



## TOWN OF NORTHBRIDGE BOARD OF HEALTH

Aldrich School Town Hall Annex - 14 Hill Street  
Whitinsville, MA 01588  
Phone# (508) 234-3272 Fax# (508) 234-0821

*The Northbridge Board of Health approved these minutes at a meeting held October 21, 2019.*

### MEETING MINUTES - OCTOBER 7, 2019

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This meeting was called to order at 7:00 PM by Mr. Paul McKeon, Chairman. Other members present were Ms. Lani Criasia and Mr. Chris Cella. Mr. Steve Garabedian and Mr. Scott Chase were absent. Also present was Jeanne M. Gniadek, Administrator.

**Reorganization of Board of Health:** *Tabled – full Board not present*

**Minutes:** Motion made by Ms. Criasia to accept the minutes of **September 17, 2019**. Motion seconded by Mr. McKeon. The vote was 2-0 in favor; Mr. Cella abstained.

**Village Variety:** Present for this meeting was Mr. Hani Alshaik, owner of the Village Variety. Mr. Alshaik was called before the Board due to smoking a JUUL product in his retail food establishment on September 19, 2019 while the health inspector was present. Mr. Alshaik stated that he was checking a device returned by one of his customers and that he does not smoke anymore.

**Motion made by Ms. Criasia to fine the establishment in the amount of \$50 for smoking in a retail food establishment. Motion seconded by Mr. Cella; the vote was all in favor.**

**Speedway:** Present for this meeting was Bill Nasson, Maintenance Manager for NE Region of Speedway stores and Mike Martin, the store manager.

Mr. Cella stated that being a large chain they should have standard SOPs in place and questioned why normal everyday things aren't being taken care of; why the BOH has to come in to tell them what needs to be done. He stated that if no one is checking things then the whole system is failing.

Mr. Nasson stated that the doors for the cooler were special order. Mr. Martin stated that this was explained to Ms. Gilchrist; copies of the work orders were provided to her. Mr. Martin also stated that Ms. Gilchrist would keep adding items to the inspection report. Mr. Cella questioned that and Mr. Martin gave an example of floors needing cleaning; Mr. Cella responded that she shouldn't have to tell you the floors need cleaning if they were being kept clean in the first place.

Mr. Nasson stated that there has been a communication problem between the store manager and himself and that moving forward he will make sure that Speedway better communicates with the office. Mr. Cella questioned how long Mr. Martin has been the store manager – Mr. Martin responded that he has been there for six months.

The only remaining violation is the cooler doors. Mr. Nasson stated that the cooler doors are expected to arrive on October 11<sup>th</sup>.

**Motion made by Ms. Criasia that the work on the cooler replacement doors be completed by October 15, 2019. Motion seconded by Mr. Cella; the vote was all in favor. Mr. Nasson was advised to contact the Board of Health office either way with an update.**

**Dominos Pizza:** Present for this meeting were Mr. Jeff Dufficy, owner, and Mr. Chris Courtemache, Director of Operations.

Mr. McKeon stated that when the Board previously met with Mr. Dufficy he was informed that if mice droppings were found in this establishment then the Board was going to shut them down. When Ms. Gilchrist inspected and found mice droppings we were told that they were there previously which only tells us that you are not cleaning properly. Mr. McKeon stated that when you were shut down you were not suppose to open until the Board of Health said you could. Mr. McKeon stated that he wanted the safe on wheels so that it can be moved and the area can be cleaned behind it. Mr. McKeon stated that if this happens again the Board will note on the door that the establishment is closed per order of the Board of Health.

Mr. Dufficy apologized stating he did not know procedurally what had to be done to re-open. He further stated that he was out of the country at that time and apologized for them re-opening without following proper procedure. Mr. Dufficy stated that the store manager is not available tonight but he can bring her up on his phone if the Board needs to talk to her.

Mr. Dufficy stated that he would not put his safe on wheels but did agree to work on finding either a new location for it or a way to seal up around it. He also stated that he has monthly pest control services and that there are no problems with mice at this establishment.

The Board gave Mr. Dufficy until October 15, 2019 to come up with a plan regarding the safe.

**Body Art Proposal – Request for Variance (cont. from 9/17/19 meeting):** Ms. Gniadek informed the Board that she spoke with the Plumbing Inspector as they had requested in regards to this application seeking a variance from Section 201-20 (F)(1)(g) of the Board of Health regulations which require a hand-wash sink in any room to be used for conducting body art.

Ms. Gniadek informed the Board that the plumbing inspector felt that if a hand sink could be installed then it should be installed. Mr. Cella stated that body art requires a sterile environment and that the room should have a hand-wash sink.

**Eastern Equine Encephalitis (EEE):** The Board reviewed an email from MDPH dated October 2<sup>nd</sup> announcing the finding of an eight horse with EEE. To date, there have been 12 human cases, 8 horses and 1 goat. Ms. Criasia questioned whether the Board would be considering taking any action in regards to Halloween trick or treaters. Mr. Cella stated that he felt that should be a parent's decision.

**EDS Clinic Facility Set Up Drill:** Ms. Gniadek informed the Board that the EDS drill has been scheduled for Friday, October 11<sup>th</sup> at 10:30 AM at NHS.

**Board of Health Title 5 Engineer:** Mr. McKeon expressed concern that Ms. Gniadek had discussed the designation of the Title 5 engineer as a special municipal employee with the Town Manager. He stated that he is not comfortable having the engineer do her own work in town. Mr. McKeon suggested that the Board speak with Steve Donatelli as he would never have a conflict as he is not a PE or an RS

and therefore cannot do his own septic work in town. It was noted that Mr. Donatelli did apply through the RFP process conducted earlier this year.

Mr. McKeon further stated that he believes that Mr. Donatelli has already picked up work in the other towns as the other towns also did not want to make the position a designated special municipal employee. The Board requested that Ms. Gniadek contact Mr. Donatelli to meet with the Board at their next meeting to discuss this position.

**Citizen's Forum:** *No one present for Citizens Forum.*

**Old & New Business:** *None*

**Correspondence:** *The October 22<sup>nd</sup> Fall Annual Town Meeting Warrant was distributed to the Board.*

*There being no further business, motion to adjourn at 8:05 PM was made by Ms. Criasia and seconded by Mr. Cella – all in favor.*

*Attested by,*

*Jeanne M. Gniadek, Administrator*

List of Documents utilized by Board of Health  
Meeting Date: October 7, 2019

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**A. Annual Reorganization of Board**

- 1) Town Clerk form – Committee Organization

**B. Meeting Minutes**

- 2) September 17, 2019 DRAFT Meeting Minutes

**C. Food Establishments**

- 3) Village Variety
  - a. Cease & Desist BOH Letter (9/24/19) re: use of e-cigarette in food establishment
  - b. Inspection Report (9/19/19)
- 4) Speedway
  - a. BOH Letter (9/24/19) re: BOH Meeting
  - b. Inspection Reports: 7/31/19; 8/12/19; 8/20/19; 9/19/19
- 5) Dominos Pizza
  - a. BOH Letter (9/24/19)
  - b. Inspection Report (9/10/19)

**D. Body Art Tattooing Proposal**

- 6) Variance Request – Letter from Nhung Reyes (9/5/19) w/ sketch of establishment layout

**E. Eastern Equine Encephalitis (EEE)**

- 7) Email – MDPH Announcement of 8<sup>th</sup> horse with EEE (10/2/19)

**F. Emergency Preparedness**

- 8) EDS Clinic – *No Documents*

**G. Old & New Business**

- 9) BOH Title 5 Engineer – *No documents*

**H. Citizens' Forum – None**

**I. Correspondence**

- a. Fall Annual Town Meeting Warrant