



TOWN OF NORTHBRIDGE BOARD OF HEALTH

Aldrich School Town Hall Annex - 14 Hill Street
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The Northbridge Board of Health approved these minutes at a meeting held April 17, 2018

MEETING MINUTES - MARCH 27, 2018

This meeting was called to order at 7:00 PM by Mr. Paul McKeon, Chairman. Other members present were Mr. Scott Chase, Mr. Chris Cella and Mr. Steve Garabedian. Ms. Lani Criasia arrived after the reading and approval of the minutes. Also present was Jeanne M. Gniadek, Administrator.

Minutes: Motion made by Mr. Garabedian to accept the minutes of **February 13, 2018**. Motion seconded by Mr. McKeon. The vote was 3-0 in favor; Mr. Cella abstained. (*Ms. Criasia had not yet arrived.*)

Food Service Establishments – Annual Review of Quarterly Inspection Orders: In accordance with the Board of Health Inspection Policy for Food Establishments an annual review and assessment of establishments currently on a Quarterly Inspection Order was conducted by the Board. Ms. Terry Gilchrist, Health Inspector, reviewed all 2017 food establishment inspection reports and presented by memorandum her recommendations for each facility to the Board. The Board reviewed the 2017 reports and the recommendation from Ms. Gilchrist. The Board also reviewed their most recent inspection reports from 2018.

Little Coffee Bean: The owner of this establishment was not present for this hearing.

Motion made by Mr. Cella that Little Coffee Bean remain on a Quarterly Inspection Order. Motion seconded by Mr. Chase; the vote was 4-0 in favor. (*Ms. Criasia had not yet arrived.*)

New Ultra Mart Convenience & Gas: Present for this hearing was Mike Patel, owner. The Board reviewed the 2017 reports as well as the recommendation by Ms. Gilchrist. It was noted that Ms. Gilchrist recommended that this establishment be removed from the quarterly inspection order. Mr. Garabedian questioned how many pest control reports the office has received. Ms. Gniadek reviewed the file quickly and reported that there were at least eight monthly pest control slips in the file.

Motion made by Mr. Cella that this establishment be removed from the quarterly inspection order subject to their continuance of monthly pest control treatment. Motion seconded by Mr. Chase; the vote was 4-0 in favor. (*Ms. Criasia had not yet arrived.*)

New China Pacific Restaurant: Present for this hearing was Jackie Lee, owner, and Ed Renaud. The Board reviewed the 2017 reports as well as the recommendation by Ms. Gilchrist. Mr. Cella asked about the sushi operation. Mr. Lee stated that it operates from 4pm to midnight 6 days a week. Mr. Chase questioned how many sushi chefs he has. Mr. Lee responded that he has one chef for sushi – if the chef is not there, the sushi bar is closed.

Motion made by Mr. Garabedian that New China Pacific Restaurant remain on a Quarterly Inspection Order. Motion seconded by Mr. Cella; the vote was all in favor.

Kyoto Japanese Restaurant: Present for this hearing was Thien Phan, owner. The Board reviewed the 2017 reports as well as the recommendation by Ms. Gilchrist. Mr. Cella questioned how many sushi chefs Kyoto has. Mr. Phan replied that he has 2 sushi chefs plus himself.

Motion made by Mr. Garabedian that Kyoto Japanese Restaurant remain on a Quarterly Inspection Order. Motion seconded by Mr. Cella; the vote was all in favor.

King Jade Chinese Restaurant: Present for this hearing was Nathan Ng, owner of this establishment. The Board re-iterated their concerns regarding the forged certification for the sushi chef. The Board asked him how many sushi chefs he has noting that the Board previously required that he have two. Mr. Ng replied that he has one, just like New China Pacific. Mr. Garabedian asked if the sushi bar is still closed. Mr. Ng replied that it is not open.

Motion made by Mr. Garabedian that King Jade Chinese Restaurant remain on a Quarterly Inspection Order. Motion seconded by Mr. Cella; the vote was all in favor.

Motion made by Mr. Garabedian that King Jade Chinese Restaurant return to the next Board of Health meeting at which time the Board will review the report of Terry Gilchrist as she will be instructed to inspect this establishment within the next 30 days – the sushi bar is to remain closed for the next 30 days. This motion was seconded by Mr. Cella; the vote was all in favor.

Recreational Marijuana Establishments – Town Meeting Warrant Article: The Board reviewed the article to be presented at the spring annual town meeting to amend the zoning regulations so that recreational marijuana establishments are not permitted in town. This local option to opt-out also requires passage of a ballot question. If the article and/or the ballot question fails, then the town will consider other zoning regulations that would govern location, etc. of recreational marijuana establishments.

Motion made by Ms. Criasia that the Northbridge Board of Health support the passage of this warrant article allowing the Town of Northbridge to “opt-out” of recreational marijuana establishments. Motion seconded by Mr. Chase; the vote was all in favor.

Farm Animal Regulations – Proposed Amendments: The Board reviewed the DRAFT amendments to regulations governing the keeping of farm animals to include poultry. The Board also considered the adoption of a policy that governed the keeping of poultry – this would be in place of amending regulations.

Motion made by Mr. Cella to adopt amendments to the Minimum Standards for the Keeping of Farm Animal regulations as noted to include the keeping of poultry. Motion seconded by Mr. Chase; the vote was 3-2 in favor – Mr. McKeon and Mr. Garabedian in opposition.

Old & New Business: Ms. Gniadek informed the Board that she had received a Licensing Slip from the office of the Town Manager in regards to a proposed outdoor event to be held at **The Valley Pub** on May 27, 2018 (Memorial Day weekend). Ms. Gniadek informed the Board that she notified the Town Manager’s office that the Board of Health would be concerned in regards to the licensing of each food truck that participates, that there be a sufficient number of portable toilets on the property, that trash and debris be handled so as not to blow into neighboring residential properties and that they provide information in regard to their portable outdoor bar station for review and approval by Ms. Gilchrist, Health Inspector. The Board made no other comments in regards to this event.

Emergency Dispensing Site – Tabletop Exercise: The Board reviewed a flyer for a tabletop exercise to be held in Northborough for the operation of an emergency dispensing site. Ms. Gniadek informed the Board that she has enrolled in the exercise to be held on April 11th.

Citizen's Forum: *No one present for Citizens Forum.*

Correspondence: The following correspondence was distributed to the Board:

1. Central Mass Mosquito Control Project – FY '19 Budget Notification
2. The Beacon Article – E-cigarette products

There being no further business, motion to adjourn at 8:15 PM was made by Mr. Garabedian and seconded by Mr. Cella – all in favor.

Attested by,

Jeanne M. Gniadek, Administrator

List of Documents utilized by Board of Health
Meeting Date: March 20, 2018

A. Meeting Minutes

- 1) February 13, 2018 DRAFT Meeting Minutes

B. Food Service Establishments – Annual Review of Quarterly Inspection Orders

2) Little Coffee Bean

- a. Letter dated February 28, 2018 informing establishment of annual review
- b. Memorandum w/ summary & recommendation from T. Gilchrist, Food Safety Inspector
- c. Inspection Reports 2017-2018

3) New Ultra Mart Convenience & Gas

- a. Letter dated February 28, 2018 informing establishment of annual review
- b. Memorandum w/ summary & recommendation from T. Gilchrist, Food Safety Inspector
- c. Inspection Reports 2017-2018

4) New China Pacific Restaurant

- a. Letter dated February 28, 2018 informing establishment of annual review
- b. Memorandum w/ summary & recommendation from T. Gilchrist, Food Safety Inspector
- c. Inspection Reports 2017-2018

5) Kyoto Japanese Restaurant

- a. Letter dated February 28, 2018 informing establishment of annual review
- b. Memorandum w/ summary & recommendation from T. Gilchrist, Food Safety Inspector
- c. Inspection Reports 2017-2018

6) King Jade Chinese Restaurant

- a. Letter dated February 28, 2018 informing establishment of annual review
- b. Memorandum w/ summary & recommendation from T. Gilchrist, Food Safety Inspector
- c. Inspection Reports 2017-2018

C. Recreational Marijuana Establishments

- 7) Memorandum from Town Planner to Town Manager (cc: Board of Health) dated 2/21/18
Re: Recreational Marijuana Establishments – 2018 Spring Annual Town Meeting & Telegram.com article on Worcester cannabis club

D. Board of Health Regulations - Keeping of Farm Animals

- 8) Proposed Amendments to Farm Animal Regulations
 - a. DRAFT Farm Animal regulations with amendments
 - b. Keeping of Animal Regulations - Template
 - c. Table of Area Regulations – Lot size requirements
 - d. Zoning Chart – allowed uses
 - e. DRAFT Policy for the Keeping of Farm Animals & Poultry

E. Old & New Business

- 9) Emergency Dispensing Site Tabletop Exercise Flyer (Northborough, MA)

F. Citizens' Forum - None

G. Correspondence

- 10) Miscellaneous
 - a. CMMCP FY 19 Budget Notification
 - b. The Beacon article on E-cigarettes