



TOWN OF NORTHBRIDGE BOARD OF HEALTH

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The Northbridge Board of Health approved these minutes at a meeting held August 20, 2013.

MEETING MINUTES ~ July 9, 2013

This meeting was called to order at 7:00 PM by Mr. Paul McKeon, Chairman. Other members present were Mr. Steve Garabedian, Ms. Ann Marie Thompson, and Mr. Chris Cella. Mr. Scott Chase was absent. Also present was Jeanne M. Gniadek, Administrator.

Reorganization of Board of Health: Motion was made by Ms. Thompson that Mr. McKeon continue to serve as Chairman and that Mr. Cella continue to serve as Vice-Chair. Motion seconded by Mr. Garabedian; the vote was all in favor.

Minutes: Motion made by Ms. Thompson to accept the minutes of **June 11, 2013**. Motion seconded by Mr. Garabedian; the vote was all in favor.

Domino's Pizza – Request to terminate Quarterly Inspection Order: The Board reviewed correspondence from Jeffrey Dufficy requesting that the Board review and remove them from their quarterly inspection order. Mr. Dufficy noted that on February 15, 2013 the Board awarded his establishment a Certificate of Merit.

The Board reviewed a spreadsheet containing a summary of inspections and their results since the establishment was issued a Quarterly Inspection Order on February 8, 2011. Mr. Cella questioned the Board's issuance of a Certificate of Merit to this establishment.

Mr. Cella motioned to deny request based on prior history of inspections at this establishment noting that the Board will re-visit this request in six (6) months. Motion seconded by Ms. Thompson; the vote was all in favor,

Mr. Cella motioned that the Board review its' Certificate of Merit policy at the next meeting. Motion seconded by Ms. Thompson; the vote was all in favor.

Shining Rock Golf Club – Request to terminate Quarterly Inspection Order: The Board reviewed correspondence from Lou Papadellis, General Manager, asking that the Board return this establishment to a regular inspection schedule.

The Board reviewed a spreadsheet containing a summary of inspections and their results since the establishment was issued a Quarterly Inspection Order on November 15, 2011. The Board noted that most routine inspections conducted at this establishment did not warrant any follow-up inspection by the inspector.

Motion made by Ms. Thompson to approve request to return this establishment to a regular inspection schedule of twice-annually. Motion seconded by Mr. Garabedian; the vote was all in favor.

Agreement for Nursing Services – Fiscal Year 2014: The Board reviewed the agreement for nursing services prepared by Salmon Home Health Care, LLC dba VNA and Hospice of Greater Milford. Ms. Gniadek stated that this is the same company we have contracted with for years and that the agreement price is the same for this fiscal year as the last.

Motion made by Ms. Thompson to enter into Agreement with VNA and Hospice of Greater Milford for nursing services for Fiscal Year 2014. Motion seconded by Mr. Garabedian; the vote was all in favor.

Notice of Intent – 342 Cooper Road: Ms. Gniadek informed the Board that upon receipt of this NOI she spoke with the Conservation Commission office to question whether they had received any additional information relative to the proposed addition to 342 Cooper Road. The plans noted a bedroom as part of the addition. A memorandum was sent to the Conservation Commission so that the applicant could modify his filing to include any septic work.

The property owner, Mr. Oren Havey, appeared before the Board and provided notice that his property is actually connected to municipal sewer. No further action required.

Quaker Street Landfill – Spring 2013 Report: The Board reviewed the Spring 2013 landfill report prepared by Sovereign Consulting. No further action required at this time.

Tobacco Control Regulations – E-Cigarettes: The Board discussed whether they should consider amending their current tobacco control regulations to include Electronic Cigarettes. The Board agreed that they want to work on updating their regulations to include electronic cigarettes. This matter will be placed on the Board's next meeting agenda.

1700 Hill Street: The Board reviewed correspondence from James Knott Sr. requesting that he now be allowed to rent both units at the restored Adam's house located at 1700 Hill Street. Mr. Knott had previously agreed to rent just one unit until such time that a new septic system was installed or the property was connected to the municipal sewer line which will be extended to this area as part of the Sutton Street project.

Motion made by Mr. Cella to deny request to rent Unit "A" and that the owner must adhere to his original agreement with this Board. Motion seconded by Mr. Garabedian; the vote was all in favor.

Casella Waste: Ms. Gniadek informed the Board that this hauler has since complied with the requirement to report tonnage statistics and will now report them to her on a monthly basis instead of quarterly.

New Business – 2029 Quaker Street: Mr. McKeon stated that he has been questioned about property located at 2029 Quaker Street. Ms. Gniadek informed him that the Board has sent an Order to the owner by Certified and Regular Mail delivery. The Certified Mail was returned as unclaimed.

The Board requested that a Notice be served to the Owner by the Northbridge Police Department as the conditions at this property are deplorable – there is an enormous amount of trash and debris on this property.

Correspondence: The following correspondence was distributed to the Board:

- *Department of Conservation & Recreation – Swan Pond Dam – Letter dated June 17, 2013*
- *Email from Town Manager regarding Application for Technical Assistance*
- *Central Mass. Mosquito Control Project Memorandum/Survey Results*

There being no further business, motion to adjourn at 7:40 PM was made by Mr. Garabedian and seconded by Ms. Thompson – all in favor.

Attested by,

Jeanne M. Gniadek, Administrator

List of Documents utilized by Board of Health
Meeting Date: July 9, 2013

- 1) DRAFT Minutes of June 11, 2013
- 2) Domino's Pizza
 - a. Letter dated June 13, 2013 – Request from Jeffrey Dufficy to terminate Quarterly Inspection Order
 - b. Certificate of Merit Award dated February 15, 2013
 - c. June 3rd letter from Board requiring payment of \$100 Quarterly Inspection Fee
 - d. BOH Spreadsheet documenting past inspections of this establishment
- 3) Shining Rock Golf Club
 - a. Letter dated July 5, 2013 – Request from Lou Papadellis to terminate Quarterly Inspection Order
 - b. BOH Spreadsheet documenting past inspections of this establishment
- 4) Salmon VNA & Hospice – Agreement for Nursing Services – FY 2014
- 5) 342 Cooper Road – Notice of Intent and BOH Memorandum dated June 24, 2013
- 6) Quaker Street Landfill – Sovereign Consulting Landfill Monitoring Report
- 7) Electronic Cigarettes – Email (June 18, 2013) from Sarah McColgan & Draft Regulations
- 8) 1700 Hill Street – Letters dated June 20, 2013 & November 6, 2012
- 9) Casella Waste - NO DOCUMENTS
- 10) Correspondence
 - a. Department of Conservation & Recreation Letter – Swan Pond Dam – dated June 17, 2013
 - b. Email from Town Manager RE: Application for Technical Assistance
 - c. Central Mass. Mosquito Control Project – Memorandum & Survey Results