



TOWN OF NORTHBRIDGE BOARD OF HEALTH

Aldrich School Town Hall Annex - 14 Hill Street
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The Northbridge Board of Health approved these minutes at a meeting held February 4, 2014.

MEETING MINUTES - November 12, 2013

This meeting was called to order at 7:00 PM by Mr. Paul McKeon, Chairman. Other members present were Mr. Steve Garabedian, Ms. Ann Marie Thompson, and Mr. Chris Cella. Mr. Scott Chase was absent. Also present was Jeanne M. Gniadek, Administrator.

Minutes: Motion made by Mr. Cella to accept the minutes of **October 8, 2013**. Motion seconded by Ms. Thompson; the vote was all in favor.

Application for Permit to Keep Farm Animals – 1316 Hill Street: Present for this meeting was Mustafa Harrati, owner of 1316 Hill Street.

Mr. McKeon stated that Ms. Rochelle Thomson, Inspector of Animals, had some concerns when she did her initial inspection of the property. The main concern was the improper disposal of sharps in the trash, and her second concern was whether the sheep were transferred to Massachusetts from Texas and whether they had their proper papers.

Mr. Harrati stated that most of the sheep did come from a farm in Texas and that he has the paperwork. Ms. Gniadek suggested that she provide Ms. Thompson with Mr. Harrati's phone number so that she can make a connection with him to schedule a date and time for the annual barn inspection and to review the paperwork on the imported sheep.

Ms. Gniadek also informed the Board that the November 1st property taxes for this property were not yet paid and that in accordance with the bylaws for the Town of Northbridge we are unable to issue a permit until all taxes are paid. Mr. Harrati was informed that he must pay the property taxes in order to obtain his barn permit.

Ms. Gniadek also informed Mr. Harrati that the barn permits expire March 31st and that on or about March 1st he will be sent a renewal notice. She stated that he will be required to renew this permit BEFORE March 31st or he will be assessed a \$50 late fee. This was brought to Mr. Harrati's attention as he has claimed that he did not receive the numerous letters sent by this Board. Ms. Gniadek wanted to make it clear to Mr. Harrati that he is solely responsible for the renewal of his permit regardless of whether he receives a renewal notice in the mail.

Application for Permit to Keep Farm Animals – 566 School Street: Ms. Gniadek informed the Board that after receipt of a call from the Northbridge Police Department of pigs loose on School Street it was determined that the animals resided at 566 School Street and that the owners did not have a permit for the keeping of these animals. The owner contacted the office to inform us that the pigs were being slaughtered and would no longer be at this property. No further action required by the Board at this time.

Title 5 Inspection – 29 Chipper Hill Road: The Board reviewed two Title 5 inspection reports for property known as 29 Chipper Hill Road.

The first report was received October 30, 2013 with an inspection date of October 24, 2013. This report, done by Ken Malo Jr., notes the system as a **FAIL**. A Letter of Non-Compliance was issued to the property owner and sent by Certified Mail – green card notes receipt date of November 4, 2013.

On November 5, 2013, the office received a second report for this property done on October 29, 2013 (just 5 days after the first report) done by Harry Stewart which notes the system as **PASSES**.

Mr. Cella questioned whether a system could be repaired during that 5 day time period in between inspections. Mr. McKeon stated that it could not be repaired during that time. Ms. Gniadek informed the Board that no permits were obtained to do any work on the system.

Mr. McKeon stated that the DEP is the licensing authority for Title 5 inspectors so this matter should be forwarded to them for further investigation.

Motion made by Mr. Cella to contact Dave Boyer at the DEP regarding this matter and to forward them a copy of all documents received – letter to DEP shall make note that only 5 days between inspection and that no permits for any type of repairs were obtained from the Board of Health office. Motion seconded by Ms. Thompson; the vote was all in favor. This letter shall be copied to the owner of the property and to both Title 5 inspectors.

Title 5 Inspection – 546 School Street: The Board reviewed the Title 5 inspection report for 546 School Street noting the system is in Failure. A Notice of Non-Compliance has been issued on this property.

Title 5 – Deed Restriction – 84 Prairie Street: Ms. Gniadek informed the Board that the owner of this property has submitted a building permit application to remodel the basement, adding 2 rooms, which would require the upgrade of the septic system to a 5 bedroom system – the property is currently a 4-bedroom dwelling. The owner has agreed to place a bedroom count deed restriction on the property.

Motion made by Ms. Thompson to approve the 4-bedroom count deed restriction for property known as 84 Prairie Street to allow the remodeling of the basement by adding two rooms. Motion seconded by Mr. Garabedian; the vote was all in favor.

Medical Marijuana: Mr. Cella stated that he had reviewed the draft regulations but he did not have his notes with him this evening. The Board tabled this matter to their next meeting.

Compost Site Sticker Fee for 2014: Mr. McKeon stated that he has not yet had the opportunity to discuss this matter with the Town Manager. This matter was tabled to the next Board of Health meeting.

2104 Permit Renewals: Ms. Gniadek provided the Board with a list of establishments that were recently sent Permit Renewal Notices, those that expire December 31st.

Motion made by Mr. Cella to approve license renewals upon submission of required paperwork, license fees, any non-compliance fees owed the Board, any water and sewer fees that may be outstanding, and payment of property taxes. Motion seconded by Mr. Garabedian; the vote was all in favor.

Small Scale DEP Grant Award: Ms. Gniadek informed the Board that the Town was awarded a Small Scale Grant from the DEP in the amount of \$1,250 for the purchase and sale of composting bins.

Old & New Business : Ms. Gniadek informed the Board that she had received a call from a private investigator regarding a residential kitchen operation in Northbridge. This business is being advertised on Facebook as Sweets Bakeshop and appears to be selling cakes and cookies, including cheesecake products requiring refrigeration. **Motion made by Mr. Garabedian to issue an immediate Cease & Desist Order until owner complies with state and local regulations governing residential kitchens. Motion seconded by Mr. Cella; the vote was all in favor.**

Correspondence: *None*

There being no further business, motion to adjourn at 7:45 PM was made by Mr. Cella and seconded by Ms. Thompson – all in favor.

Attested by,

Jeanne M. Gniadek, Administrator

List of Documents utilized by Board of Health
Meeting Date: November 12, 2013

- 1) DRAFT Meeting Minutes of October 8, 2013
- 2) 1316 Hill Street
 - a. Application for Permit to Keep Farm Animals
 - b. Email from Julie Harris noting Second Quarter taxes are not paid
- 3) 566 School Street – Letter and Phone log (animals are being removed 11-11-13)
- 4) 29 Chipper Hill Road
 - a. Board of Health Title 5 Letter of Non-Compliance (Order to repair system w/in 2 years)
 - b. Title 5 Inspection by Ken Malo Jr. – FAILS – Inspection Date: October 24, 2013
 - c. Title 5 Inspection by Harry Stewart – PASSES – Inspection Date: October 29, 2013
- 5) 546 School Street
 - a. Board of Health Title 5 Letter of Non-Compliance (Order to repair system w/in 2 years)
 - b. Title 5 Inspection by Paul McKeon – FAILS – Inspection Date: October 9, 2013, 2013
- 6) 84 Prairie Street
 - a. Email to property owner (Bardon)
 - b. Deed Restriction Notice
- 7) Medical Marijuana – DRAFT Sample Regulations
- 8) 2014 Compost Site Hours
- 9) 2014 Permit Renewal List
- 10) Small Scale Grant Award - \$1,250
- 11) Correspondence – NONE