



TOWN OF NORTHBRIDGE BOARD OF HEALTH

Aldrich School Town Hall Annex - 14 Hill Street
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The Northbridge Board of Health approved these minutes at a meeting held November 15, 2016.

MEETING MINUTES - October 11, 2016

This meeting was called to order at 7:00 PM by Mr. Paul McKeon, Chairman. Other members present were Ms. Lani Criasia, Mr. Steven Garabedian, Mr. Scott Chase and Mr. Chris Cella. Also present was Jeanne M. Gniadek, Administrator.

Minutes: Motion made by Mr. Cella to accept the minutes of **September 13, 2016**. Motion seconded by Ms. Criasia; the vote was 4-0 in favor. Mr. Garabedian abstained.

Food Service Establishment – Shining Rock Golf Club – Consideration of Quarterly Inspection Order: In accordance with the Board of Health food establishment inspection policy, establishments receiving 3 or more critical violations on the semi-annual food inspection report will be subject to quarterly inspections and will be charged a non-compliance fee equal to their annual permit fee.

The September 10, 2016 inspection report for Shining Rock Golf Club presented with eleven (11) violations, five (5) of which were deemed to be critical violations. Mr. Lou Papadellis, General Manager, and Mr. John Cahill, 142 Clubhouse Lane, were present to discuss this matter.

Mr. Garabedian questioned how much time Mr. Papadellis spends in the kitchen. He stated that he is there every day along with Steven O'Toole, the head chef. Mr. Papadellis stated that Mr. O'Toole probably works 40-50 hours per week and that he has been there 6-7 years.

Mr. Papadellis stated that all violations noted in the report have been addressed; the certifications are now posted (he had them in his office the day of the inspection); the dumpster covers are now kept locked; and he had the ice machine professionally serviced and cleaned. Mr. Papadellis was informed that the certifications on file are for staff no longer employed and that he needs to provide copies to the office for his current kitchen employees.

Mr. Cella noted that they were suppose to submit an invoice for the cleaning of the ice machine within 72 hours to the Board of Health office – he questioned whether that had been done. Ms. Gniadek stated that she had not received the invoice. Mr. Papadellis stated that he has it at the facility and had planned on providing it to Ms. Gilchrist when she conducts her re-inspection. (It was noted that the re-inspection had not yet occurred.)

Mr. Papadellis stated that his facility is clean and that he has the ice machine professionally cleaned at the beginning of the season (their season being April 1st through November 15th) and again in July. Mr. Cella noted that the kitchen was not clean the day of the inspection.

With regard to the smoking incident, Mr. Papadellis stated that they do not allow smoking whatsoever anymore.

Mr. Garabedian made motion that since this facility is closing in November that if the re-inspection report is okay, then no further action will be necessary, quarterly inspections will not be required, but if another report comes back with this many critical violations, then a quarterly order will be mandated. Motion amended by Ms. Criasia to include the immediate submission of required certifications to the office (ServSafe and Allergen Awareness) for their current kitchen staff along with the invoice for servicing of the ice machine. The amended motion was seconded by Mr. Chase; the vote was all in favor.

Barn Complaint – 1316 Hill Street: Present for this meeting was Mr. Mustafa Harrati, owner of the barn located at 1316 Hill Street.

The Board reviewed the police log of complaints regarding animals (chickens and sheep) in the road on Hill Street. They stated their concern that someone could get seriously hurt if these animals continue to wander into the roadway – this is a health and safety issue.

Mr. Cella asked why the animals keep getting out. Mr. Harrati stated that he had spent \$30,000 on fencing and when the animals kept getting out he added another fence in front of that one which seems to be working. As for the chickens, Mr. Harrati explained that he is confused by them crossing the street all the time but that he has moved their pen area further from the road which seems to be working.

Mr. Garabedian asked when the first fence was installed. Mr. Harrati stated it was in April 2016. Mr. Garabedian then asked when the second fence was installed. Mr. Harrati stated that it was done about 3 weeks ago. Mr. Garabedian noted that the police log indicates no issues at this location since September 9, 2016, which coincides with the timeline provided.

Mr. McKeon stated that if this problem continues, then he will require that electrical fencing be installed. Mr. Harrati stated that it already is electric fencing.

Mr. Cella asked how often Mr. Harrati goes to the barn. Mr. Harrati stated that he is there every day, several times a day. Mr. Cella questioned why he is never there when Rochelle is there. He stated that he is there very early in the morning, around lunchtime and again in the evening. Mr. Cella stated that he needs to make himself available to the Inspector when she contacts him.

Mr. Cella made motion to have the Inspector of Animals inspect the premises again within a couple of weeks to review the changes made and to provide her professional opinion to the Board on this barn and the keeping of animals at this location. Ms. Criasia seconded that motion with an amendment that Mr. Harrati make himself available to meet with the Inspector for this inspection. The vote on the amended motion was all in favor.

Housing Code Minimum Sanitation Standards – 92 Fletcher Street - Update: Ms. Gniadek informed the Board that Matthew Armendo, Health Inspector, conducted an inspection of this property today to check on progress. It was reported to Ms. Gniadek that progress continues to be made and that the occupant is pleased with the work being done.

Emergency Preparedness – Designation of Voting Member: Ms. Gniadek informed the Board that she received a request from Jamie Terry, our Emergency Preparedness Coordinator for Region 2 Public Health, that the Board designate the Northbridge emergency preparedness contact person – this is to be done annually.

Motion made by Mr. Garabedian to designate Ms. Gniadek as the emergency preparedness contact person for the Board of Health. Motion seconded by Mr. Cella; the vote was all in favor.

Tom Berkowitz Trucking – Semi-Annual Inspection Reports: Ms. Gniadek informed the Board that the semi-annual inspection reports, Operation & Maintenance and Waste Ban Compliance, for the solid waste transfer station have been received. Ms. Gniadek noted that her review of the reports did not indicate any violations or concerns.

Old & New Business: Ms. Gniadek informed the Board that the **Annual Flu Clinic** was held on October 4th and that 104 people received their flu shot that day. AM Session: 54; PM Session: 50. It was noted that attendance was lower than last year. The time slot for the AM session will be adjusted next year in the hope of getting more people vaccinated.

Citizens' Forum: *No one present for Citizen's Forum.*

Correspondence: The following correspondence was distributed to the Board:

- Town Meeting Warrant – October 25, 2016 Town Meeting
- MHOA – Notice of Tobacco Violation – A.L. Prime Energy
- Letter – Pereiras – 192 Heritage Drive – RE: Smoking on balcony
- Blackstone Heritage Corridor Invitation – Trash Responsibly Summit – October 20, 2016

There being no further business, motion to adjourn at 8:10 PM was made by Mr. Cella and seconded by Mr. Chase – all in favor.

Attested by,

Jeanne M. Gniadek, Administrator

List of Documents utilized by Board of Health
Meeting Date: October 11, 2016

A. Meeting Minutes

- 1) September 13, 2016 DRAFT Meeting Minutes

B. Food Service Establishments

- 2) Shining Rock Golf Club
 - a. BOH Letter (9-14-16) RE: BOH Meeting & Consideration of Quarterly Inspection Order
 - b. Food Establishment Inspection Report – September 10, 2016

C. Barn Complaint

- 3) 1316 Hill Street – Animals in roadway causing health and safety hazard
 - a. BOH Letter (9/15/16) – Order to Appear before the BOH
 - b. S201-11 – BOH Code of Regulations governing Keeping of Farm Animals
 - c. Police Log of Complaints (10/27/15 thru 9/9/16)
 - d. Report of Animal Inspector (10/7/16)
 - e. Report of Animal Inspector (10/10/16)

D. Housing Code Minimum Standards

- 4) 92 Fletcher Street - Update

E. Emergency Preparedness

- 5) Designation of Voting Member
 - a. Email from Jamie Terry (9-29-16)
 - b. DRAFT Letter designating voting representative

F. Old & New Business

- 6) Berkowitz Transfer Station - Reports
 - a. Third Party Inspection Report – Operation & Maintenance (Wayne C. Perry) (8/22/2016)
 - b. Third Party Inspection Report – Waste Ban Compliance (Wayne C. Perry) (8/16/2016)

G. Citizens' Forum – none

H. Correspondence

- 7) Town Meeting Warrant – October 25, 2016 Town Meeting
- 8) Miscellaneous
 - a. MHOA Notice of Tobacco Violation – A.L. Prime Energy
 - b. Pereira – 192 Heritage Drive – Correspondence re: Smoking
 - c. Invitation to Trash Responsibly Summit – October 20, 2016