



## TOWN OF NORTHBRIDGE BOARD OF HEALTH

Aldrich School Town Hall Annex - 14 Hill Street  
Whitinsville, MA 01588  
Phone# (508) 234-3272 Fax# (508) 234-0821

*The Northbridge Board of Health approved these minutes at a meeting held February 13, 2018.*

### MEETING MINUTES - JANUARY 9, 2018

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This meeting was called to order at 7:00 PM by Mr. Paul McKeon, Chairman. Other members present were Ms. Lani Criasia, Mr. Chris Cella and Mr. Steve Garabedian. Mr. Scott Chase was absent. Also present was Jeanne M. Gniadek, Administrator.

**Minutes:** Motion made by Mr. Garabedian to accept the minutes of **November 7, 2017**. Motion seconded by Mr. McKeon; the vote was 2-0 in favor. Mr. Cella and Ms. Criasia abstained.

**Youth Access Tobacco Compliance Checks:** Ms. Gniadek informed the Board that Youth Access Compliance Checks were conducted December 9<sup>th</sup> and 10<sup>th</sup> of 2017. Fourteen checks were conducted of the 15 licensed tobacco retailers; one establishment is closed for the season. Of the 14 establishments, 5 sold tobacco products to a youth.

The establishments were 1 Quikstop, Cumberland Farms, Wal-Mart, Gary's Variety & Spirits, and Mill House Wine & Spirits. Each was issued a letter requesting their appearance tonight before the Board and each was issued a non-criminal ticket in the amount of \$100.

Sonny Patel (1Quikstop) and Darlene (Mill House Wine & Spirits) appeared before the Board. There was no representation for Cumberland Farms, WalMart or Gary's Variety.

Mr. Cella asked Darlene if they provide any type of training for their associates. She stated that they are TIPS trained and that they receive a responsibility checklist. Mr. Cella questioned how this associate would be re-trained.

**Motion made by Mr. Cella that Mill House re-train the associate that sold the tobacco product and that documentation of that re-training be provided to the Board. Motion seconded by Ms. Criasia; the vote was all in favor.**

Mr. Cella asked Sonny about the training of his employees. He stated that they receive alcohol training. He admitted that his employee made a mistake.

**Motion made by Mr. Cella that 1Quikstop re-train the associate that sold the tobacco product and that documentation of that re-training be provided to the Board. Motion seconded by Ms. Criasia; the vote was all in favor.**

**Motion made by Mr. Cella that a letter be sent to Cumberland Farms, Wal-Mart, and Gary's Variety as they were not present this evening, requiring them to also provide and document re-training of the associates that sold tobacco products. Motion seconded by Ms. Criasia; the vote was all in favor.**

Mr. Cella asked that these letters also provide information relative to potential penalties, including license suspension, should additional violations occur within the 24 month tolling period.

**Title 5 Inspection Report – 2667 Providence Road:** Ms. Gniadek informed the Board that a “Rejected” notice was issued for a Title 5 report submitted for property located at 2667 Providence Road. The inspector provided a response to the rejection notice. The report, the rejection notice and the inspector’s response was sent to the DEP for their comment and consideration. As of this date the DEP has not responded to the Board. No further action to be taken at this time. All documentation to be kept on file for this property.

**Keeping of Farm Animals – Permit Application – 1156 Hill Street:** Ms. Gniadek informed the Board that an application to stable horses at 1156 Hill Street was received and that the property has been inspected by Ms. Rochelle Thomson, Inspector of Animals. A copy of her report was provided to the Board.

The owner of the property, Ms. Dawn Stanley, was present to request a variance from the Board to allow her to keep 3 horses on her property. Board of Health regulations would require that she have 2 1/3 acre to keep 3 horses – she has 2 acres. Ms. Stanley stated that she has spoken with her neighbors and they are aware of her proposal. The Board discussed stabling requirements and manure management.

**Motion made by Mr. Garabedian to allow the keeping of three horses on this property. This motion was seconded by Ms. Criasia; the vote was all in favor.**

**Board of Health Regulations – Keeping of Farm Animals – Review of Proposed Amendments:** Ms. Gniadek stated that she has completed a preliminary DRAFT of amendments to the Board’s Keeping of Farm Animal regulations to include poultry. The Board tabled this matter to their next meeting to allow them time to review and consider amendments.

**TJJ Development – Site Assignment:** Ms. Gniadek informed the Board that there is a small balance left in the account established to cover costs associated with the public hearing held for the site assignment modification and that the Board needs to vote to return the balance to the applicant. The balance after payment of all invoices is \$610.50

**Motion made by Mr. Cella to close this account and to refund the balance in the amount of \$610.50 to TJJ Development, the applicant. Motion seconded by Mr. McKeon; the vote was 3-0 in favor. Ms. Criasia abstained.**

**Quaker Street Landfill:** Ms. Gniadek informed the Board that the Fall landfill monitoring report and Third Party Landfill Inspection Form have been completed. Upon review and approval of the Board this document needs to be signed and sent to the DEP.

**Distribution of Sexual Harassment Policy:** The Town of Northbridge Sexual Harassment policy was distributed to the Board members.

**Old & New Business:** *None*

**Citizen’s Forum:** *No one present for Citizens Forum.*

**Correspondence:** The following correspondence was distributed to the Board:

1. MassDEP Consent Order – TJJ Development / Berkowitz Trucking
2. Salmon VNA Quarterly Report
3. CMMCP Meeting Notice

*There being no further business, motion to adjourn at 8:05 PM was made by Mr. Cella and seconded by Mr. Garabedian – all in favor.*

*Attested by,*

*Jeanne M. Gniadek, Administrator*

List of Documents utilized by Board of Health  
Meeting Date: January 9, 2018

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A. Meeting Minutes

- 1) November 7, 2017 DRAFT Meeting Minutes

B. Youth Access Tobacco Compliance Checks

- 2) Spreadsheet of last 4 compliance checks, BOH Regulations
  - a. 1 Quikstop: December 18, 2017 letter from BOH; Compliance Check Form
  - b. Cumberland Farms: December 18, 2017 letter from BOH; Compliance Check Form
  - c. Wal-Mart Store #2629: December 18, 2017 letter from BOH; Compliance Check Form
  - d. Gary's Variety & Spirits: December 18, 2017 letter from BOH; Compliance Check Form
  - e. Mill House Wine & Spirits: December 18, 2017 letter from BOH; Compliance Check Form

C. Title 5

- 3) 2667 Providence Road: Rejected Form; Peter Baghdasarian response letter dated 10/17/17 w/ attachments; Email to D. Boyer/DEP

D. Keeping of Farm Animals

- 4) Application for Permit to Keep Farm Animals/Dawn Stanley/1156 Hill Street & Report of Animal Inspector

E. Board of Health Regulations

- 5) DRAFT of Amended regulations governing the Minimum Standards for the Keeping of Farm Animals and Poultry (§201-11)

F. TJJ Development – Site Assignment

- 6) Spreadsheet account of public hearing expenses; invoice for return of balance to applicant

G. Old & New Business

- 7) Quaker Street Landfill: Landfill Monitoring Report & Third Party Inspection Report (October 2017)
- 8) Town of Northbridge Sexual Harassment Policy

H. Citizens' Forum - None

I. Correspondence

- 9) MassDEP Consent Order – TJJ Development
- 10) Miscellaneous
  - a. Salmon VNA & Hospice Quarterly Report (July 1, 2017 – September 30, 2017)
  - b. Memorandum from the Inspector of Animals – 2017 Farm Inspections