



TOWN OF NORTHBRIDGE BOARD OF HEALTH

Aldrich School Town Hall Annex - 14 Hill Street
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The Northbridge Board of Health approved these minutes at a meeting held April 9, 2019.

MEETING MINUTES - MARCH 12, 2019

This meeting was called to order at 7:00 PM by Mr. Paul McKeon, Chairman. Other members present were Ms. Lani Criasia, Mr. Steve Garabedian and Mr. Chris Cella. Mr. Scott Chase was absent. Also present was Jeanne M. Gniadek, Administrator.

Minutes: Motion made by Mr. Garabedian to accept the minutes of **February 26, 2019**. Motion seconded by Mr. McKeon. The vote was 2-0 in favor. Mr. Cella and Ms. Criasia abstained.

Motion made by Mr. Cella to accept the minutes of **March 5, 2019**. Motion seconded by Mr. McKeon. The vote was 3-0 in favor. Mr. Garabedian abstained.

Health/Housing Inspector Position: Present for this meeting was Danielle Edmands, applicant for the housing inspector position. Ms. Edmands holds a Master's Degree in Public Health but lacks field experience.

Mr. McKeon informed Ms. Edmands that he would like for her to agree that she will stay on in this position for a one-year period provided the town pays for her CPO course and Housing Inspector training course – should she leave earlier than that then she would agree to pay the town back for those expenses. Ms. Edmands stated that she would agree to that.

Ms. Gniadek informed the Board that Kristin Black, Health Agent in Uxbridge, offered her assistance in providing some field training by allowing her to accompany her on an inspection in Uxbridge.

Ms. Criasia asked if she was willing to travel to Northbridge for this position since it is only budgeted for 15 hours per month. Ms. Edmands stated that she would and that she is interested in this position since it is in her field of study. Mr. Cella asked her about her other current positions. She stated that they are part-time and that she would have no problem fitting this into her schedule.

Motion made by Mr. Cella to offer the Health Inspector position to Ms. Edmands noting that the Town would pay for her CPO and PHIT training provided that she remain employed for at least one year. If she leaves prior to the one year period of employment she would agree to pay the town back for these two courses and that she take these courses as soon as possible depending upon availability. Motion seconded by Mr. Garabedian; the vote was all in favor.

Engineering Services – Civil Site, LLC: Present for this meeting was Margaret Bacon, PE, owner of Civil Site Engineering. Mr. McKeon stated that he and Ms. Gniadek had sat down with Ms. Bacon to review fees and came up with an agreed upon fee schedule.

The Board reviewed the DRAFT contract with Ms. Bacon and the proposed fee schedule.

Ms. Bacon noted that there was no fee included for miscellaneous complaint-based inspections. After some discussion it was agreed that a fee of \$75 was appropriate for this task.

Ms. Bacon questioned whether the position was as an employee or contractor with regard to liability insurance. The Board informed her that she would be a contracted agent and would therefore need her own liability insurance.

Motion made by Ms. Criasia to enter into a contract with Civil Site Engineering for Title 5 engineering services and to appoint Ms. Bacon and her assistant Bill Morris as Agents to the Board of Health. Motion seconded by Mr. Garabedian; the vote was all in favor.

Quaker Street Landfill – Water Testing Updates: The Board reviewed recent water analysis from private wells in the area of the Quaker Street Landfill. These tests were conducted in February by EnviroTrac, consulting engineers to the Board. The following areas of concern were noted:

11 Mendon Road: this recent test noted an elevation in lead that was not present in the prior two samplings. The Board will request that this water be re-sampled.

1256 Quaker Street: this recent test noted that the PCE level decreased again (from 4.5 to 3.7) however, the report noted elevated lead levels that were not present in the two prior reports. The Board will request that this water be sampled again as there are currently two elevated PCE levels and two PCE tests within acceptable limits. Property has been vacant for several months which may have contributed to the elevated level of lead.

63 Carroll Road: the presence of PCE dropped significantly again from 9.1 (unacceptable) to 1.5 to 0.6. The Board felt that one additional test should be conducted for PCE and if within acceptable limits then the Board will seek permission from MassDEP to remove this property from quarterly testing.

1240 Quaker Street: Lead and 1,4-dioxane tests have shown both to be within acceptable limits for the past three rounds of testing. The Board will request that this property be removed from further testing and if approved will be able to cease providing bottled water.

1201 Quaker Street: This property continues to show elevated levels of 1,4-dioxane. This latest round also showed an elevation in lead. EnviroTrac noted that this property does have a water filtration system (High Purity) but it has not been maintained. EnviroTrac stated that they did speak with High Purity and was informed that they may be able to decrease the 1,4-dioxane level but that the request would need to be made by the homeowner. The issue of whether the Town should pay to have maintenance done on the existing water filtration system was discussed – the Board agreed that the owner should be responsible for routine maintenance of the existing water treatment unit.

The Board discussed the sampling areas of the property and stressed that the locations of sampling need to be consistent. Ms. Gniadek will discuss this with EnviroTrac along with next steps to be taken within the contract and as far as notifications to MassDEP.

Food Establishment Inspection Policy Amendments: The Board reviewed proposed amendments to their food establishment inspection policy due to changes in the food code regulations. Mr. Garabedian requested an opportunity to thoroughly review prior to making any changes. *This matter was tabled to the next meeting.*

Citizen's Forum: *No one present for Citizens Forum.*

Old & New Business: Ms. Gniadek informed the Board that it is time for the annual appointment of the **Inspector of Animals**. She asked that the Board vote to send a memorandum to the Town Manager with the recommendation that Ms. Rochelle Thomson be re-appointed to this position.

Motion made by Ms. Criasia to send recommendation to the Town Manager that he re-appoint Ms. Rochelle Thomson to the position of Inspector of Animals. Motion seconded by Mr. Garabedian; the vote was all in favor.

Ms. Gniadek provided the Board with copies of the current fee schedule. Amendments need to be made to address the increase in fees for Title 5 activities. She stated it would be a good time to review all fees. A brief discussion on proposed amendments ensued. Ms. Gniadek stated she would prepare a spreadsheet for the Board with all fees showing existing and proposed amendments.

Mr. Cella motioned to amend fees as discussed and to place this on the next Board of Health agenda for final review and adoption. Motion seconded by Mr. Garabedian; the vote was all in favor.

Correspondence: The following correspondence was distributed to the Board:

1. Planning Board – Public Hearing Notice – R-2 marijuana zoning bylaw amendment
2. Planning Board – Public Hearing Notice – re-zoning R-3 to B-2 at Providence Road
3. Email – Barry Gallant re: Turf Field

There being no further business, motion to adjourn at 8:10 PM was made by Mr. Cella and seconded by Ms. Criasia – all in favor.

Attested by,

Jeanne M. Gniadek, Administrator

List of Documents utilized by Board of Health
Meeting Date: March 12, 2019

A. Meeting Minutes

- 1) February 26, 2019 DRAFT Meeting Minutes
- 2) March 5, 2019 DRAFT Meeting Minutes

B. Health Inspector Position

- 3) Resume – Danielle Edmands

C. Regional Engineering Services

- 4) Civil Site Engineering
 - a) Proposed Fee Schedule
 - b) Contract

D. Quaker Street Landfill

- 5) Summary Spreadsheet of water analysis

E. Old & New Business

- 6) DRAFT – Revised Food Establishment Inspection Policy
 - *NEW - DRAFT – Amended Fee Schedule

F. Citizens' Forum – None

G. Correspondence

- 7) Miscellaneous
 - a) PB - PH Notice – Zoning – Marijuana in R-2
 - b) PB -PH Notice – Zoning – Providence Road parcels from R-3 to B-2
 - c) Email Barry Gallant re: Turf Fields