



TOWN OF NORTHBRIDGE BOARD OF HEALTH

Aldrich School Town Hall Annex - 14 Hill Street
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Phone# (508) 234-3272 Fax# (508) 234-0821

The Northbridge Board of Health approved these minutes at a meeting held September 11, 2018.

MEETING MINUTES - AUGUST 21, 2018

This meeting was called to order at 7:00 PM by Mr. Paul McKeon, Chairman. Other members present were Mr. Chris Cella, Mr. Steve Garabedian and Mr. Scott Chase. Ms. Lani Criasia was absent. Also present was Jeanne M. Gniadek, Administrator.

Minutes: Motion made by Mr. Cella to accept the minutes of **July 17, 2018**. Motion seconded by Mr. Garabedian. The vote was 3-0 in favor. Mr. Chase abstained.

Food Service Establishment – The Little Coffee Bean – Consideration of Quarterly Inspection

Order: In accordance with the Board of Health food establishment inspection policy, establishments receiving 3 or more critical violations on their semi-annual food inspection report will be subject to review by the Board and consideration of an order to have inspections done quarterly.

The August 7, 2018 inspection report for The Little Coffee Bean presented with twelve (12) violations, six (6) of which were deemed to be critical violations. Ms. Kiara Gibbs and Mr. Daiton Lachapelle, owners of this food establishment, were present at this meeting to discuss this matter. It was noted that Ms. Gibbs has operated this establishment since May 16, 2018.

Ms. Gibbs stated that she had to fire one of her employees that held a food manager certification. She stated that she has two employees registered to take the class; Leah, who is at the establishment Monday through Friday, and Daiton. Mr. Cella asked how often Daiton is at the establishment. He replied that he is a landscaper so he's there after hours for now but after landscaping season he'll be there more.

Motion made by Mr. McKeon to require one additional (quarterly) inspection and to have Ms. Gibbs pay a fee of \$100 for this additional inspection. If the report does not show significant improvement, now that Ms. Gibbs knows what is expected of her, then she will be asked to appear before the Board again to reconsider a quarterly inspection schedule moving forward. Motion was seconded by Mr. Cella; the vote was all in favor.

Custom Slaughterhouse Application: Present for this meeting was Mustafa Harrati, owner of 1316 Hill Street, a property subject to an Agricultural Preservation Restriction (APR) that is held by the Department of Agricultural resources and the Town of Northbridge.

Mr. Cella asked if the proposed slaughtering operation was for his own consumption. Mr. Harrati explained that he would not need a permit to slaughter his own animals. This operation would allow customers to pick their sheep and then he would slaughter it for them.

Mr. Cella questioned how many animals he expected to slaughter weekly. Mr. Harrati responded about two sheep per week noting that he also raises chickens that would be slaughtered too.

Mr. McKeon asked if he was aware of state requirements for the slaughterhouse. Mr. Harrati stated that he has been speaking with the Massachusetts Department of Public Health – that they have provided him a guide.

Mr. McKeon stated that he thought a septic system for this type of business would be expensive. He also mentioned stainless steel throughout the slaughterhouse. Mr. Harrati stated that he is aware that the facility will have to be easily cleanable.

Mr. McKeon stated that Town Counsel is currently reviewing the matter. Once the Board receives their opinion Mr. Harrati will be contacted. No further action taken at this time.

Quaker Street Landfill: The Board reviewed the Immediate Response Action (IRA) Plan prepared by Sovereign Consulting which has been submitted to the MassDEP in response to detections of 1,4-dioxane at 1201 Quaker Street, PCE at 1256 Quaker Street, and PCE at 63 Carroll Road; 11 Mendon Road needs further monitoring for Lead and 1240 Quaker Street needs additional monitoring for Lead and 1,4-dioxane. The IRA plan provides an overview of recent findings and immediate actions taken. It also addresses additional responses that are necessary. This IRA plan is currently under review by the MassDEP.

The Board reviewed the response action plan proposal from Sovereign Consulting. This scope of work totals estimated costs at \$42,415.00.

Motion made by Mr. Cella to inform Town Manager that the Board of Health is looking at estimated costs for the IRA response action plan which at a minimum could be \$43,000 and that the Town will need to act accordingly to move forward with the proposal noting that each task outlined in the proposal does require Board of Health approval; Board of Health requests Town Manager signature on proposal so testing can move forward. Motion seconded by Mr. McKeon; the vote was all in favor.

Fall Annual Town Meeting – Warrant Article: The Board prepared a warrant article for submission to the Town Manager to cover anticipated costs at the Quaker Street Landfill as noted in the Immediate Response Action Plan. A capital expense article for \$50,000 to cover costs was discussed. Ms. Gniadek stated that she was unsure if a budget amendment would be more appropriate to cover expenses but due to the fall town meeting deadline to submit an article she advised the Board to prepare a motion. If not needed, the Board can rescind their vote at their next meeting.

A motion was made by Mr. Cella to place the following warrant article on the Fall Annual Town Meeting:

To see if the Town will vote to raise and appropriate the sum of \$50,000 to comply with the Immediate Response Action Plan submitted to the Massachusetts Department of Environmental Protection to conduct further activities, including but not limited to, well water analysis, point of entry water treatment systems, and any other activities deemed necessary by the MassDEP, at the Quaker Street Landfill and adjacent areas in concert with ongoing maintenance and monitoring requirements at the Landfill in Northbridge; or take any other action relative thereto.

Motion seconded by Mr. McKeon; the vote was all in favor.

Planning Board – Main Street Planned Business Development: The Board reviewed the Site Plan & Special Permit application for a car wash and auto repair shop with two additional general use buildings to be located on Main Street. The Board noted that this property is serviced by municipal water and sewer. No further action necessary.

Planning Board – Public Hearing Notice – Marijuana Bylaws: The Board of Health received notice of a public hearing, to be held by the Planning Board on September 11, 2108 to discuss amendments to the zoning bylaws addressing recreational marijuana establishments.

Balmer School Complaint: Mr. McKeon informed the Board that after receipt of an anonymous complaint of “mold” at the Balmer School, an inspection was conducted on August 8, 2018. Mr. McKeon stated that he and Ms. Gniadek met with the Dr. Catherine Stickney, school superintendent, Karlene Ross, school principal, and Richard Maglione, Facilities Director, where they viewed several classrooms that had a problem. This issue was posted on social media.

The Board reviewed the report which noted that all area rugs had to be removed due to mold-like growth on them. Additionally, all fabric furniture needed to be removed, desks and chairs cleaned, and cardboard boxes and particle board shelving needed to be checked for mold-like growth and either removed or treated.

Mr. McKeon noted that he and Ms. Gniadek conducted a re-inspection on August 20th and noted significant improvement. The classrooms were clean, fabric furniture and area rugs have been removed; de-humidifiers were in place.

Mr. McKeon also informed the Board that what had been referred to as “rat-droppings” on social media was found to be “pill” bugs. Mr. Maglione was instructed to contact their pest control company to take preventive measures. Mr. McKeon stated that he would follow up on this matter in a couple of months. No further action necessary at this time.

Emergency Beaver Permit Application: The Board reviewed an emergency beaver permit application submitted by the Northbridge Department of Public Works. The application notes that beavers are building a dam in the Carr Street culvert that is causing major roadway flooding. The PAC Agent that they will be using to trap the beaver is Wildlife Control – Wayne Witkowski who is located in Leicester, MA.

Motion made by Mr. McKeon to grant a 10-day emergency permit. Motion seconded by Mr. Chase; the vote was all in favor.

Old & New Business:

Health Inspector Salary: Ms. Gniadek informed the Board that they need to submit a salary recommendation to the Town Manager for this position. Ms. Jamie Terry is scheduled to appear before the Board of Selectmen for confirmation of this appointment by the Town Manager on Monday, September 10, 2018. Ms. Gniadek stated that the FY 2019 budget allocated \$5,904 to this position. (32.80 per hour / 15 hours per month).

Motion made by Mr. Cella to submit a salary recommendation of \$32.80 per hour for Ms. Terry based on her advanced level of training in public health. Motion seconded by Mr. Garabedian; the vote was all in favor.

Citizen's Forum: *No one present for Citizens Forum.*

Correspondence: The following correspondence was distributed to the Board:

1. Salmon VNA & Hospice Quarterly Report (April 1, 2018 – June 30, 2018)
2. CMG Engineering Services – Phase I Site Investigation – 175 Church Street

There being no further business, motion to adjourn at 8:05 PM was made by Mr. Cella and seconded by Mr. Garabedian – all in favor.

Attested by,

Jeanne M. Gniadek, Administrator

List of Documents utilized by Board of Health
Meeting Date: August 21, 2018

A. Meeting Minutes

- 1) July 17, 2018 DRAFT Meeting Minutes

B. Food Service Establishments – Quarterly Inspection Order

- 2) The Little Coffee Bean
 - a) BOH Letter (August 8, 2018);
 - b) Food Establishment Inspection Report (8-7-2018);
 - c) Photos taken 8-7-2018;
 - d) Food Establishment Inspection Report (8-10-2018);
 - e) Food Establishment Inspection Report (8-21-2018)

C. Custom Slaughterhouse Application

- 3) Application for Custom Slaughterhouse @ 1316 Hill Street
 - a) List of Discussion / Action Items
 - b) Application

D. Quaker Street Landfill

- 4) Immediate Response Action Plan (August 6, 2018)
- 5) IRA Plan Response Proposal (August 9, 2018)

E. Fall Annual Town Meeting

- 6) Warrant Article – Quaker Street Landfill
 - a) July 18, 2018 Memorandum re: Fall Annual Town Meeting
 - b) DRAFT Memorandum/Warrant Article – Quaker Street Landfill Expenses

F. Planning Board – Applications & Notices

- 7) Main Street Planned Business Development – Site Plan Application
- 8) Recreational Marijuana – Planning Board Public Hearing Notice

G. Old & New Business

- 9) Balmer School Complaint – Report (August 13, 2018 Memorandum for File)
- 10) Emergency Beaver Permit Application
 - a) Northbridge DPW permit application for trapping beaver at Carr Street culvert
- 11) Health Inspector Position; DRAFT memorandum re: salary recommendation

H. Citizens' Forum - None

I. Correspondence

- 12) Miscellaneous: 1) VNA Quarterly Report; 2) CMG Engineering Services (Notice of Phase I – Initial Site Investigation – 175 Church Street / Crystal Gas)