐ No

Arrange Interview: ☐ Yes ☐ No

Employed: ☐ Yes ☐ No

Position(s) considered for: _____

Remarks: _____

Date of employment: _____

Job Title: _____ Salary: _____ Department: _____

Signature: _____ Date: _____

Notes:

Melissa Wetherbee

On Agenda 10/2/17

From: Kristen Ferrante <kferrante@nps.org>
Sent: Friday, September 22, 2017 11:01 AM
To: Melissa Wetherbee
Subject: Re: BOS Request

D

Good Morning,

~~I have the wording for the board:-~~

~~Balmer Project Community Forum
October 30th @ Balmer School~~

If the week of November 5th to November 12th is still available for the banner we would like to take that as well!

Thank you so much for all of your help! Have a great weekend.

Forum being held November 27th

On Thu, Sep 21, 2017 at 11:41 AM, Melissa Wetherbee <mwetherbee@northbridgemass.org> wrote:

Of course. Not a problem.

The sign board is booked that week unfortunately. The only thing available is September 25th to October 2nd. After that the soonest is in December.

Melissa Wetherbee, Adm. Assistant

Town Manager's Office

Town of Northbridge

7 Main Street Whitinsville, MA 01588

Phone: 508-234-2095

From: Kristen Ferrante [mailto:kferrante@nps.org]
Sent: Thursday, September 21, 2017 11:02 AM

To: Melissa Wetherbee <mwetherbee@northbridgemass.org>
Subject: Re: BOS Request

Melissa Wetherbee

From: Stephanie Bentley <sbentley@nps.org>
Sent: Tuesday, September 26, 2017 9:27 AM
To: Sharon Susienka
Cc: Melissa Wetherbee
Subject: Re: ?

May 19 with back up date of May 20.
Are those ok?

Stephanie Bentley, M.Ed
Social Studies Department
Northbridge High School, Social Studies
(508) 234 - 6221 Ext. 2103
Find assignments and notes on my personal
website: <https://sites.google.com/a/nps.org/mrsbentley/home>
NHS food pantry website: <https://sites.google.com/a/nps.org/foodpantrynhs/>

Boat Drive
Memorial & Orian Square
Sat May 19, 2018
9AM to 3PM
Rain date: May 20, 2018

This email is intended for educational use only and must comply with the Northbridge Public School's Acceptable Use Policy. Under Massachusetts Law, any email created or received by an employee of Northbridge Public Schools is considered a public record. All email correspondence is subject to the requirements of M.G.L. Chapter 66. This email may contain confidential and privileged material for the sole use of the intended recipient. Any review or distribution by others is strictly prohibited. If you are not the intended recipient please contact the sender and delete all copies.

It is the policy of the Northbridge Public Schools not to discriminate on the basis of race, color, gender, religion, national origin, sexual orientation, gender identity, disability, age, or homelessness in its educational programs, services, activities, or employment.

On Thu, Sep 21, 2017 at 4:04 PM, Sharon Susienka <ssusienka@northbridgemass.org> wrote:

Stephanie,

We have to post the agenda so unfortunately because we don't have the details of your boot drive that I asked for below, your boot drive request will have to wait until the next Selectmen's Meeting on October 2nd. Sorry.

Sharon L. Susienka

Exec. Asst. to the Town Manager

Town of Northbridge

Phone: 508-234-2095

Fax: 508-234-7640

From: Sharon Susienka
Sent: Thursday, September 21, 2017 8:54 AM
To: 'Stephanie Bentley' <sbentley@nps.org>
Cc: Melissa Wetherbee, Adm. Asst. <mwetherbee@northbridgemass.org>
Subject: RE: ?

Hi Stephanie.

So we can reserve May 2018 for your boot drive—subject to approval of the Board of Selectmen.

Please tell me the exact date you want, times, and location and rain date—which most people do the following day.

Thank you.

Sharon L. Susienka

Exec. Asst. to the Town Manager

Town of Northbridge

Phone: 508-234-2095

Fax: 508-234-7640

From: Stephanie Bentley [<mailto:sbentley@nps.org>]
Sent: Wednesday, September 20, 2017 9:41 AM
To: Sharon Susienka <ssusienka@northbridgemass.org>
Subject: ?

Sharon -

I just talked to Sue Palmer Howes and she said that there are dates open to do can drives in April & may

MRA Multisport
Alex Rogozenski
September 27, 2017
Northbridge, MA 01534

F

Northbridge Board of Selectmen
7 Main St.
Whitinsville, MA 01588

Dear Northbridge Board of Selectmen,

I am writing this letter to ask for your permission to organize the 6th annual **1st Day 5k** road race within the Northbridge town limits. A portion of the race proceeds is donated to a local non-profit organization

Subject to your approval, I would like the date of the race to be on **Monday, January 1, 2018**. I would like the race to start at 11:00am. Due to the success of the prior races, the route will remain the same, which starts at Grove St just above Lane & Associates Law Offices, goes through Memorial Square, and then out and back on Linwood Ave, finishing just west of the Square (similar to the Thanksgiving Day race finish line area). Like the previous years, I will be coordinating with the Whittin Community Center and Alternatives to use their parking lots, and post-race gathering at the Gray Barn. In the event of inclement weather, I'll coordinate the status of the race with the Northbridge Police Department and Department of Public Works.

I would like to plan for approximately 300 runners, which is the same number we have had the prior few years and have sold out by mid-December. The town has always been very supportive regarding traffic control and I would like to ask for your continued support in 2018; I'll coordinate with Northbridge Police Department and agree to comply to their detail assignments as we'll again be seeking the closure of Linwood Ave between 10:45am and noon. My organization will obtain insurance from the RRCA (Road Runners Club of America), and will provide proof of insurance listing the town as additional insured on the policy. I will also return a signed copy of the town Hold Harmless Agreement. MRA Multisport will coordinate all volunteers to set up, break down and clean up before and after the race.

I hope that you will look favorably upon this request and I look forward to a continuing dialogue as we work together to what has become a local tradition to kick off the New Year.

Sincerely,
Alex Rogozenski
Race Director, MRA Multisport
774-272-1767
Alex@MRAMultisport.com

Sharon Susienka

From: Alex Rogozenskij <arogozenski@gmail.com>
Sent: Wednesday, September 27, 2017 8:59 AM
To: Sharon Susienka
Subject: Fwd: 1st Day 5k road race

Hi Sharon - here is Lt Labrie's email.

Thanks,
Alex
(c) 774-272-1767
Sent from my iPhone

Begin forwarded message:

From: Tim Labrie <tlabrie@northbridgemass.org>
Date: September 27, 2017 at 8:54:41 AM EDT
To: Alex Rogozenski <arogozenski@gmail.com>
Subject: RE: 1st Day 5k road race

Hi Alex,

Yes, time is flying. Your race means cold weather. LOL Yes, you have our support as this has been taking place for several years with very little impact on the community.

Tim

From: Alex Rogozenski [<mailto:arogozenski@gmail.com>]
Sent: Tuesday, September 26, 2017 9:01 PM
To: Tim Labrie <tlabrie@northbridgemass.org>
Subject: 1st Day 5k road race

hi tim - hope all is well. can't believe it's that time of year again. Attached is the letter that I've sent to the town BoS for approval for the 2018 race for your reference. If the police dept would once again support this local race, could you provide your approval to me so i can forward along to the town? and then as we approach the race in dec we can touch base again and line up details, similar to years past.

--

Thanks,
Alex Rogo
MRA Multisport | RaceReach
MRAMultisport.com | RaceReach.com
(c) 774-272-1767

Melissa Wetherbee

From: James Shuris
Sent: Wednesday, October 04, 2017 2:26 PM
To: Melissa Wetherbee; Tim Labrie; Jamie Luchini
Subject: Re: MRA Multisport Road Race

Melissa:

DPW has no concerns with this event.

Jim Shuris

James Shuris, P.E., MBA
Director of Public Works & Town Engineer
Town of Northbridge
P.O. Box 88
11 Fletcher Street
Northbridge, MA 01588
Tel. No. (508) 234-0816
Fax. No. (508) 234-0807

From: Melissa Wetherbee
Sent: Wednesday, September 27, 2017 10:02 AM
To: Tim Labrie; James Shuris; Jamie Luchini
Subject: MRA Multisport Road Race

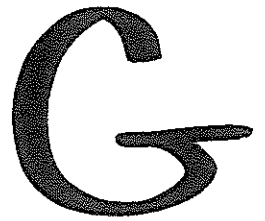
Good morning,

Just a FYI. Please see the attached letter regarding the 1st day 5K. This will be going before the Board of Selectmen on October 16th.

Thank you

Melissa Wetherbee, Adm. Assistant
Town Manager's Office
Town of Northbridge
7 Main Street Whitinsville, MA 01588
Phone: 508-234-2095

Know all Men by These Presents,



That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of One Thousand Six Hundred Dollars, paid by **Laura Valanzola, of 22 Delmar Drive, (Whitinsville) Northbridge, MA**, the receipt of which is hereby acknowledged, does sell and convey to said Laura Valanzola, that certain cemetery **Lot No. 14, one burial plot, situated on the way called Birch Path South, in the Pine Grove Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 16th day of October, in the year of our Lord Two Thousand Seventeen.

Know all Men by These Presents,

HI

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Four Hundred Dollars, paid by **Linda and Francis Mello, Jr., of 95 Fletcher Street, Northbridge (Whitinsville), MA**, the receipt of which is hereby acknowledged, does sell and convey to said Linda and Francis Mello, Jr., that certain cemetery **Lot No. 25-A**, single burial grave, situated on the way called **Maple Ave.** in the **Riverdale Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 16th day of October in the year of our Lord Two Thousand Seventeen.

Know all Men by These Presents,

HQ

That the Town of Northbridge, in the County of Worcester and Commonwealth of Massachusetts, in consideration of Four Hundred Dollars, paid by **Linda and Francis Mello, Jr., of 95 Fletcher Street, Northbridge (Whitinsville), MA**, the receipt of which is hereby acknowledged, does sell and convey to said Linda and Francis Mello, Jr., that certain cemetery **Lot No. 25-B**, single burial grave, situated on the way called **Maple Ave.** in the **Riverdale Cemetery**, and the sole and exclusive right of burial of the dead therein, subject to the following rules and restrictions for the regulation and government of said Cemetery; viz:

1st. That the said Lot shall not be used for any other purpose than as a place of burial for the dead, and proper Cemetery uses, such as the Town may approve; and no trees within the Lot or the Cemetery shall be cut down or destroyed without consent of the Town.

2nd. That if any trees or shrubs in said Lot shall become in any way detrimental to the adjacent lots or avenues, or dangerous or inconvenient, the Town shall have the right to enter into said Lot and remove said trees or shrubs, or such parts thereof as are dangerous, detrimental or inconvenient.

3rd. That if any monument or other structure whatever, or any inscription, be placed in the said Lot which shall be determined by the Town to be offensive, the Town shall have the right to enter upon said Lot and remove said offensive or improper object or objects.

4th. If a fence shall at any time be erected or placed in or around said Lot, the materials or design of which shall not be approved by the Town, it must be forthwith removed upon direction of the Town, and if not so removed the Town shall have the right to enter upon said Lot and remove said fence.

5th. The said lot shall be holden subject to all by-laws, rules and regulations made and to be made by the Town.

IN WITNESS WHEREOF, the said Town of Northbridge has caused these presents to be signed and sealed by its Board of Selectmen, this 16th day of October in the year of our Lord Two Thousand Seventeen.

11

LEASE

This LEASE (hereinafter "Lease") is executed this 16th day of October, 2017 by and between the TOWN OF NORTHBRIDGE, acting by and through its Board of Selectmen (hereinafter referred to as the "TOWN"), and THE ROCKDALE VILLAGE FOUNDATION, a Massachusetts unincorporated association with an address of 198 Church Avenue, Northbridge, Massachusetts 01588 ("LESSOR").

The LESSOR is the owner of record of a certain parcel of land located in the Town of Northbridge, on Church Avenue, known as the Legion Ball Grounds, shown on Northbridge Assessors' Map 22A as parcel 152, described in a deed recorded in the Worcester District Registry of Deeds in Book 3315, Page 401, and also shown on a copy of a portion of said Map 22A and an annotated Google Maps aerial photograph attached hereto together as Exhibit A (hereinafter "Premises").

The LESSOR hereby leases the Premises to the TOWN, subject to the following terms and conditions:

I. **USE, PURPOSE, TERM**

This Lease is intended to replace that certain "Legion Ball Grounds Lease" between LESSOR and the TOWN dated April 25, 1994.

The lease area is limited to the Premises, as shown on said Assessors' Map 22A.

Use of the Premises is specifically authorized by the TOWN, its contractors, agents, representatives, employees, invitees, and licensees, for the purpose of conducting all manner of athletic and recreational activities, specifically including but not limited to baseball and softball, and Pop Warner football, by and through the Playgrounds and Recreation Commission, or otherwise.

Such use by the TOWN, its contractors, agents, representatives, employees, invitees, and licensees may be exercised from the date of the execution of this Lease and shall continue until and through June 30, 2018.

II. **CONSIDERATION**

As consideration for the Lease rights granted hereunder, the TOWN shall maintain the Premises as a park, playground and meeting place for the residents of Northbridge and participants in the athletic and recreational programs and activities conducted by the TOWN. The TOWN shall use reasonable efforts to maintain the Premises in sufficiently good condition that they may properly be used for the playing of baseball and softball and for other athletic and recreational activities.

III.

INSURANCE

The TOWN shall maintain public liability insurance, including coverage for bodily injury, wrongful death and property damage, in an amount acceptable to the LESSOR and in an amount sufficient to support the obligations of the TOWN under the terms of this Lease.

IV.

CONDUCT

During the term of this Lease, the TOWN shall at all times conduct itself so as not to unreasonably interfere with the operations of the LESSOR, and observe and obey applicable laws and regulations. The TOWN shall obtain the written authorization of the LESSOR prior to the erection of any structure or fixed equipment on the Premises. Any such structure or fixed equipment so erected by the TOWN shall remain the property of the TOWN, and the TOWN shall have the right to remove such structures or equipment upon the termination of this Lease, provided the Premises are restored, as near as possible, to a condition equal to their condition prior to the erection of such structures or equipment.

The TOWN shall not make or suffer any waste of the Premises.

V.

TERMINATION

This Lease may be terminated by either party for failure of the other party to comply with its obligations hereunder (a "breach") upon written notice of termination at least ninety (90) days prior to the termination date stated within said notice and failure of the party receiving notice to commence and diligently prosecute a cure of the breach within that period. If the party receiving notice cures said breach within that period, the termination notice shall not be effective and the Lease shall continue in effect. If the breach is such that it may not reasonably be cured within 90 days, the party receiving notice shall have an additional 90 days to effect a cure, provided that it continues to act reasonably and diligently to do so.

Upon termination of the Lease, the TOWN shall quit and deliver up the Premises to the LESSOR peaceably and quietly and in as good order and condition as at the start of the Term, or as put into by the TOWN during the Term, reasonable use and wear thereof, fire and other unavoidable casualties excepted.

VI.

MODIFICATIONS and AMENDMENTS

Modifications or amendments to this Lease shall be in writing and duly executed by both parties hereto in order to be effective. The TOWN shall not assign this Lease without the written approval of the LESSOR.

VII.

NOTICE

For purposes of this Lease, the parties shall be deemed duly notified in accordance with the terms and provisions hereof, if written notices are mailed to the following addresses:

Town: Board of Selectmen
Town Hall
7 Main Street
Whitinsville, MA 01588

Licensor: The Rockdale Village Foundation
198 Church Avenue
Northbridge, MA 01534

These addresses are subject to change, and the parties hereto agree to inform each other of such changes as soon as practicable.

VIII. EXHIBITS and ATTACHMENTS

Any and all exhibits and attachments referenced herein or attached hereto are duly incorporated within this Lease.

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed as a sealed instrument and signed in duplicate by their duly authorized representatives, on the date first indicated above.

TOWN OF NORTHBRIDGE
by its Board of Selectmen

THE ROCKDALE VILLAGE FOUNDATION
by its Trustees

Robert Chenevert

Harry Berkowitz

John D. Lavallee

William Lavallee

Thomas Berkowitz

1a

LEASE

This LEASE (hereinafter "Lease") is executed this 16th day of October, 2017 by and between the TOWN OF NORTHBRIDGE, acting by and through its Board of Selectmen (hereinafter referred to as the "TOWN"), and OLIVER ASHTON POST #343, INC., a Massachusetts non-profit corporation and a post of the American Legion, with an address of 198 Church Avenue, Northbridge, Massachusetts 01534 ("LESSOR").

Pursuant to an Indenture between the LESSOR and the Trustees of the Rockdale Village Foundation dated August 21, 1956 and recorded with the Worcester District Registry of Deeds in Book 3800, Page 51, the LESSOR is the owner of record of a certain parcel of land located in the Town of Northbridge, on Church Avenue, described in said Indenture and shown on Northbridge Assessors' Map 22A as parcel 151, and including a lodge building and a parking lot.

The LESSOR hereby leases to the TOWN all of said land, including the parking lot, except that portion containing the lodge building, said land being shown on a copy of a portion of said Map 22A and an annotated Google Maps aerial photograph attached hereto together as Exhibit A, (the leased area being hereafter referred to as the "Premises"), together with such rights of access and passage to, in, over and through said Premises as are necessary or reasonable in connection with the use described herein and the TOWN's related use of that certain parcel of land known as the Legion Ball Grounds, adjacent to the Premises and indicated on Exhibit A, subject to the following terms and conditions:

I. USE, PURPOSE, TERM

Use of the Premises is specifically authorized by the TOWN, its contractors, agents, representatives, employees, invitees, and licensees, for the purpose of parking of vehicles, preparation and loading and unloading of equipment, viewing space for spectators, similar activities ancillary to the TOWN's use of the said Legion Ball Grounds for athletic and recreational activities, specifically including but not limited to baseball and softball, and Pop Warner football, and the conduct of such athletic and recreational activities on that portion of the Premises which is included within the layout of the fields on the Legion Ball Grounds and parking lot, by and through the Playgrounds and Recreation Commission, or otherwise.

Such use by the TOWN, its contractors, agents, representatives, employees, invitees, and licensees may be exercised from the date of the execution of this Lease and shall continue until and through June 30, 2018.

II. CONSIDERATION

As consideration for the Lease rights granted hereunder, the TOWN shall use reasonable efforts to maintain the Premises in good repair, including periodic cleaning of fields so as to protect against accumulation of trash or other debris.

In addition, the Town shall provide reasonable maintenance and repairs of the parking lot area.

III.

INSURANCE

The TOWN shall maintain public liability insurance, including coverage for bodily injury, wrongful death and property damage, in an amount acceptable to the LESSOR and in an amount sufficient to support the obligations of the TOWN under the terms of this Lease.

IV.

CONDUCT

During the term of this Lease, the TOWN shall at all times conduct itself so as not to unreasonably interfere with the operations of the LESSOR, and observe and obey applicable laws and regulations. The TOWN shall obtain the written authorization of the LESSOR prior to the erection of any structure or fixed equipment on the Premises. Any such structure or fixed equipment so erected by the TOWN shall remain the property of the TOWN, and the TOWN shall have the right to remove such structures or equipment upon the termination of this Lease, provided the Premises are restored, as near as possible, to a condition equal to their condition prior to the erection of such structures or equipment.

The TOWN shall not make or suffer any waste of the Premises.

V.

TERMINATION

This Lease may be terminated by either party for failure of the other party to comply with its obligations hereunder (a "breach") upon written notice of termination at least ninety (90) days prior to the termination date stated within said notice and failure of the party receiving notice to commence and diligently prosecute a cure of the breach within that period. If the party receiving notice cures said breach within that period, the termination notice shall not be effective and the Lease shall continue in effect. If the breach is such that it may not reasonably be cured within 90 days, the party receiving notice shall have an additional 90 days to effect a cure, provided that it continues to act reasonably and diligently to do so.

Upon termination of the Lease, the TOWN shall quit and deliver up the Premises to the LESSOR peaceably and quietly and in as good order and condition as at the start of the Term, or as put into by the TOWN during the Term, reasonable use and wear thereof, fire and other unavoidable casualties excepted.

VI.

MODIFICATIONS and AMENDMENTS

Modifications or amendments to this Lease shall be in writing and duly executed by both parties hereto in order to be effective. The TOWN shall not assign this Lease without the written approval of the LESSOR.

VII.

NOTICE

For purposes of this Lease, the parties shall be deemed duly notified in accordance with the terms and provisions hereof, if written notices are mailed to the following addresses:

Town: Board of Selectmen
Town Hall
7 Main Street
Whitinsville, MA 01588

Lessor: Oliver Ashton Post #343, Inc.
198 Church Avenue
Northbridge, Massachusetts 01534

These addresses are subject to change, and the parties hereto agree to inform each other of such changes as soon as practicable.

VIII.

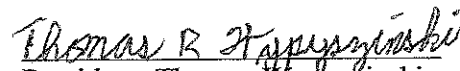
EXHIBITS and ATTACHMENTS

Any and all exhibits and attachments referenced herein or attached hereto are duly incorporated within this Lease.

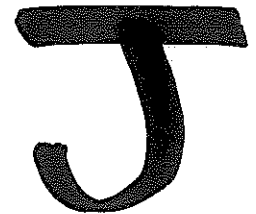
IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed as a sealed instrument and signed in duplicate by their duly authorized representatives, on the date first indicated above.

TOWN OF NORTHBRIDGE
its Board of Selectmen

OLIVER ASHTON POST #343, INC.
by its President and Treasurer


President: Thomas Wypyszynski


Treasurer: Philip Cyr

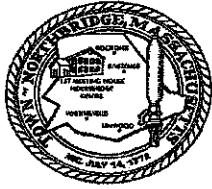


FALL ANNUAL TOWN MEETING WARRANT - 10/24/17 - 7:00 PM

Presenter	Selectmen	Finance Committee	Town Meeting
Article 1. Selectmen FY '18 Budget Adjustments	Support _____ Non-support _____ No Position _____ Pass Over _____	_____ _____ _____ _____	_____ _____ _____ _____
Article 2. Selectmen Adoption of Special legislation to place proceeds collected from local meals tax into into a fund for the town's OPEB obligations.	Support _____ Non-support _____ No Position _____ Pass Over _____	_____ _____ _____ _____	_____ _____ _____ _____
Article 3. Selectmen Purchase of streetlights from National Grid; Conversion of existing streetlights to energy efficient and long lasting LED lights.	Support _____ Non-support _____ No Position _____ Pass Over _____	_____ _____ _____ _____	_____ _____ _____ _____
Article 4. School Comm. Funding to repair plaster and reinforce drop ceilings in the Middle School; making repairs and upgrades to the Middle School Auditorium (repairing/replacing sound system, carpet and seating)	Support _____ Non-support _____ No Position _____ Pass Over _____	_____ _____ _____ _____	_____ _____ _____ _____
Article 5. Planning Board Street Acceptance – Wilson Street (Presidential Farms Subdivision)	Support _____ Non-support _____ No Position _____ Pass Over _____	_____ _____ _____ _____	_____ _____ _____ _____
Article 6. Planning Board Street Acceptance – A portion of Roosevelt Drive (Presidential Farms Subdivision)	Support _____ Non-support _____ No Position _____ Pass Over _____	_____ _____ _____ _____	_____ _____ _____ _____
Article 7. Planning Board Acceptance of 7 Parcels of land (approx. 115 acres) within the Hills at Whitinsville Subdivision. Authorizes BOS to take all action and execute all documents as necessary.	Support _____ Non-support _____ No Position _____ Pass Over _____	_____ _____ _____ _____	_____ _____ _____ _____
Article 8. Planning Board Amend Table of Use Regulations: 1) Allow "Amusement and Recreation services" within Industrial-One and Industrial-Two Zoning Districts by Special Permit.	Support _____ Non-support _____ No Position _____ Pass Over _____	_____ _____ _____ _____	_____ _____ _____ _____
Article 9. BPCC DPW Project - Easements required for underground utilities of National Grid, Verizon and Charter	Support _____ Non-support _____ No Position _____ Pass Over _____	_____ _____ _____ _____	_____ _____ _____ _____

Article 10. BPCC
DPW Project - \$50,000 for underground
utility services provided by National Grid,
Verizon and Charter as well as other related
work and design changes.

Support	_____	_____	_____
Non-support	_____	_____	_____
No Position	_____	_____	_____
Pass Over	_____	_____	_____



TOWN OF NORTHBRIDGE
PLANNING BOARD
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588

Article 5

PHONE: (508) 234-2447

FAX: (508) 234-0814

September 27, 2017

Doreen A. Cedrone, Town Clerk
Northbridge Memorial Town Hall
7 Main Street Whitinsville, MA 01588

COPY

RE: **2017 FALL ANNUAL TOWN MEETING**
Article 5 (Planning Board)
Wilson Street -Street Acceptance

Dear Mrs. Cedrone:

Please be advised at its meeting of Tuesday, September 26, 2017 the Planning Board, upon motion duly made and seconded voted (4-0) to **RECOMMEND ACCEPTANCE AS A PUBLIC WAY -WILSON STREET** within the Presidential Farms subdivision.

In taking such action, the Planning Board reviewed correspondence received from their consulting engineer, the Department of Public Works, Town Counsel, and certifications received by the Registered Land Surveyor and Registered Professional Engineer indicating that all work, as required by the rules and regulations and the approved subdivision plan have been completed.

The Planning Board shall provide their Report and Recommendation at Town Meeting scheduled for Tuesday, October 24, 2017. Please find attached for your records the Street Acceptance/Layout Plan signed by the Planning Board and Board of Selectmen. Should you require additional information or have any questions concerning this matter please contact the Planning office.

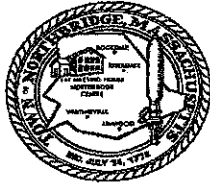
Sincerely,

R. Gary Bechtholdt II
Northbridge Town Planner

Cc: BOS/Town Manager
Finance Committee
Town Moderator
DPW Director
/File

-W/out Enclosure

RECEIVED
17 SEP 27 PM 3:45
NORTHBRIDGE TOWN CLERK
DOREEN A. CEDRONE



TOWN OF NORTHBRIDGE
PLANNING BOARD
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588

Article 6

PHONE: (508) 234-2447

FAX: (508) 234-0814

September 27, 2017

Doreen A. Cedrone, Town Clerk
Northbridge Memorial Town Hall
7 Main Street Whitinsville, MA 01588

COPY

RE: **2017 FALL ANNUAL TOWN MEETING**
Article 6 (Planning Board)
Roosevelt Drive (portion of) -Street Acceptance

Dear Mrs. Cedrone:

Please be advised at its meeting of Tuesday, September 26, 2017 the Planning Board, upon motion duly made and seconded voted (4-0) to **RECOMMEND ACCEPTANCE AS A PUBLIC WAY –ROOSEVELT DRIVE** (portion of) within the Presidential Farms subdivision.

In taking such action, the Planning Board reviewed correspondence received from their consulting engineer, the Department of Public Works, Town Counsel, and certifications received by the Registered Land Surveyor and Registered Professional Engineer indicating that all work, as required by the rules and regulations and the approved subdivision plan have been completed.

The Planning Board shall provide their Report and Recommendation at Town Meeting scheduled for Tuesday, October 24, 2017. Please find attached for your records the Street Acceptance/Layout Plan signed by the Planning Board and Board of Selectmen. Should you require additional information or have any questions concerning this matter please contact the Planning office.

Sincerely,

R. Gary Becktholdt II
Northbridge Town Planner

Cc: BOS/Town Manager
Finance Committee
Town Moderator
DPW Director
/File

-W/out Enclosure

NORTHBRIDGE TOWN CLERK
DOREEN A. CEDRONE

RECEIVED
17 SEP 27 PM 3:46



TOWN OF NORTHBRIDGE
PLANNING BOARD
7 MAIN STREET
WHITINSVILLE, MASSACHUSETTS 01588

Article 7

RECEIVED

17 SEP 14 PM 1:26

FAX: (508) 234-0814

PHONE: (508) 234-2447

September 13, 2017

Doreen A. Cedrone, Town Clerk
Northbridge Memorial Town Hall
7 Main Street, Whitinsville, MA 01588

NORTHBRIDGE TOWN CLERK
DOREEN A. CEDRONE
COPY

RE: **2017 FALL ANNUAL TOWN MEETING --PLANNING BOARD RECOMMENDATION**
Article # 7 Land Donation, the Hills at Whitinsville Open Space

Dear Ms. Cedrone:

Please be advised at its meeting of Tuesday, September 12, 2017 the Planning Board upon motion duly made (H. Berkowitz) and seconded (A. Kafal) voted (3-0) to RECOMMEND Article # 7 of the 2017 Fall Annual Town Meeting to accept, as a donation, parcels of land designated as Open Space within the Hills at Whitinsville subdivision.

Such open space was a requirement of the subdivision development approval [Special Permit]. The Planning Board shall offer its Report & Recommendation at the Fall Annual Town Meeting. Please find attached for your records (draft) handout to be distributed at Town Meeting.

Should you require additional information concerning this matter please contact the Planning Office.

Sincerely,


R. Gary Bechtholdt II
Northbridge Town Planner

Cc: Town Manager/BOS
Finance Committee
Owner/Applicant
/File

Art. # 7

2017 FATM

The Hills –Land donation



Open Space	Map-Parcel	Acres (±)
OS1	15-82	0.59
OS2R	15-170	4.18
OS3	15-169	20.83
OS4	15-214	2.79
OS5	15-215	75.35
OS6	15-216	3.43
OS7	15-217	8.35
Total:		±115.85

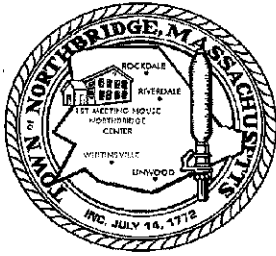
The Hills at Whitinsville

Definitive Subdivision
Planned Unit Development/Special Permit
[NOV 1997/AUG 2000]



NbridgeGIS –Parcel/Structures/Resource Areas/Ortho –Data layers

*Delineation/depiction meant to represent layout as shown on Heritage Design Group plan entitled “Plan of Land” & legal descriptions submitted



Article 8

FALL ANNUAL TOWN MEETING (OCTOBER 24, 2017)

Article #8 –Zoning Amendment /Table of Use Regulations §173-12

2017 FALL ANNUAL TOWN MEETING

PLANNING BOARD REPORT & RECOMMENDATION

[Brian Massey, Chairman Planning Board]

ARTICLE #8 §173-12 [Table of Use Regulations]

In accordance with Massachusetts General Laws Chapter 40A Section 5, the Planning Board held a public hearing on Tuesday, September 26, 2017 to consider Article #8, to amend the Town of Northbridge Zoning Bylaw [Section 173-12 Table of Use Regulations] to allow "*Amusement and Recreational Services*" within the Industrial One and Industrial Two Zoning Districts by Special Permit of the Planning Board, where such use is currently limited to the Business zones.

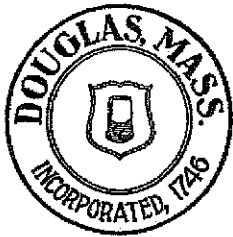
Upon taking public testimony, the Planning Board closed its hearing of the same, voting 4-0 to RECOMMEND Article #8.

The Planning Board believes expanding the uses within the Industrial Zoning Districts beyond warehouse and manufacturing will help attract new businesses, encourage job growth and promote economic development within the town.

As part of its consideration of this zoning amendment article the Planning Board met with a gentleman interested in utilizing the space formerly occupied by Potpourri Group, Inc. (portion of building located at 355 Main Street) for an indoor motocross facility. The Board views this as an opportunity to help facilitate the reuse of an underutilized building and perhaps promote Northbridge as a designation, which includes the Blackstone River Valley National Historical Park designation within Whitinsville.

Brian Massey, Chairman
Northbridge Planning Board

Cc: Town Clerk /File



TOWN OF DOUGLAS

Kevin D. Morse -- Chairman
David P. Cortese -- Vice Chairman
Timothy P. Bonin
Harold R. Davis
Michael D. Hughes

OFFICE OF THE SELECTMEN
29 Depot Street • Douglas, MA 01516
508-476-4000
Fax: 508-476-1070
TTY 508-476-1619

Matthew J. Wojcik
Town Administrator

Suzanne L. Kane
Administrative Assistant

K

October 6, 2017

Mr. Adam Gaudette
Town Manager, Town of Northbridge
7 Main Street
Whitinsville, MA 01588

Dear Adam:

Pursuant to the terms of Section 5(a) of the Intermunicipal Agreement for Regional Systems Administrator Services between the Towns of Northbridge and Douglas, I write formally to request a partial renewal of the agreement through June 30, 2018. This proposal replaces my previous inquiry on October 4, which after our extensive email discussion has been shown to be infeasible.

The Town of Douglas is willing to proceed under the existing terms of the contract at least through the end of the current fiscal year. We are approaching the last optional renewal period. The agreement will need to be amended to reflect a changed end date for the term of the contract. This, of course, will require action by both of our Boards. While I am open to conducting further discussion from now until June on a successor agreement, please note that I am also actively researching a recommendation to the Douglas Selectmen that we go in a different direction for information technology services after June 30.

Thank you for your consideration. I hope to have the contract renewal on our Board's agenda for October 17 if possible.

Regards,

Matt
Matt Wojcik

INTERMUNICIPAL AGREEMENT
REGIONAL SYSTEMS ADMINISTRATOR SERVICES

This Intermunicipal Agreement (hereinafter "IMA") is entered into as of 25, 2016 *January*, by and between the Town of Northbridge, a Massachusetts municipal corporation, by and through its Board of Selectmen, 7 Main Street, Whitinsville, MA 01588 (hereinafter "Northbridge") and the Town of Douglas, a Massachusetts municipal corporation, by and through its Board of Selectmen, 29 Depot Street, Douglas, MA 01516 (hereinafter "Douglas"), in accordance with G.L. c. 40, §4A as follows:

WHEREAS, Northbridge currently employs a full time Systems Administrator for computer systems configuration, operation and maintenance; and

WHEREAS, Douglas currently has no Systems Administrator; and

WHEREAS, Northbridge and Douglas are desirous of making the most efficient use of community resources while maintaining sound community services.

NOW THEREFORE, for good and valuable consideration, and the mutual promises set forth below, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **REGIONAL SYSTEMS ADMINISTRATOR:** Scott Motyka, or his/her successor employee with Northbridge, will serve as the Regional Systems Administrator (hereinafter "Regional Systems Administrator") in both Northbridge and Douglas.
2. **OPERATIONS:** The Regional Systems Administrator will report to the Town Manager in the Town of Northbridge on a day to day basis and as required by the Town of Northbridge for all systems administration duties associated with the Town of Northbridge, and the Regional Systems Administrator will report to the Town Administrator in the Town of Douglas on a day to day basis and as required by the Town of Douglas for all systems administration duties associated with the Town of Douglas, subject to the following terms and conditions:
 - a. The Regional Systems Administrator shall be available to the Town of Douglas for 20% of his regularly scheduled work hours during the term of this Agreement. The schedule shall be set, and may be modified, by mutual agreement of the Northbridge Town Manager and the Douglas Town Administrator.

- b. The Regional Systems Administrator shall make any and all financial and operational reports as required by the Northbridge Town Manager and the Douglas Town Administrator.
- 3. **BUDGET:** The Regional Systems Administrator will maintain separate budgets and operating systems for each community.
 - a. The Town of Douglas shall pay the Town of Northbridge at the rate of 20% of salary and benefits attributable to the position of the Regional Systems Administrator, subject to the other provisions of this section. The rate for successive years shall be reviewed, negotiated, and established by the Towns, by mutual agreement, by February 1st of each year.
 - b. The Town of Douglas shall pay the Town of Northbridge on a monthly basis for its portion of the costs of the Systems Administrator. The monthly payment shall be made within thirty (30) days of the end of the billing period. However, the bill for the month of June shall be paid by July 1.
 - c. The Town of Douglas shall pay the IRS standard mileage rate for miles driven by the Regional Systems Administrator from the Town of Northbridge to the Town of Douglas and back.
- 4. **LIABILITY:** Each party shall maintain appropriate general liability insurance to cover the Regional Systems Administrator while the Regional Systems Administrator is performing his/her duties in the respective Town. For purposes of liability insurance, the Regional Systems Administrator shall be considered an employee of the Town for which he is acting during the performance of his/her duties for that respective Town. As the Regional Systems Administrator is a full-time employee of the Town of Northbridge, the Town of Northbridge is responsible for maintaining Workers' Compensation, income tax withholding and employee benefits.
- 5. **TERM:** This Agreement shall take effect on January 25, 2016
This Agreement shall continue in effect for:
 - a. For one (1) year with two renewal options of one (1) year each. The renewal period shall be exercised no later than four (4) months prior to the end of the current term, or
 - b. until one of the parties hereto provides at least four (4) months notice prior to the start of a new fiscal year that it does not intend to participate in this Agreement for the upcoming fiscal year ("Notice of Termination"), or
 - c. if the Regional Systems Administrator leaves the employ of the Town of Northbridge, the Town of Douglas shall have the opportunity to provide two (2) months' notice that it will terminate the Agreement if Northbridge does not provide continuation of the service suitable to the Town of Douglas.

6. **DEFAULT:** Should any party hereunder fail to provide said Notice of Termination as set forth in section 5 (b) above, or fail to maintain the appropriate insurance as required hereunder or in any way violates the terms of this agreement or fails to pay when and as due as required herein, then that party shall be considered in default hereunder, entitling the non-defaulting party to terminate the Agreement upon twenty (20) days written notice. In addition, the defaulting party shall be responsible to the other party for one and a half times any amounts due hereunder for the remainder of the fiscal year.

7. **MISCELLANEOUS:**

- a. Amendment: This Agreement may only be amended or modified by written document signed by a majority of the Board of Selectmen in each Town.
- b. Fiscal Year: The term Fiscal Year hereunder shall be that of a Massachusetts Governmental Unit – July 1 to June 30.
- c. Governing Law: This Agreement shall be governed in accordance with the law of the Commonwealth of Massachusetts and any dispute hereunder shall be directed to the appropriate court in Worcester County.

THIS AGREEMENT entered into on the day first above written by:

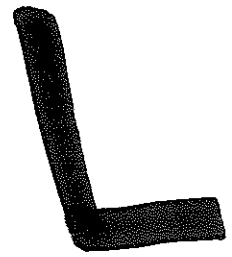
The Town of Northbridge
By vote dated January 25, 2016
BY its Board of Selectmen

Thomas Melia
Dan Nor
Chuck Suprenant
[Signature]
Vail Dan

The Town of Douglas
By vote dated January 5, 2016
BY its Board of Selectmen

Michael Flynn
as authorized by the
Board of Selectmen

**Town Manager's Report for the Period of
September 23, 2017 – October 13, 2017**



1. Meetings Attended:

- a. **MMA Fiscal Policy Committee** – 9/26/2017
- b. **Blackstone Valley Tech School Tour** – 9/27/2017
- c. **Berry Insurance (General Liability)** – 9/28/2017
- d. **Kopelman & Paige (Union Negotiations)** – 9/28/2017
- e. **MMA Legislators Breakfast** – 9/29/2017
- f. **Site Visit – 120 Ivy Lane re: Water Tie-in** – 10/2/2017
- g. **School Building Committee Meeting** – 10/3/2017
- h. **NFP (Health Insurance Broker)** – 10/2/2017
- i. **Upton Town Manager** – 10/4/2017
- j. **Randy Swigor, Whitinsville Water Co** – 10/5/2017
- k. **DPW Project Meeting** – 10/5/2017
- l. **Library Staff Meeting** – 10/6/2017
- m. **Fire Department Open House** – 10/8/2017
- n. **Joint BoS/FinCom/School Building** – 10/12/2017
- o. **Department Head Meeting** – 10/13/2017
- p. **DPW Project Meeting** – 10/13/2017

- 2. School Building Project Update:** The Committee has selected their top 3 site development options and voted to submit the PDP (Preliminary Design Program) to MSBA. Community Forum #4 is scheduled for October 30th at the Balmer Cafeteria. They have put out a public survey and will finalize responses after October 26th deadline. They also have prepared a FAQ document – available on the town and school web sites.

- 3. Fire Station Project (Feasibility Study):** The BPCC voted to assign the Town Manager to work with staff, the OPM, and a member from the BoS and BPCC to prepare a site search list and rank them using previously approved criteria and to bring to the BPCC for their review.

- 4. DPW Garage Project:** Site work is ongoing – the building is to be delivered within the next few weeks. The BPCC will be at the 11/6/2017 BoS Meeting to provide an update.

5. Other ongoing tasks:

- a) *Fall Town Meeting Planning* – Working with Staff, the Moderator, and Town counsel to prepare for the October 24, 2017 Fall Annual Town Meeting.
- b) *Recreational Marijuana* – Working on a program for the Spring with the Town Planner and Police Chief. This will be discussed at the 11/6/2017 BoS Meeting.
- c) *National Park Service* – Working with the Town Planner to create a Local Historic District. This will be discussed at the 11/6/2017 BoS Meeting.
- d) *MAPC Grant* – Working with the DPW Director on the LED Streetlight Conversion Project.
- e) *Energy Reduction Projects* – Steam Traps, Lighting, HVAC at various locations.